



Monterey County – Resource Management Agency
Planning Department – Building Services Department
168 W. Alisal, 2nd Floor, Salinas, CA 93901
Telephone: 831.755.5025 Fax: 831.757.9516
<http://www.co.monterey.ca.us/pbi/>

DISASTER REBUILD APPLICATION

ASSESSOR'S PARCEL NUMBER	
PROJECT ADDRESS	
PROPERTY OWNER	Name:
	Address:
	City/State/Zip:
	Telephone/Fax/Email:
APPLICANT/AGENT	Name:
	Address:
	City/State/Zip:
	Telephone/Fax/Email:
PROJECT DESCRIPTION <i>Also see attachments:</i> <i>-Scope of Work</i> <i>-Application Information</i> <i>-Color Sheets</i> <i>-Photo Sheet</i>	(Attach Additional Sheets if needed)

Note: Buildings must comply with the 2007 Building Codes.

PROPERTY OWNER/AGENT SIGNATURE: _____ **DATE:** _____

FOR DEPARTMENT USE ONLY	
ZONING: _____	AREA/LAND USE PLAN: _____
PERMITTED STRUCTURE: YES NO	
VIOLATION ON THE PROPERTY? YES NO	
RELATED PERMITS: _____	
RECOMMENDED ACTION: APPROVE DENY	
CONDITIONS:	

PROCESSED BY: _____	DATE: _____
DIRECTOR APPROVAL: _____	DATE: _____

APPLICATION PROCESS

STEP 1

Complete the application form and scope of work. Submit your application at one of the following Permit Centers:

- Salinas (168 W. Alisal, 2nd Floor, Salinas); **M-F 7:30-5:00 pm**
- Marina (2620 First Avenue, Marina); T-TH 1:00-4:30 pm

Include six sets of plans and two site plans to be routed as follows:

- a. Building (2 sets, one for the field)
- b. Assessor
- c. Planning
- d. Fire
- e. Environmental Health
- f. Water Resources (site plan only)
- g. Public Works (site plan only)

STEP 2

The location of the proposed structure/temporary residence needs to be staked (2-foot wood stakes at corners) or otherwise designated within 1 day following the application.

STEP 3

Call 831-___ to schedule a pre-site inspection with the Rebuild Permit Team. The County will coordinate a site visit with the property owner and their representative (e.g. architect) as well as the local LUAC to assess the following:

- Grading review of geologic conditions (building site and surrounding area).
- Planning review of environmental conditions (site/area).
- Environmental Health review of septic and/or well conditions.
- Water Resources review of site drainage.
- Public Works review of access conditions.

STEP 4

Following issuance of the Building Permit, inspections will need to be scheduled with a Building Inspector.

For information regarding septic system and water system clearances, contact the Environmental Health Land Use Team M-F 8-9:30 am at 831-454-2022.

For information regarding the cleanup of ash and hazardous materials, contact the Hazardous Materials Team at 831-454-2022.

SCOPE OF WORK – REBUILD

PLEASE CHECK "YES" OR "NO" FOR ALL BOXES

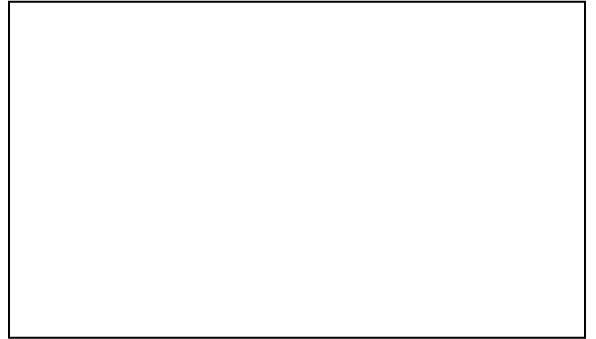
YES	NO	
		Are you rebuilding a structure damaged by the Basin Complex fire?
		Is the structure being located in the same place as the original building?
		Was the residence/structure that was destroyed a legal residence/structure (building permits)?
		Does the proposed construction require major earthmoving (archaeology)?
		Are there any trees damaged by the fire you request to remove?
		Is there vegetation within 100 feet of the building site that was <u>not</u> destroyed by fire?
		If in the Big Sur area, could the proposed building be visible from Highway One?
		Is the proposed development located within 100 feet of a waterway (creek, river, etc)?
		If the project is on a septic system, is the existing system being replaced/changed (e.g. size, location)?
		If the project uses water from a well/spring, is existing equipment being replaced/changed (e.g. location)?
		If requesting a temporary residence, is the property owner willing to enter into an agreement with the County guaranteeing that the temporary residence will be removed from the property (or have utilities disconnected, in the case of a trailer or RV) following completion of the permanent replacement residence or within 3 years, whichever is sooner? <i>Note: mobilehomes require a State HCD approved foundation system</i>
		Are there any other residences on the property?

APPLICATION INFORMATION – REBUILD

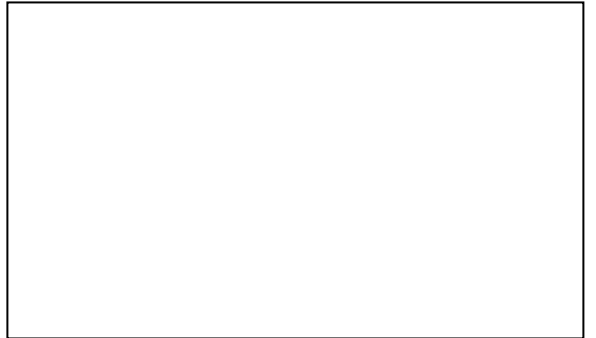
PLEASE PROVIDE THE FOLLOWING INFORMATION

1.	Application Forms
2.	Fee Waiver Form (Attached)
3.	Detailed driving directions to the property
4.	The property must be properly addressed and signed at the site.
5.	<p>The following information or materials will need to be submitted with your application:</p> <ul style="list-style-type: none"> b. Site Plan, Floor Plan, and Elevations summarizing how the proposed design differs from the existing structure (increasing area by __ sf/ __%, changing height from __ feet to __ feet, stucco instead of wood siding, redesigning interior to add __ sf to master bedroom, adding a porch/deck, etc). c. If the building is in the same footprint, please indicate graphically the former footprint compared to the new footprint. d. The size and type of building lost by the fire. Please provide any records that show this building (photos, plans, assessor records, etc) e. Existing water source f. Roads and driveways g. Electrical utility poles h. Locations and size of septic system, water system, and gas i. Septic and water system clearances from Environmental Health Services for homes built prior to 1956, evidence to support that the structure existed at that time.
6.	Two copies of Geotechnical Report per 2007 Building Code standards.
7.	<p>If requesting to remove trees damaged by the fire, please provide one report by an arborist that:</p> <ul style="list-style-type: none"> a. Identifies the species, size, condition of the tree. b. Why it needs to be removed. Since certain tree species recover well from fire (e.g. oak, redwood), the report should include a discussion that addresses this issue relative to the tree(s) proposed for removal. If the tree is requested for removal due to being a hazard, the report needs to justify how/why the tree is a hazard.
8.	Please include six copies of an erosion control plan for the construction area and other potential impact areas from the fire.
9.	<p>If there is vegetation within 100 feet of the building site, please include a concept landscape plan that includes:</p> <ul style="list-style-type: none"> a. Existing vegetation (habitat/species, location, etc). b. Proposed planting and restoration areas. If planning to re-seed any areas, please include the seed mix proposed. c. Proposed irrigation (if applicable). d. Fuel modification plans.
10.	<p>Since most of Big Sur has a high archaeological sensitivity, include a letter from an archaeologist that addresses:</p> <ul style="list-style-type: none"> a. Is the project site located within 750 feet of a known archaeological resource? b. Is there any evidence of archaeological resources in the proposed building area? <p>If yes to either question, you will need an archaeological report. If no, all you need is the letter stating these facts.</p>

COLOR SAMPLES



MATERIALS: _____ **COLORS:** _____
DESCRIPTION: _____



MATERIALS: _____ **COLORS:** _____
DESCRIPTION: _____



MATERIALS: _____ **COLORS:** _____
DESCRIPTION: _____

PHOTOGRAPHS

DATE: _____ SITE ADDRESS: _____ PLANNER: _____

DESCRIPTION: _____

DATE: _____ SITE ADDRESS: _____ PLANNER: _____

DESCRIPTION: _____