Community Corrections Partnership (CCP)
Special Meeting
Government Code Section 54956
Agenda
Monday, February 23, 2015 - 11:00 am

Monterey County Government Center
Board Chambers
168 W. Alisal St, Salinas, CA 93901

Call to Order

Roll Call

Additions or Corrections

Public Comment (limited to 3 minutes per speaker)
The public has the right to make public comment only as to the items listed on the agenda.

Scheduled Matters

1. Affirm FY 2014-15 AB 109 budget modification approved by the Board of Supervisors
   Action Item

2. Consider approval of the FY 2015-16 AB 109 Baseline budget
   Action Item

3. Consider approval of additional FY 2015-16 AB 109 budget proposals
   A. Add 1.0 Corrections Sergeant position in the Sheriff’s Office
   B. Add 1.0 Senior Secretary position in the Probation Department
   Action Item

Adjournment

Brown Act information: If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. A person with a disability who requires a special modification or accommodation in order to participate in the public meeting should contact the Monterey County Probation Department at (831) 755-3913 as soon as possible, and at a minimum 24 hours in advance of any meeting.
Monterey County

Board Report
Legistar File Number: 15-0127

February 10, 2015

Introduced: 2/5/2015
Version: 1
Current Status: Consent Agenda
Matter Type: General Agenda Item

Approve and authorize the Contracts/Purchasing Officer to sign Amendment #2 to Agreement A-10833 with California Forensic Medical Group, Inc. (CFMG) for increased staffing to allow for a nurse to provide medical intake services at the Adult Detention Facility of Monterey County. (ADDED VIA ADDENDUM)

RECOMMENDATION:
It is recommended that the Board of Supervisors approve and authorize the Contracts/Purchasing Officer to sign Amendment #2 to Agreement A-10833 with California Forensic Medical Group, Inc. (CFMG) for increased staffing to allow for a nurse to provide medical intake services at the Adult Detention Facility of Monterey County.

SUMMARY/DISCUSSION:
The Sheriff’s Office recommends amending Agreement A-10833 with California Forensic Medical Group (CFMG) to allow for the provision of a nurse to conduct medical intake screening at the Monterey County Jail. The Sheriff’s Office recommends the increased medical staffing as a response to the changes to medical and mental health requirements of inmates due to impacts of the State Public Safety Realignment.

CFMG is the current medical services provider for inmates at the County Jail. The services include medical, mental health and dental services. Changes in the inmate population due to Public Safety Realignment have increased the number of complex medical conditions being seen in the County jail. The cost of providing medical and mental health care to the inmates of the Monterey County jail has also increased dramatically. Having a nurse conduct medical intake will also free up deputies for other vital services within the jail.

OTHER AGENCY INVOLVEMENT:
The County Administrative Office and County Counsel have reviewed and concur with the recommendation.

FINANCING:
Approval of the Amendment to the Agreement A-18033 with CFMG to provide for a medical intake nurse in the County Jail will result in an increase cost of $667,551 per year. The additional expenditure will come from the existing Community Corrections Partnership (CCP) allocations within the Sheriff’s Office.

Approved by: Stephen Bernal, Sheriff-Coroner

Attachments: Amendment #2
### County of Monterey

**AB109 FY15 BASELINE BUDGET Compare to FY16 REQUESTED BASELINE BUDGET**

**FY15 BASELINE BUDGET**

<table>
<thead>
<tr>
<th>Strategy/Agencies</th>
<th>FY15 Staffing</th>
<th>FY 15 - AB109 12-Month Budget</th>
<th>Total by Department FY15</th>
<th>FY 16 - AB109 12-Month Budget BASELINE REQUESTED</th>
<th>Total by Department FY16</th>
<th>INCREASE/ (DISCREASE)</th>
<th>% variance</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Assessment</strong></td>
<td>Behavioral Health</td>
<td>3.0 FTE Psychiatric Social Worker II 2.0 FTE Senior Psychiatric Social Worker</td>
<td>476,644</td>
<td>519,165</td>
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<tr>
<td><strong>Treatment - Pharmacy</strong></td>
<td>Behavioral Health</td>
<td>22,000</td>
<td>30,000</td>
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<tr>
<td><strong>Treatment - Outpatient</strong></td>
<td>Behavioral Health</td>
<td>325,921</td>
<td>325,921</td>
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<tr>
<td><strong>Treatment - Residential (Substance Abuse)</strong></td>
<td>Behavioral Health</td>
<td>335,672</td>
<td>335,672</td>
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</tr>
<tr>
<td><strong>Treatment - Residential (Dual Diagnosis)</strong></td>
<td>Behavioral Health</td>
<td>151,566</td>
<td>151,566</td>
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<tr>
<td><strong>Employment</strong></td>
<td>Behavioral Health</td>
<td>1,111,603</td>
<td>Behavioral Health</td>
<td>1,362,344</td>
<td>250,741</td>
<td>18.6%</td>
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<tr>
<td><strong>Alternative to Detention</strong></td>
<td>Office of Employment &amp; Training Representative II</td>
<td>389,390</td>
<td>395,675</td>
<td>16,285</td>
<td>1.6%</td>
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<tr>
<td><strong>Alternative to Detention - Pre-trial Services and Adult Placement Program</strong></td>
<td>Probation Officer II</td>
<td>405,031</td>
<td>431,471</td>
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<tr>
<td><strong>Alternative to Detention - Electronic Monitoring and Support</strong></td>
<td>Probation Officer II 1.0 FTE Probation Officer II</td>
<td>498,410</td>
<td>533,259</td>
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<tr>
<td><strong>Supervision/Community Corrections</strong></td>
<td>Probation Services Manager</td>
<td>517,149</td>
<td>517,149</td>
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<tr>
<td><strong>Evidence Based Practices-Compliance</strong></td>
<td>Probation Officer III</td>
<td>1,478,907</td>
<td>1,563,253</td>
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<tr>
<td><strong>Training</strong></td>
<td>Probation Officer III</td>
<td>136,435</td>
<td>151,881</td>
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<tr>
<td><strong>Data Evaluation/Administration/Fiscal &amp; Program Compliance</strong></td>
<td>Probation Officer III 1.0 FTE Management Analyst III</td>
<td>466,514</td>
<td>487,720</td>
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<tr>
<td><strong>Adult Day Reporting Center</strong></td>
<td>Probation Service Administrator</td>
<td>3,523,947</td>
<td>3,705,233</td>
<td>181,286</td>
<td>5.1%</td>
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<tr>
<td><strong>Data Evaluation</strong></td>
<td>Probation Service Administrator</td>
<td>1,080,000</td>
<td>1,080,000</td>
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<tr>
<td><strong>Re-Entry Housing</strong></td>
<td>Probation Service Administrator</td>
<td>42,000</td>
<td>42,000</td>
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<tr>
<td><strong>Re-Entry Employment</strong></td>
<td>Probation Service Administrator</td>
<td>364,094</td>
<td>364,094</td>
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<tr>
<td><strong>Re-Entry Treatment</strong></td>
<td>Probation Service Administrator</td>
<td>539,146</td>
<td>539,146</td>
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<td><strong>Victim Services</strong></td>
<td>Probation Service Administrator</td>
<td>178,500</td>
<td>141,825</td>
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<td><strong>Custody-Supervision</strong></td>
<td>Probation Service Administrator</td>
<td>1,080,000</td>
<td>1,080,000</td>
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<tr>
<td><strong>Custody-Transportation &amp; Data Evaluation</strong></td>
<td>Probation Service Administrator</td>
<td>42,000</td>
<td>42,000</td>
<td></td>
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<tr>
<td><strong>Computer Equipment for Criminal Intelligence Specialist</strong></td>
<td>Probation Service Administrator</td>
<td>364,094</td>
<td>364,094</td>
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<tr>
<td><strong>Custody - Catastrophic Medical</strong></td>
<td>Probation Service Administrator</td>
<td>539,146</td>
<td>539,146</td>
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<tr>
<td><strong>Custody-Treatment Services</strong></td>
<td>Probation Service Administrator</td>
<td>178,500</td>
<td>141,825</td>
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<tr>
<td><strong>District Attorney</strong></td>
<td>1.0 FTE Victim Advocate</td>
<td>2,203,740</td>
<td>2,167,065</td>
<td>6,675</td>
<td>-1.7%</td>
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<tr>
<td><strong>Sheriff</strong></td>
<td>1.0 FTE Deputy Sheriff - Classification</td>
<td>156,853</td>
<td>165,268</td>
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<tr>
<td><strong>Sheriff</strong></td>
<td>1.0 FTE Deputy Sheriff - Transport</td>
<td>156,853</td>
<td>165,268</td>
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<tr>
<td><strong>2.0 FTE Management Analyst III</strong></td>
<td>558,340</td>
<td>594,822</td>
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</tbody>
</table>

**July 1, 2014 to June 30, 2015**

**July 1, 2015 to June 30, 2016**
## County of Monterey

### AB169 FY15 BASELINE BUDGET Compare to FY16 REQUESTED BASELINE BUDGET

**UPDATED: 02/18/2016**

<table>
<thead>
<tr>
<th>BY COUNTY DEPARTMENT</th>
<th>Strategy</th>
<th>Agency</th>
<th>FY15 Starting</th>
<th>FY 15 - AB169 12-Month Budget</th>
<th>Total by Department</th>
<th>FY 15 - AB169 12-Month Budget BASELINE REQUESTED</th>
<th>Total by Department</th>
<th>INCREASE/DECREASE</th>
<th>% variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Custody-Parole Beds in-County</td>
<td>Sheriff</td>
<td>647,842</td>
<td>647,842</td>
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<tr>
<td>Custody-Additional Jail Beds</td>
<td>Sheriff</td>
<td>2,171,750</td>
<td>1,560,375</td>
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</tr>
<tr>
<td>Custody-Medical Escort Deputies and Transport</td>
<td>Sheriff 7.0 FTE Deputy Sheriff - Jail/Corrections</td>
<td>1,000,009</td>
<td>1,177,876</td>
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<tr>
<td>Intake Nurse</td>
<td>Sheriff</td>
<td>0</td>
<td>694,253</td>
<td></td>
<td></td>
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<td></td>
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</tr>
<tr>
<td>FY15 BASELINE TOTAL</td>
<td>Sheriff</td>
<td>4,815,653</td>
<td>6,049,064</td>
<td>233,691</td>
<td>4.9%</td>
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</tr>
<tr>
<td>FY15 REQUESTED BASELINE TOTAL</td>
<td>Sheriff</td>
<td>12,326,710</td>
<td>12,767,065</td>
<td>440,356</td>
<td>3.5%</td>
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<tr>
<td>Contingency</td>
<td></td>
<td>Subtotal Contingency</td>
<td>1,624,278</td>
<td>Subtotal Contingency</td>
<td>1,624,278</td>
<td></td>
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<tr>
<td>GRAND TOTAL</td>
<td></td>
<td>GRAND TOTAL</td>
<td>13,950,988</td>
<td>GRAND TOTAL</td>
<td>14,391,343</td>
<td></td>
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</tbody>
</table>
Attachment A to Baseline Budget

The existing baseline budget represents a reallocation and budget reduction in funding for re-entry services.

On 5/12/14, the CCP approved increasing the budget for the Transitions for Recovery and Re-Entry Services program to extend their services to South County, through a budget augmentation of $43,500.

This amount is a flat rate of pay for 5 participants daily for one month of reentry services at a monthly cost of $725 per participant, totaling $3,625/month.

However, the cost of funding the South County location cannot be justified, due to the low number of participants at the South County site, and the compromised value of a group setting with so few participants. From July 2014 through January 2015, the program has provided services at 29% capacity, a difference of $17,992 paid in unutilized services.

Within the scope of the contract with the service provider, the Probation Department is reallocating funds in the amount of $6,825 as a transportation allowance for clients to the Salinas Reentry Services Center, to purchase bus passes to the other existing program sites. This action will reduce the current contract amount by $36,675.
Attachment B to Baseline Budget

The Sheriff's Office is reallocating funding within its current allocation to allow for the provision of a nurse to conduct medical intake screening at the Monterey County Jail through a contract augmentation with current provider of medical services.

CFMG is the current medical services provider for inmates at the County Jail. The services include medical, mental health and dental services. Changes in the inmate population due to Public Safety Realignment have increased the number of complex medical conditions being seen in the County jail. The cost of providing medical and mental health care to the inmates of the Monterey County jail has also increased dramatically. Having a nurse conduct medical intake will also free up deputies for other vital services within the jail.

On 02/10/15, the Board of Supervisors approved an amendment to the current agreement with CFMG to provide for a medical to provide intake nurses with 24/7 coverage in the County Jail, at a projected cost of $667,551 per year. In the recommendation, the Sheriff's Office indicated that the additional expenditure would come from the existing Community Corrections Partnership (CCP) allocations within the Sheriff’s Office.

The Sheriff’s Office is reallocating $611,375 from funding originally dedicated to additional jail beds and $75,000 from catastrophic medical, for a total of $686,375 toward nurse services.
AGENDA ITEM REQUEST
Community Corrections Partnership (CCP)

*Agenda Item Requests are due at least seven (7) business days prior to CCP meeting

TO: Community Corrections Partnership (CCP)/
   Executive Committee
   C/o Monterey County Probation Department
   Elizabeth Balcazar, Administrative Secretary
   20 East Alisal Street
   Salinas, CA 93901

FROM: CCP Member Name: Steve Bernal
      Title: Sheriff-Coroner
      Agency/Dept.: Sheriff’s Office
      Address: 1414 Natividad Road, Salinas, CA 93906
      Phone #: 755-3725
      Email: bernalst@monterey.ca.us

Submitted are the following agenda item(s) to be considered by the Community Corrections Partnership (CCP) at the meeting of February 23, 2015.

Since the implementation of the AB109 programs in Fiscal Year 2011-12, the Sheriff’s Office had to add 16 positions and out of those positions, 13 Deputies and one Criminal Intelligence Analyst are line staff and need supervision. Due to the increased demands of supervision for the AB109 program staff and inmates, the Sheriff’s Office is requesting one Correctional Sergeant at the estimated annual cost of $197,882.

Steve Bernal, Sheriff-Coroner
Monterey County Community Corrections Partnership

AGENDA ITEM REQUEST
Community Corrections Partnership (CCP)

*Agenda Item Requests are due at least seven (7) business days prior to CCP meeting

TO: Community Corrections Partnership (CCP)/
   Executive Committee
   C/o Monterey County Probation Department
   Elizabeth Balcazar, Administrative Secretary
   20 East Alisal Street
   Salinas, CA 93901

FROM: CCP Member Name: Marcia Parsons
      Title: Chief Probation Officer
      Agency/Dept.: Probation
      Address: 20 East Alisal Street, Salinas, CA 93901
      Phone #: 831 755-3913

Submitted are the following agenda item(s) to be considered by the Community Corrections Partnership (CCP) at the meeting of 02/23/15

3. B Allocate Public Safety Realignment funding to one Senior Secretary position for administrative support in the FY 2015-16 budget

Background
Since the implementation of Public Safety Realignment (PSR) in 2011, the Probation Department has carried the burden of managing Brown Act requirements for the Community Corrections Partnership (CCP) meetings, posting notifications, preparing documentation, and providing information and documents to CCP members and to the public. Further, as a lead agency, Probation continues to fulfill a variety of administrative functions related to Public Safety Realignment, which require additional clerical support.

These duties have been carried by multiple Probation staff, particularly by the Administrative Secretary. As executive assistant to the Office of the Chief, this position already carries a full load of complex administrative activities, and has been negatively impacted by the addition of duties related to CCP activities and Public Safety Realignment documentation, which are ongoing in nature.

The proposed 1.00 Full-Time Equivalent (FTE) Senior Secretary will be responsible for the administrative support of CCP meeting activities, including regular and special meetings, and ad-hoc committee meetings in assistance to, and under the supervision of, the Administrative Secretary and CCP Chair. Duties include preparation, posting and distribution of agenda and minutes, processing documentation for record requests, and assistance to the public.
In addition, the position will provide clerical support to Probation's professional staff for budget preparation, quarterly data reports, and reports to the Board of Supervisors and to the Board of State and Community Corrections (BSCC).

**Fiscal Impact**
The proposed action will allocate a total of $88,833 to Probation in the AB109 Public Safety Realignment budget for FY 15-16 for the cost of salary and benefits associated to the position. The Probation Department will contribute operational one-time costs for $3,200 for desk and computer equipment, and on-going yearly cost of $3,447 for technology and telecommunication charges, and office supplies.

**Recommendation/Action to be Taken**
The Probation Department is recommending the addition of 1.00 FTE Senior Secretary position to provide administrative support for CCP activities, meetings and documentation, and to support administrative functions related to the implementation of AB 109 Public Safety Realignment.

Marcia Parsons
Chief Probation Officer