

SPCA of MONTEREY COUNTY

Role in Disaster Preparedness & Response

- Coordinate and provide animal rescue field services (including owned animals in danger due to fire, flood, earthquake, etc. that are left behind by evacuating owners).
- Provide temporary animal shelters set-up outside Red Cross or other organization shelters for people evacuating with their pets.
Message to pet owners: *If you are given the order to evacuate, take your pets with you.*
Any situation that is dangerous for you is also dangerous for your pets.

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- Provide sheltering services for pets displaced by the disaster.
- Provide post-disaster recovery efforts including:
 - reuniting lost pets with their owners
 - coordinating the distribution of donated animal supplies, equipment, food, etc. as needed to affected pet owners.
- Coordinate the activities of other animal related groups, agencies, organizations or individuals as related to the disaster.

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- Provide on-going community education regarding disaster preparedness for pets and pet owners for CERT Teams, community groups, etc.
- Maintain current disaster preparedness information (*in English & Spanish*) on The SPCA's website at www.SPCAmc.org, including listing of local hotels and motels that will accept pets in the event of a disaster.

DISASTER PREPAREDNESS *for* PETS & LIVESTOCK

- Veterinary records (including vaccinations, microchip and license information, etc.)
- Pet First Aid Kit
- Medications
- SPCA of Monterey County *Guardian Angel* information for each of your pets.
- Jiffy (temporary) ID Tags (used to ID your location if away from home).
- Spare leashes (for dogs) & spare collars (for dogs and cats).
- Pet food can lids, food bowls, water bowls, manual can opener, utensils.
- Familiar toys and bedding.

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- Full body color photo(s) with owner included in photo. Have multiple copies of this photo in your kit in the event your pet is lost.
- Small litter box, litter scoop (for cats). No need to store kitty litter (soil or sand will work fine in an emergency).
- Current list of local hotels & motels allowing pets (SPCA website maintains current listings.)
- Water (7 days worth per pet in addition to human water needs). Generally plan on 40 to 60 ml/kg/day, or about 1 oz of water per pound of body weight each day. Note that water requirements can vary widely depending on the weather and your pet's activity level, age, and medical conditions (i.e. diabetic animals will have increased requirements for water). Your veterinarian should be able to provide specific recommendations for your pet(s).
- Pet food (7 days worth -- canned or pouches have best shelf life).

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PERSONAL DISASTER PREPAREDNESS KITS

“Every unprepared American is a potential barrier to our ability to respond quickly and effectively in times of disaster.”

-- The American Red Cross

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SPCA of Monterey County Pandemic Influenza Plan

Stage One:

Preparing for Avian Flu

- **Establish Hand Wash Protocol & Training Module for hand hygiene**

Assigned to _____ In-process _____ Completed _____
DATE DATE

- **Stock pile latex gloves, face masks (NIOSH N95), safety goggles, foot bath tubs, dry decking for foot baths, bleach/disinfectant solution, waterless, alcohol-based hand sanitizers, and disposable paper booties.**

Assigned to _____ In-process _____ Completed _____
DATE DATE

- **Establish Pandemic Team (Gary, Lisa & Gina), with defined roles and responsibilities.**

Assigned to _____ In-process _____ Completed _____
DATE DATE

- **Establish emergency communications plan for:**

Employees

Assigned to _____ In-process _____ Completed _____
DATE DATE

SPCA of Monterey County Pandemic Influenza Plan

Volunteers

Assigned to _____ In-process _____ DATE Completed _____ DATE

Media/Community

Assigned to _____ In-process _____ DATE Completed _____ DATE

Stage Two:

Avian Flu confirmed in North America

- **When do we make latex gloves, face mask, safety goggles and rubber sole shoes for foot baths mandatory?**

Assigned to _____ In-process _____ DATE Completed _____ DATE

- **Need disposal protocol and containers for the discard of PPE, potentially contaminated paper products, etc.**

Assigned to _____ In-process _____ DATE Completed _____ DATE

- **Need protocol for the disinfecting/cleaning of non-disposable PPE.**

Assigned to _____ In-process _____ DATE Completed _____ DATE

SPCA of Monterey County Pandemic Influenza Plan

- **How will Avian Flu impact Development Events or group gatherings?**

Assigned to _____ In-process _____ DATE _____ Completed _____ DATE _____

- **Anticipate employee & volunteer fears and anxiety, rumor and misinformation.**

Assigned to _____ In-process _____ DATE _____ Completed _____ DATE _____

- **Develop Pandemic fundamental materials for distribution (English/Spanish).**

Assigned to _____ In-process _____ DATE _____ Completed _____ DATE _____

- **Educate & Prepare employees about pandemic preparedness and share the SPCA's response plan.**

Assigned to _____ In-process _____ DATE _____ Completed _____ DATE _____

Stage Three:

Avian Flu confirmed in Monterey County

- **Do we continue to accept wild and surrendered birds?**

Assigned to _____ In-process _____ DATE _____ Completed _____ DATE _____

SPCA of Monterey County Pandemic Influenza Plan

- What services will be offered to the public?

Assigned to _____ In-process _____ DATE _____ Completed _____ DATE _____

- Develop guidelines for face-to-face contact with the public

Assigned to _____ In-process _____ DATE _____ Completed _____ DATE _____

- Additional Media statement will be needed

Assigned to _____ In-process _____ DATE _____ Completed _____ DATE _____

- Establish daily communication with the County Health Department

Assigned to _____ In-process _____ DATE _____ Completed _____ DATE _____

- Stock piling of Food & Water for Staff & Animals

Assigned to _____ In-process _____ DATE _____ Completed _____ DATE _____

- Identify essential personnel for possible SPCA lock down mode, provide this select staff with PETs (Personal Emergency Tubs)

Assigned to _____ In-process _____ DATE _____ Completed _____ DATE _____

SPCA of Monterey County Pandemic Influenza Plan

Stage Four:

Avian Flu is confirmed transmitted from person to person

- Which agency divisions/departments will remain in operation?

Assigned to _____ In-process _____ DATE _____ Completed _____ DATE _____

- Who can work from home, flexible work hours?

Assigned to _____ In-process _____ DATE _____ Completed _____ DATE _____

- Implement guidelines for face-to-face contact with the public & fellow employees (shared workstations)

Assigned to _____ In-process _____ DATE _____ Completed _____ DATE _____

- Establish technology needs for telecommuting.

Assigned to _____ In-process _____ DATE _____ Completed _____ DATE _____

- When may a previous ill employee return to work?

Assigned to _____ In-process _____ DATE _____ Completed _____ DATE _____

- Do we need to establish an Employee Absence due to Pandemic Policy?

Assigned to _____ In-process _____ DATE _____ Completed _____ DATE _____

SPCA of Monterey County Pandemic Influenza Plan

- **Enforce policies for preventing flu spread (Hand Wash, Attendance, employees exposed to pandemic, employee suspected of be ill, what if they get sick at work? How do we get them home? ..)**

Assigned to _____ In-process _____ DATE _____ Completed _____ DATE _____

- **Provide employees and volunteers with information for at-home care of ill employees/volunteers or family members.**

Assigned to _____ In-process _____ DATE _____ Completed _____ DATE _____

- **Use website and phone system to communicate pandemic information, status and actions to the community, vendors and employees.**

Assigned to _____ In-process _____ DATE _____ Completed _____ DATE _____

- **Communicate community sources about pandemic information, resources or obtaining counter-measures.**

Assigned to _____ In-process _____ DATE _____ Completed _____ DATE _____

SPCA of Monterey County Pandemic Influenza Plan

Stage Five:

Pandemic Flu has triggered the closing of the SPCA to the Public

- **How many employees will be needed to take of the animals sheltered here?**

Assigned to _____ In-process _____ DATE _____ Completed _____ DATE _____

- **What is the employee to animal ratio?**

Assigned to _____ In-process _____ DATE _____ Completed _____ DATE _____

- **Are there limitations to accepting animals?**

Assigned to _____ In-process _____ DATE _____ Completed _____ DATE _____

- **Euthanasia protocols**

Assigned to _____ In-process _____ DATE _____ Completed _____ DATE _____

- **Do we lay employees off, transfer employees to needed area, place on company leave? What about Compensation and benefits?**

Assigned to _____ In-process _____ DATE _____ Completed _____ DATE _____

Avian Flu Stockpile March 2006

Item	Ordered	Received	Unit	Ordered	Cost
PPE					
Exam Gloves Esteem Stretchy Nitrile	Yes	Yes	100/Box	20 Bx / 1,000pairs	\$122.40
Latex Gloves-Positive Touch Smooth	Yes	Yes	100/Box	20 Bx / 1,000pairs	\$92.60
Shoe Cover- Woven Skid	Yes	Yes	100pack	20 Bx / 1,000pairs	\$178.88
Crews Economy Goggles	Yes	Yes	1ea	50 Goggles	\$74.50
Gerson Particulate Respirator N95	Yes	Yes	10/box	240 mask \$14.95/bx	\$400.72
Personal Hand Sanitizer Spray or Gel	Yes	Yes	4 per emp	96 Bottles/ 4oz.	\$400.00
Work Environment					
Bio-Hazard Containers (44 gallon)	No		44 gallon	\$60x12mo=\$720yr	\$720.00
Bio- Hazard Bags (44 gallon)	No		200/CS	\$82.20/cs x2	\$164.40
Foot Bath Tubs	No		10 tubs	\$5 x10	\$50.00
Dry Decking for Foot Baths	No		10 tiles	1'x1' tiles= \$5.10ea	\$53.00
Bleach / Disinfectant	No		6	6- 96oz bottles	\$20.00
Hand Sanitizer Dispensers	No		10 disp	10 x \$8.00ea	\$80.00
Hand Sanitizer Dispenser Gel (Refills)	No		20 refills	\$11ea	\$220.00
Communications					
Networking from home	No				\$200.00
Printed Pandemic Fundamental Material	No				\$200.00
Electronic Pandemic Fundamental Material	No				\$200.00
SPCA Housing for 8 Weeks (12-18 People)					
Airbed - Coleman	No			18 x \$25.00ea	\$450.00
Airbed Pump	No			3x \$15.00	\$45.00
Personal Emergency Trunk (P.E.T)	No			18x \$52.00ea	\$936.00

Avian Flu Stockpile March 2006

<i>P.E.T Items (supplied by people)</i>				
Blankets/ Sheets / Sleeping bags				NA
Pillows				NA
Medications / vitamins				NA
Sanitary Items				NA
Extra pair of shoes				NA
3-5 days of clothes & undergarments				NA
Pet Food & Supplies				NA
Hat, gloves, sunglasses				NA
Soap, shampoo, tooth brush, paste				NA
Eye glasses, contact lens, supplies				NA
Games, cards, books, music				NA
<i>Food (12-18 People/56 days)</i>				
Manual can opener		6	6x\$6.00 each	\$36.00
RTE meat, tuna, pasta(1yr)		18x56day	\$3.35ea	\$3,376.80
Canned (1yr) / Dried Fruit (6mo)		1008cans	\$2.00each	\$2,016.00
Canned Vegetables (1yr)		1008cans	\$1.50ea	\$1,512.00
Canned Juices (1yr)		2016cans	.50ea	\$1,008.00
Canned Powdered Milk (Indef)			xbn	\$50.00
Soup/ Dried Soups (1yr)		1008cans	\$1.50ea	\$1,512.00
Peanut Butter (1yr)		9	\$6.15	\$56.00
Jelly (1yr)				\$25.00
Crackers (6mo)				\$75.00
Granola Bars (6mo-1yr)				\$150.00
Trail Mix (6mo-1yr)				\$150.00
Cereal (1yr)				\$75.00
Hard Candy (1yr)				\$25.00
Canned Nuts (1yr)				\$20.00
Cookies (6mo)				\$75.00
Instant Coffee (Indef)				\$100.00
Tea Bags (Indef)				\$20.00
Bottle Water 1 gallon per person/per day		20gal/day	1,008gal/100Bottles	\$1,008.00

Avian Flu Stockpile March 2006

First Aid/Sanitation					
First Aid Kits	No				\$100.00
Aspirin or non-aspirin pain reliever	Yes				\$9.99
Anti-diarhea medication	No				\$8.00
Antacid	No				\$4.25
Laxative	No				\$8.00
Toilet Paper	No	2cs	96 rolls - 1cs		\$304.00
Paper Towels	No		1cs=30Rolls		\$52.60
Soap, liquid detergent	No				\$100.00
Simplegreen d	No		2 gal		\$40.00
plastic garbage bags	No	100/55gal	3cs		\$100.00
Disinfectant/Simple Green d	No	2 gal			\$40.00
Tools & Supplies					
Paper cups, plates & utensils					\$75.00
Sidewinder cell phone charger			12 x \$25.00ea		\$300.00
Hand/Feet Warmers			2cases		\$40.00
Emergency Ponchos			24 x .99ea		\$24.00
Potable Aqua Tablets			5 bottlesx \$7.00ea		\$35.00
Portable Potty Lid			6 x \$12.00		\$72.00
Shake Flash Light			6 x \$13.00		\$78.00
Solar Handcrank AM/FM Radio flashlight			2 x \$30.00		\$60.00
Emergency Blankets			24 x \$1.89		\$45.36
Battery operated radio & extra batteries					\$50.00
Matches					\$5.00
Flashlights & extra batteries					\$50.00
Aluminum foil					\$25.00
Plastic storage containers					\$25.00
BBQ supplies					\$75.00

