

## REQUEST FOR PROPERTY CHARACTERISTICS

IMPORTANT NOTICE: The following disclaimer appears in California Revenue and Taxation Code Section 408.3. Monterey County, the Assessor, the Assessor's Office and its employees, provide characteristics information pursuant to and subject to the provisions of that Section.

*“The Legislature finds and declares that information concerning property characteristics is maintained solely for assessment purposes and is not continuously updated by the assessor. Therefore, neither the county nor the assessor shall incur any liability for errors, omissions, or approximations with respect to property characteristics information provided by the assessor to any party pursuant to this section. Further, this subdivision shall not be construed to imply liability on the part of the county or the assessor for errors, omissions, or other defects in any other information or records provided by the assessor pursuant to the provisions of this part.”*

**REQUESTER COMPLETE THE FOLLOWING INFORMATION FOR EACH ASSESSOR'S PARCEL**

_____	Requester's Name	Phone Number
_____	Number and Street	Fax Number
_____	City State Zip	

Assessor's Parcel Number for Characteristics (if available) \_\_\_\_\_

Property Address (if available) \_\_\_\_\_

Property Owner's Name (if available) \_\_\_\_\_

SEND THIS FORM TO THE MONTEREY COUNTY ASSESSOR  
 PO BOX 570  
 SALINAS CA 93902  
**FAX (831) 755-5320 or 755-5435**

The information provided by the Assessor may be actual or estimated.

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 When the Assessor returns the completed form to you, it will show the **Assessor's Fee** below. **The fee is \$8.00 per parcel.** Fees for all requests by fax or email must be paid by the 15th of the following month. If payment is not received timely, Fax and email service will no longer be available to that user. Make checks payable to the "Monterey County Assessor".

FOR ASSESSOR'S USE ONLY				
Description	Year of Construction	Square Footage	Number of Bedrooms	Number of Bathrooms
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Land Acreage	No. of Dwelling Units	Assessor's Primary Use Code
_____	_____	_____

<b>THE ASSESSOR'S FEE FOR THIS REQUEST IS \$</b> _____ <b>Date fee returned</b> _____			
Clerk	Date	Appraiser	Date
_____	_____	_____	_____