

**MONTEREY COUNTY INFORMATIONAL BIRTHS OR DEATHS ONLY
INSTRUCTIONS TO COMPLETE APPLICATION FOR
INFORMATIONAL CERTIFIED COPY OF A BIRTH OR DEATH RECORD**

1	Birth/Death Certificate Information: Check off type of request Birth or Death. Print or type number of copies requested. Print or type name of registrant/decedent. Print or type date of birth/death. Print or type city of birth/death. Print or type father's name. Print or type mother's maiden name.
2	Applicant Information: Print or type name of person ordering copy. Print or type address of person ordering copy. Print or type mailing address of person ordering copy, if different then address above. Print or type telephone number of person ordering copy, including area code.
3	If you need a certified copy to obtain a driver's license, passport, or register for insurance coverage you should not use a informational certified copy of a birth or death record. Please refer to information on authorized certified copies.
4	Applicant signs and dates application in the appropriate spaces.

Informational Certified Copy Fees:

Birth \$14.00 Each

Death \$12.00 Each

NOTE: When ordering by mail, send original application and appropriate fees with check or money order (out of state checks are unacceptable) payable to:

Mailing address:

Monterey County Recorder

P.O. Box 29

Salinas, CA 93902

Street address:

Monterey County Recorder

County Government Admin. Building

168 W. Alisal St. 1st Floor

Salinas, CA 93901

Phone: (831) 755-5041