

## COUNTY ADMINISTRATIVE OFFICE – FUNCTIONAL AREA ASSIGNMENTS AND RESPONSIBILITIES

Manny González, Assistant CAO

Elections, Health, Library, Social Services, Child Support Services, Criminal Justice, Human Resources

The Assistant County Administrative Officer performs the following functions:

- Advises the Board of Supervisors and County Administrative Officer (CAO) on operational, administrative, and labor issues related to County operations
- Serves as CAO's liaison to public safety elected Department Heads
- Serves as CAO's liaison to Gang Violence Prevention Coordinator
- Serves as CAO's liaison to Health & Human Services Committee
- Serves as CAO's liaison to Natividad Medical Center
- Serves as CAO's liaison to Interagency Criminal Justice Collaborative
- Manages Health, Child Support Services, Elections, and Human Resources Departments
- Serves as assigned as County Administrative Officer in his absence