

The CAO Weekly Report

The week of February 23, 2015



Monterey County Administrative Office

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- First county staff settle in at Schilling Place
- Labor Relations offers updated online information
- Health Department joins Black History Month celebration



Contracts/Purchasing Staff Settle in at Schilling Place

For now, the 12 staff members of the Contracts/Purchasing Division have the spacious 1488 Schilling Place Annex building all to themselves.



The Schilling Place Annex building is the new home for county Contracts/Purchasing Division, with more county services coming soon.

The division made the move Thursday from the County Administrative Building to the first floor of the Annex building, the smaller of two office buildings in the County's south Salinas office complex.

Staff quickly settled in and were soon up and running. All staff emails and phone numbers will remain the same, but their new address is:

County of Monterey
Contracts/Purchasing Division
1488 Schilling Place-Annex
Salinas, CA 93901

Included in the move is the division's surplus services, which now has a spacious, secure and climate controlled storage area for surplus office furniture and supplies just a few steps away from the office area.



Contracts/Purchasing staff settles into their new accommodations (left). DeAundra Lewelling (left) and Gina Encallado (right) make organization out of chaos as they move into their new workspaces (above).

This is the first move in a Facility Utilization Plan for the Schilling Place complex. The county's Facility Utilization team is working on plans for moving 16 county departments/divisions into the buildings acquired by the county last year. In addition, plans include moves to backfill the Administrative Building and to renovate and occupy the East-West Wing in order to reduce leased facilities and eliminate use of modular buildings at the County Government Center.

Contracts/Purchasing staff won't be alone for long though. Next month, Enterprise Resource Planning (ERP) will move into the building, followed by the county's Record and Retention Services. Records and Retention are currently in two leased buildings, and the move to the Schilling Place Annex will allow the county to collapse those leases and begin saving money for the County.

These moves will complete the migration of county staff and services to the Annex building.



New Labor Relations Webpages Unveiled

There is a new resource under the Human Resources Department for both county staff and the public who want to find out more about the county's labor agreements as well as labor statues and policies.



Labor Relations

The Labor Relations Division, which administers 13 labor agreements for 17 county bargaining units among its many tasks, has dramatically updated its [webpages](#) to make the information available there easier to find and review. The new webpages were completed last month and are now online, offering easy access to:

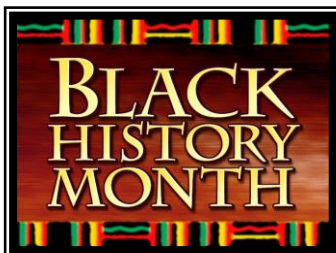
- Memoranda of Understanding (MOUs), Side Letters and Tentative Agreements
- Labor updates via the Labor Bulletin
- The Union Contact List
- Contact Information for Labor Relations Staff
- Resources such as the County's Employer-Employee Relations Resolution

Labor Relations staff says they hope the new webpages will provide a better understanding of their work and goals.

Here is an interesting fact about the division's online offerings: the most common information searched for on its webpages by both employees, the public and other public employers are the County's Memorandum of Understanding (MOUs), which outline the guidelines of each bargaining unit.



Health Department Continues Successful Black History Month Learning Event



The Monterey County Health Department continues to grow its popular Black History Month event.

The department celebrated its 2nd annual "Black History Month Learning and Celebration" this week with a larger crowd of attendees this year. About 90 department employees, other county employees as well as members of various community groups and organizations such as the NAACP, the Village Project and Delta Sigma Theta Sorority Inc. who partner with the Health Department were in attendance.

This year's guest speaker was Francine Rodd, the Executive Director of First 5 Monterey County, who gave an informative presentation focusing on connecting larger county initiatives that she is involved with such as the Early Childhood Development Initiative, Cradle to Career and Health in All Policies/Health Equity to the work done by Health Department staff.

One thing for which this event is already well known is that attendees are both informed and well fed. Food is very much an educational tool on this day.



Attendees sampled a "Taste of Soul," soul food from throughout the Diaspora, a term meaning displaced Africans throughout the world. Some of the foods offered included collard greens, black-eyed peas, okra gumbo, sweet potato pie and banana pudding. Did you know that foods such as black-eyed peas and okra are both native to Africa? For many participants, it was their first taste of those foods.

The event wrapped up with a fun 'test' and prizes for those who answered questions correctly based on the slide show presentation that ran continuously throughout the program. The presentation hit close to home, highlighting the contributions made by African Americans to the discipline of Public Health.

Attendees lined up for a delicious cultural experience at the "Taste of Soul" table (above). The event made for a full house at the Health Department (below).

The Black History Month Learning and Celebration event is a project of the Health Department's Planning, Evaluation and Policy



Unit and dovetails with Initiative #3 of the department's Strategic Plan, which states: Ensure access to culturally and linguistically appropriate, customer friendly services.

For more information regarding this as well as other Health Equity-related events and information, contact La'Quana Williams at x4588.

