COUNTY OF MONTEREY
Emergency and Evacuation Action Plan

Procedures to Follow in the Event of an Earthquake
IIPP – 10.2

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Procedures to Follow in the event of an Earthquake

Earthquakes are unpredictable and strike without warning. Therefore, it is important to be prepared to act quickly and safely. The Office of Emergency Services provides information on earthquake preparedness.

During The Earthquake

- **REMAIN** inside the building.
- **TAKE COVER** under a desk or table or brace yourself in an interior doorway.
- **STAY AWAY** from windows, cabinets, shelves, or other objects that may tip or fall.
- **STAY CALM** and calm others.
- **REMAIN** in position a few minutes after the initial shaking in case of aftershocks.

After The Earthquake

- Check yourself and others for injuries. Call 9-9-1-1 if necessary.
- Warn clients and fellow staff members to stay away from windows or equipment, which may be unstable.
- Calm clients and staff. Be especially aware of elderly persons and unaccompanied children.
- Be prepared for aftershocks.
- Locate the first aid and/or emergency supplies kit. Render first aid if you are trained.
- Facilities and the Building Department should assess the facility for damage, gas leaks, and water leaks.
- Shut off valves if you are knowledgeable.
- Check for broken glass and structural damage.
- Secure or move objects that are likely to fall in the event of an aftershock.
- Check phones to see if they work and are on the hook.
- Check electrical equipment and unplug if this can be done safely.
Follow instructions from emergency responders

**Recovery**

- Initiate the department disaster recovery plan.
- Provide requested information to management and emergency response personnel as it relates to your department’s disaster recovery responsibilities.