

ADDENDUM No. 01

CLARIFICATIONS, QUESTIONS AND ANSWERS

REQUEST FOR QUALIFICATIONS #19-002

Through this Request for Qualifications (RFQ), the Monterey County Water Resources Agency (AGENCY) is soliciting qualifications from qualified firms to provide “ON CALL SERVICES” under \$100,000 for Real Estate Appraisal services for various properties owned by the AGENCY. The scope consists of providing the full range of professional appraisal services with an emphasis on determination of fair market rental and fair market value for AGENCY owned property throughout Monterey County and San Luis Obispo County. Such appraisal services would be necessary for the administration of all current and future recreational leases, road easements, cattle grazing leases, event licenses, use permits, encroachment and utility requests, and other potential uses.

Question #1: *In regard to section 6 (page 3) of the RFQ, is there an anticipated volume of appraisals annually that can be expected?*

Answer #1: The anticipated volume of appraisals ranges from 1 to 5 appraisals annually.

Question #2: *Is there a separate template for a cost sheet (listed as attachment G in the RFQ)? I didn't see it on the website.*

Answer #2: No, the AGENCY did not prepare a template sheet to be used by CONTRACTORS for cost sheet, or fee proposal purposes. It is the responsibility of the CONTRACTOR to create a fee proposal and label it as attachment G. The FEE PROPOSAL shall be completed by the CONTRACTOR and provided as instructed in section 8.8.

Question #3: *With regard to the Fee Proposal, Attachment G, does the agency prefer a rate sheet, or a lump sum fee estimate for typical assignments?*

Answer #3: The AGENCY would prefer a lump sum fee estimate be provided for the Fee Proposal based on typical assignments.

Question #4: *Is there another version of a Sample Contract for non-design professionals? Or is it preferable that we take exception to the indemnifications provisions within the body of the proposal, as noted in 8.9, EXCEPTION SUBMITTAL?*

Answer #4: Correction, please refer to the AGENCY's Standard Agreement for Services (non-design professionals) by following the link <http://www.co.monterey.ca.us/home/showdocument?id=72744> rather than referring to the Sample Professional Services Agreement and link provided in the RFQ.

If you have any questions, please contact Jennifer Bodensteiner, Associate Hydrologist at (831) 755-4970, or by email at bodensteinerjm@co.monterey.ca.us

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