Welcome
Welcome & Introductions – Chief Real

Public Comment (limited to 3 minutes per speaker)

Regular Agenda

1. Approve Meeting Minutes
   A. Meeting of 02/10/14

2. Discuss Proposals for AB 109 Growth Funds FY 2013/2014 for Possible Action.


4. Other/ Announcements

5. Adjournment

Brown Act information: If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. A person with a disability who requires a special modification or accommodation in order to participate in the public meeting should contact the Monterey County Probation Department at (831) 755-3913 as soon as possible, and at a minimum 24 hours in advance of any meeting.
A. Welcome/ Call to Order
The meeting was called to order at 3:40 p.m.

B. Public Comments (limit 3 minutes per speaker)
A public comment was received from Pamela Weston, who thanked Sheriff Scott Miller for holding a community forum on the jail expansion prior to the CCP meeting, in effort to facilitate attendance.

C. Regular Agenda
1. Approve the CCP Meeting Minutes of November 18th.
   Action: Meeting minutes of November 18th were approved (Motion: Elliott Robinson/ Second: Scott Miller/ Vote: Unanimous).

2. Monterey County Community Corrections Partnership
   A. Data Collection:
   Action: Management Analyst (MA) III Robin Rodriguez presented the AB 109 Statistical Report for the second quarter of realignment for FY 2013-14, for the period October 2013 to December 2013. The report now includes data on: 1) the number of inmates housed at Alameda County; 2) Transitions for Re-Entry and Recovery Program; 3) additional data from Behavioral Interventions for the Day Reporting Center. Probation is working on a contract with Social Solutions for the Efforts to Outcomes (ETO) system to assist with the data collection efforts.

   B. General Updates
   a) PSM Al Vicent reported that the Re-Entry Services Center will open soon on the Second Floor of the 20 East Alisal Building, and staff from Behavioral Health, Office for Employment Training (OET), Turning Point, and the Transitions for Re-Entry and Recovery Program would be moving there. On April 10th, Instructor Mark Carey, a nationally recognized expert on Evidence-Based Practices (EBP), will conduct training to staff from collaborative agencies on EBP for substance abuse programs.
   b) Sheriff Scott Miller introduced the new Chief of Deputy Corrections, Edward Laverone. The Sheriff’s Office and Probation continue to work on the efforts to pursue an assessment of the jail population in collaboration with California Forward.
   c) Dr. Wayne Clark reported that Behavioral Health staff is looking forward to moving to the Second Floor at the 20 East Alisal Building. The referrals for substance abuse and mental health services are increasing. Staff is working on the contract for the Seeking Safety training.
   d) WIB Executive Director Joyce Aldrich reported that staff is working with Probation to fill the job orders from the Department of Public Works.
   e) Assistant Public Defender Donald Landis recommended utilizing services from Door to Hope next FY.

3. Discuss Proposals for Allocation of AB 109 Growth Funds FY 2013-14
A CCP EC meeting was held on 01/29/14 to discuss the AB 109 growth funds. Chief Real reviewed a series of proposals for the utilization of AB 109 growth funds.
**Action/Motion:** Utilize AB109 growth funds to fund two written proposals: 1) A pretrial assessment by Crime and Justice Institute (CJI) at Community Resources for Justice (CRJ), in the amount of $20,000; and 2) A proposal from Community Oriented Correctional Health Services (COCHS) to maximize the Affordable Care Act (ACA) reimbursement for the jail-involved population, in the amount of $45,000.

Passed upon motion of Elliott Robinson, seconded by Scott Miller, and carried this 10th day of February 2014, by the following vote:

**AYES:** Manuel Real, Scott Miller, Elliott Robinson, Dean Flippo

**ABSTAINED:** Donald Landis (on behalf of James Egar)

**ABSENT:** The Honorable Marla O. Anderson, Presiding Judge; Chief Edmundo Rodriguez

All other proposals presented, including OET, Turning Point, ETO System, Supervised Release File (SRF) automation, and Rancho Cielo will include budget and scope of work, and must be submitted in writing to Administrative Secretary Elizabeth Balcazar by February 21st; additional proposals proven to be evidence-based to reduce recidivism may also be submitted by the deadline.

Elliott Ruchowitz-Roberts from the American Civil Liberties Union (ACLU) recommended to CCP EC members only voting on proposals that are submitted in writing.

Colleen Beye, Aide from Supervisor Parker’s Office, recommended implementing a standardized process for AB 109 funding requests.

**4. FY 2014-2015 AB 109 Budget**

The AB 109 budget for the upcoming fiscal year was slightly reduced, but there is funding set aside to offset that reduction.

**Action:** Agencies will submit their funding proposal(s) for both budgets: 1) growth funds; and 2) FY 2014-2015 to Elizabeth Balcazar by February 21st for consideration. A discussion ensued on the need to increase the employment and housing services. Probation will forward the budget for the current FY to the CCP EC members for review.

**6. Other/Announcements**

A. A Special CCP Budget meeting will be scheduled in about two weeks.

**7. Adjournment**

The meeting adjourned at 4:47 p.m.

Respectfully submitted by
Elizabeth Balcazar,
Administrative Secretary
Monterey County Probation Department
<table>
<thead>
<tr>
<th>Budget Description</th>
<th>Funding Distribution</th>
<th>% of Distribution</th>
<th>Comments</th>
</tr>
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<tbody>
<tr>
<td>OET Program budget increase FY 13-14</td>
<td>65,443</td>
<td>10.31%</td>
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<tr>
<td>Community Oriented Correctional Health Services (COCHS)</td>
<td>45,000</td>
<td>7.09%</td>
<td>Approved by CCPEC</td>
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<td>Community Resources for Justice (CRJ) Pre-Trial Assessment</td>
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<td>SRF Automation for SmartJustice - Homeland Justice Systems</td>
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<tr>
<td>Smart Probation CMS customization</td>
<td>15,000</td>
<td>2.36%</td>
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<tr>
<td>AB109 Data collection and Analysis - ETO Social Solutions</td>
<td>15,000</td>
<td>2.36%</td>
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<tr>
<td>Sheriff Reentry and Training classroom</td>
<td>193,400</td>
<td>30.46%</td>
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<tr>
<td>Proposed FY 2014 Growth Fund budget</td>
<td>370,243</td>
<td>58.30%</td>
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**FY 2014 Growth Budget Unallocated**

- **Sheriff Reentry and Training classroom**: 160,000
- **Community Resources for Justice (CRJ) Pre-Trial Data Analysis**: 20,000

*PLACEHOLDER* - Modular expansion/2nd Modular
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<tr>
<th>County of Monterey</th>
<th>FY2013-14 AB109 Budget</th>
<th>FY14 Existing Staffing - Continuing Effort</th>
<th>FY14 AB109 12-Month Budget</th>
<th>AB109 FY14 Budget</th>
<th>DRAFT FY15</th>
<th>DRAFT AB109 FY15 Budget</th>
<th>Variance from FY14</th>
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<td>FY14 Existing Staffing</td>
<td>FY 14 - AB109 12-Month Budget</td>
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<td>DRAFT FY15 - AB109 12-Month Budget</td>
<td>DRAFT AB109 FY15 Budget</td>
<td>Variance from FY14</td>
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<td>Re-Entry Reception &amp; Renovation Program</td>
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<td>Subtotal Probation - Service Administrator</td>
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<td>Sheriff</td>
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<td>36</td>
<td>Sheriff</td>
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<td>Custody Parole Reentry</td>
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<td>38</td>
<td>Sheriff</td>
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<td>Custody Additional Jail Beds</td>
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<td>Sheriff</td>
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<td>45</td>
<td>Total Requested Budget</td>
<td>GRAND TOTAL</td>
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**Proposed FY15 ITEMS:**
1. Rancho Cielo Youth Corp $217,463
2. Transitions for Recovery $65,359
3. Public Defender Pilot Program $28,000
**Conduct System Assessment**

2.5 days prep and document review, 2.5 days on-site, 3
days analysis and report writing for two people

<table>
<thead>
<tr>
<th>Bill Woodward</th>
<th>Lisa Brooks</th>
<th>Jesse Revicki</th>
<th>Subtotals Activity</th>
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<td>$ 1,200.00</td>
<td>$ 950.00</td>
<td>$ 750.00</td>
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**Travel**

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<th>Rate</th>
<th>Cost</th>
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<table>
<thead>
<tr>
<th>Freq</th>
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<td>2</td>
<td>$ 125</td>
<td>$ 250</td>
</tr>
<tr>
<td>8</td>
<td>$ 71</td>
<td>$ 568</td>
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**Total for System Assessment**: $ 19,968

**Present Assessment Results**

2 days prep, 1 day on-site for two people, including a
presentation of assessment results and discussion of
implications for action planning

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<th>Time (# Days)</th>
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**Travel**

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**Total for Results Presentation**: $ 12,255

**Data Analysis**

Data analysis includes identifying, extracting,
coding/cleaning, and analyzing data, as well as a brief
report of findings (this can be merged with the Assessment
report or be a stand-alone document)

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<th>Time (# Days)</th>
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**Total for Data Analysis**: $ 16,750

**TOTAL PROJECT BUDGET**: $ 48,973

*Travel expenses are provided as an estimate only, and would be billed at actual cost.*
February 14, 2014

**PROJECT:** Supervised Release File (SRF) Automation
Vendor: Homeland Justice Systems
Quote: $16,400
Estimated Delivery Time: 3 months

California SmartJustice is a state Department of Justice (DOJ) project to implement a web-based statewide information sharing system that will connect 58 law enforcement and 58 probation systems throughout California.

California SmartJustice will provide the platform to exchange data with systems already in use by counties using web service interfaces that conform to the National Information Exchange Model (NIEM) data model standard and the LEXS SR 4.0 exchange specifications; a web portal interface will also be provided for the platform’s features.

The initial deployment will provide the ability for state, regional and local public safety agencies to access key data on offenders that is currently stored in multiple data repositories, including the Supervised Release File (SRF).

In order to participate in the SmartJustice project, counties must reach Readiness Level by ensuring that all information pertaining to adult offenders is entered in SRF, defined by supervision type: Probation, Mandatory Supervision, and Post Release Community Supervision (PRCS).

With the available resources, Probation staff is able to manually enter only some of the data requested by DOJ – specifically pertaining to PRCS and Mandatory Supervision -, as Public Safety Realignment increased the SRF data requirements significantly.

The **Supervised Release File (SRF) Automation** project will create an electronic data exchange, extracting data from Probation’s Case Management System in a DOJ compatible format, and sending the data automatically via a File Transfer Protocol (FTP) site.

The project will ensure that:
- All required data is collected and uploaded to DOJ’s SRF
- Redundant manual data entry into SRF ends, thus optimizing resources through technology, eliminating redundancies, and reducing errors
- Monterey County is in compliance with SmartJustice Readiness requirements
February 5, 2014

SRF Automation requires an application to be running all time and exchanging data with DOJ via and FTP site. The proposal is for an application that will extract data from Smart Probation Database and formats in way compatible with DOJ SRF. The application will send the data to DOJ automatically via an FTP site.

Homeland Justice Systems is very familiar with DOJ SRF process and is confident in ensuring successful project outcome.

Brief Application Detail
Application must run 24 hours 7 days a week on a computer with Access to DOJ site
Application will connect and extract data from Smart Probation Database
Application will format data as specified in SRF documentation
Application will upload the data to DOJ site via FTP protocol
Application will Download the resulting files from DOJ site
Result files will have to be checked for error manually by assigned individual

The quote below includes all the features listed:
Estimated Project Management Hours: 25
Estimated Database Modifications and Script Development: 50
Estimated Development Time: 80
Estimated Application and SRF Testing: 50
Total Estimated Hours: 205
Total Estimated Cost at $80 per hour: $16,400.00
Estimated delivery time: 3 month(s)
Quote Valid until: 3/30/2014
February 21, 2014

**Data Collection: Efforts to Outcomes (ETO), Social Solutions Software**

Vendor: Social Solutions Software, through DSES Enterprise License  
Estimated Cost: $15,000  
Estimated Delivery Time: On-going development cost through FY 2014/2015

The Probation Department is in the process of implementing Efforts to Outcomes, which is an off-the-shelf case management software that will support data collection and analysis for all funded AB109 service providers. Currently this software is being utilized by Department of Social Services; Family and Children’s Services who purchased an enterprise license many years ago. DSS has allowed Probation to join their existing enterprise and has been providing administrative support with our implementation. We selected ETO because it was cost effective to join an existing licensing enterprise and it has been an effective data collection solution for FCS for the last 10 years.

ETO will be accessed by each community service provider receiving AB109 funding. Each Service Provider will have their own “site” and will receive electronic referrals from the Probation Department to their site. As a result, we will have the same demographic data, utilize a universal referral form and universal assessment tool. Each service provider’s site will incorporate the unique elements of their program, the services they provide and the outcomes of those services. Probation will provide on-going training and support to each Service Provider. If Providers need to add or eliminate services, data collection points or tracking features, Probation is responsible for working with the vendor to make changes as needed.

Now that we are in the process of building each service provider’s site, it is recognized that our current budget falls short of the projected design costs. We also recognize that ETO will need to be implemented in phases. Many of our AB109 service providers would like to build in the ability to track fiscal expenditures in relation to the services provided. Once we are up and running, we will continue to have some on-going programming costs to assure that everyone is receiving the maximum benefit from using the software, including things like billing and invoicing.

We propose setting aside $15,000 to support our current implementation and future programing and design costs through 2015. These funds are necessary to support our AB109 funded service partners and build the infrastructure needed for ongoing data collection and program evaluation.
February 21, 2014

**Data Collection: Smart Probation**

Vendor:
Estimated Cost: $15,000
Estimated Delivery Time: On-going development cost through FY 2014/2015

Smart Probation is the existing case management software utilized by the Probation Department. As a result of AB109, Probation has continued to make extensive design changes required to accurately reflect the supervision activities of PRCS and Mandatory Supervision. These system changes in addition to creating and developing the infrastructure to collect AB109 related data has been extremely slow due to the limited number of hours our Vendor is contracted to make design changes. Utilization of the AB109 Growth Funds for Smart Probation would 1) allow us to complete AB109 related programming changes so that our Officers can accurately reflect the work that they do and 2) create an interface with ETO and 3) allow for easier data extraction and analysis by having the vendor create specific reports that can be run as needed to support our CCP data collection and state reporting requirements.
AB 109 Recentry and Training Classroom
Office of the Sheriff
Proposal to the Monterey County Community Corrections Partnership
February 2014
Problem:

With AB109 and Corrections realignment the type of inmate and length of commitment has greatly changed our County Jail. We now have people serving significant sentences of several years. In order to provide the best service and protect public safety we as partners in community corrections must find ways to provide opportunities for success. The Office of the Sheriff believes this can best be met by providing the inmates with the choice of receiving education and training opportunities that are limited in scope by the physical facilities currently available.

Plan:

The Office of the Sheriff would like funding for the purchase, installation and supplying of a portable classroom which could serve as many as thirty students at a time with the physical and technological infrastructure to enhance current opportunities and expand opportunities.

Cost Estimate:

The Office of the Sheriff estimates that the cost of this project would be approximately $193,400

1. Pre-sighting costs: including planning, plumbing, electricity and communications trenching, fencing and installation: $79,000
2. Site preparation: Foundation, ADA prep, manufacturer management, transportation of building: $31,200
3. Building Cost: $65,000
4. Technology and Materials for delivering education: $18,200

Expected Results:

This will allow the Sheriff to expand current offerings and allow sentenced inmates to complete GED courses and expand service to allow the enrollment in online vocational and college level coursework while serving their period of incarceration. This facility will also serve to expand offerings in life-skills courses and provide a secure way to increase attendance in these programs. Having a facility like this will provide more choices for incarcerated individuals to obtain those skills needed to succeed in society today.
February 19, 2014

To: Manuel Real

From: Chris Shannon, Executive Director, Door to Hope

Subject: AB 109 Proposal

**Introduction and Background of Organization:**

Door to Hope, a 501 c (3) community-based organization, was founded in 1971 to meet the residential treatment needs of low income or indigent women suffering from addiction to alcohol and other drugs. The organization maintained operations without major changes until shortly after 2001 when the agency began a period of dramatic growth and is now one of Monterey County’s leading providers of comprehensive, integrated, behavioral health services. Fully 88% of Door to Hope’s $5+ million funding is derived from high quality County Behavioral Health contracts.

In the past thirteen years, Door to Hope grew from one (1) to ten (10) programs and now provides developmental and behavioral health services not only to women, but to infants, young children, teenagers, men, and at-risk families. We have developed meaningful, collaborative partnerships to enrich the services we offer our clients and our community, including working closely with the Monterey County Department of Social Services, Family and Children’s Services Division to provide much needed services to children and families. We also partner with Monterey County Probation and Monterey County Behavioral Health in our work with young children and teenagers.

Door to Hope offers a broad range of high quality, evidence-based services:

**The Hayward Home:** a 14-bed residential treatment program for women with addiction disorders who are indigent and/or homeless.

**Nueva Esperanza:** an innovative residential treatment program that provides addiction recovery, mental health services, and parenting programs for pregnant & parenting women and integrated early intervention for their high-risk infants and young children.

**The Outpatient Program:** provides substance use disorder treatment for both men and women that are referred through the court system or who seek help privately. Our Outpatient Program is the only Medi-Cal certified outpatient service in Monterey County.

**MCSTART I:** a collaborative community program for assessment and early intervention for children age 0-5 who experienced trauma, including prenatal substance exposure, domestic violence, physical abuse, and/or neglect.
MCSTART II: partners with DSS Family and Children Services to provide mental health services for children age 6-11 who experienced trauma, including prenatal substance exposure, domestic violence, physical abuse, and/or neglect.

Parent Mentoring Services: provides mentors for parents who have lost custody of their children but are in the reunification process, as well as for new foster and adoptive parents.

Integrated Co-occurring Treatment Program (ICT®): provides intensive, home-based treatment services for teenagers experiencing both mental health and substance use disorders.

Santa Lucia Residential Treatment for Adolescent Females: a group home for teenage girls who are in placement either through juvenile court or social services and need structured services, treatment, and support for substance use and mental health disorders.

Pathways to Safety: provides family resource specialists for early intervention for families at-risk for child welfare involvement in partnership with the Action Council of Monterey County.

Parents as Teachers: offers home-based, interactive parenting education to families impacted by trauma and/or involved with the child welfare system.

In the past fiscal year, Door to Hope provided services to 1,632 members of the Monterey County community. We provided recovery services to 234 adults, integrated, behavioral health services to 89 teenagers, served 523 high-risk young children age 0-5 years, 57 high-risk children age 6-11 years, provided parenting education, support, and advocacy services to 584 biologic, foster, adoptive, and relative caregivers, and delivered education and training programs to 145 providers throughout the year.

Request for Funding:

We are seeking financial support from available AB 109 funds to augment our outpatient program to improve access for AB109 clients in need of rehabilitative services. Specifically, funds are needed to provide robust case management\(^1\) services with a bi-lingual capability as well as training for outpatient staff to better appreciate the needs of criminal justice-involved and re-entry clients. Door to Hope has been successfully providing case management services to high-risk families in its MCSTART program for more than ten years. For this reason we are confident of a quick and successful ramp-up to successful service delivery.

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\(^1\)Case management is a collaborative process of assessment, planning, facilitation, care coordination, evaluation, and advocacy for options and services to meet an individual’s and family’s comprehensive health needs through communication and available resources to promote quality, cost-effective outcomes.
| Door to Hope  
AB 109 Proposed Budget |
|-------------------------|

| Bilingual, Certified Case Manager/Intake Coordinator (1 FTE) | $48,000 |
| $11,520 fringe & benefits (24%) |

| Training for Outpatient Staff  
Training and training materials from the Center for Criminality & Addiction Research, Treatment and Application CCARTA (University of California, San Diego) | $2,400 (training materials/DVDs) |
| $4,000 (attendance at the CCARTA Summer Clinical Institute) |

| Total Request | $65,920.00 |

Please contact me if you have any questions about this proposal.

Chris Shannon 831-758-0181 chriss@doortohope.org
March 3, 2014

Our proposal dated 2/19/2014 is amended to include the following:

Evidence-Based Program to be Implemented

If awarded the requested funds from AB 109 funding we proposed to implement Brief Strengths-Based Case Management For Substance Abuse an intervention listed on the National Registry of Evidence-based Programs and Practices (NREPP) operated by the federal Substance Abuse and Mental Health Services Administration. It is our belief that SBCM, added to our current treatment approaches, will significantly improve client engagement and retention.

The NREPP site includes the following description of the intervention. Highlights added.

Brief Strengths-Based Case Management (SBCM) for Substance Abuse is a one-on-one social service intervention for adults with substance use disorders that is designed to reduce the barriers and time to treatment entry and improve overall client functioning. The intervention is a time-limited version of SBCM that focuses on substance abuse. SBCM differs from conventional case management in its use of a strengths perspective. This perspective defines how to carry out the five functions of SBCM's case management component: assessment, planning, linkage, monitoring, and advocacy. The case manager helps the client identify personal skills, abilities, and assets through discussion; supports client decisionmaking so that the client sets treatment goals and determines how the goals will be met; encourages client participation in seeking informal sources of assistance; and works to resolve any client-identified barriers to treatment, such as lack of transportation, child care, and social support. Although broad system change is not the intent, the case manager also advocates with treatment providers and seeks system accommodation on behalf of the client. The case manager strives to develop a strong working alliance with the client, which is considered central to the process of linking with and using substance abuse treatment services effectively. Unlike SBCM, which is usually structured over many months and sometimes years, Brief SBCM for Substance Abuse is delivered in a maximum of five sessions over a limited, predetermined period. Sessions typically average 90 minutes, with some requiring more than 2 hours. Each session is flexible, providing an opportunity to develop and implement a personal, client-driven plan that improves the individual's overall functioning and/or addresses specific barriers to linking with treatment.
Outpatient staff at Door to Hope are already trained in three evidence-based practices, all designed to increase client retention and improve treatment outcomes. These practices include Motivational Interviewing, 12-Step Facilitation, and Seeking Safety. The latter is designed to improve engagement for clients who have experienced trauma including domestic abuse, threats, violence and violence observed.

The research supporting SBCM is impressive. According to one study “Assignment to the intervention condition (SBCM) was the strongest predictor of treatment entry, with intervention participants being more than twice as likely as control group participants to enter substance abuse treatment.”

Respectfully submitted:

John de Miranda

Associate Director, Door to Hope
MEMORANDUM

DATE: February 26, 2014

TO: Manuel Real, Chief Probation Officer

FROM: Joyce Aldrich
Monterey County WIB Director

SUBJECT: Request for Funding for FY 2014-15 Budget

The Monterey County Workforce Investment Board Office for Employment and Training has been working with the AB 109 participants to achieve training and employment for the last few years with progressive success. The request for Funding for FY 2014-15 requests an increase in allocation from the previous year so that case managers/job developers have the time necessary to support the activities of the participants in the program. In order to achieve this, it is requested that Probation consider an increase of an Office Assistant II (15%) and an increase in Administrative Analyst time by 20%. Additionally, the department would like to increase the number of participant referrals from 50 to 65 if the full amount of funding request is approved.

Should the CCP Executive Committee find themselves unable to support the full amount of funding request, the Department is willing to absorb if necessary a percentage of the requested amount. The amount we could still provide quality service to 50 participants in the AB 109 program would be $389,360.64, the same amount requested in the augmentation for the current fiscal year 2013-14. Although it will be difficult to absorb the additional costs within our current financial structure, in order to serve the participants we will absorb the additional $79,266.14 should the CCP Executive Committee feel it is necessary given funding constraint projections for FY 2014-15.

Please let me know if you have any questions at all. I can be reached at 831-796-3324 or aldrichj@co.monterey.ca.us

Thank you.
AB-109
Revised Budgeted Amount: $389,361
Fiscal Year 2013-14

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Admin & Operating Expenses                               | 15,365.00           |

**TOTAL EXPENSES**                                       | **323,917.00**      |

*Note: Salaries & Benefits are significantly higher than originally budgeted for FY13-14. This is due to an under-estimation of actual total salary-related costs during the development of the budget. Supporting salary and benefit cost computations for actual salary costs are included in add...*
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Note: The FY13-14 budget as costs such as OPEB and Work Comp were not factored in. Additional tabs within this Budget Worksheet for reference.
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SCOPE OF WORK

Turning Point of Central California, Inc.  
Salinas Residential Reentry Center  
116 E. San Luis St  
Salinas, CA 93901

Turning Point of Central California, Inc. (TP) proposes a “Housing First” Residential Reentry Program for post-release community supervision clients and high-risk probation clients in alignment with the premise of Monterey County Probation Department. The “Housing First” approach will provide residential stability to clients who are chronically homeless or who lack local support following release from custody or completion of treatment in a residential treatment facility. The “Housing First” model offers direct placement from the street or the institution to housing with supervision, programming and support services. TP will model this program on their current State Parolee and Federal Inmate programs which have a 79% completion success rate overall, and a 58% success rate as to their individual primary service components. Clients will be assessed for program suitability and referred to TP by Probation. The objective of the program will be for clients to become aware of their responsibility to society and to assist them with life skills training and self-sufficiency preparation to increase their chance of a successful reentry into the community. Measurable Outcomes of the program will include not reoffending, increased potential for family reunification, increased access to employment or educational opportunities, abstinence from substance use, program completion, and housing at time of exit.

The “Housing First” Program will be located at 111 and 115 E. San Luis St. in downtown Salinas with easy access to public transportation, places of business for employment opportunities, adult education and vocational training sites, substance abuse/mental health clinics, medical/dental offices and the Probation Department. It will have the capacity for 12 male residents and include a placement plan of 90 days. Program participation extensions will be available for up to 180 days based on client needs, and approval from the Probation Department. TP will provide housing, sustenance, support services, programming, supervision, and access to a full array of Reentry Services. Security and Supervision will be provided 24/7 by experienced Monitor staff of the TP Residential Reentry Center located directly across the street. The “Housing First” Program will actually improve community safety by providing a layer of supervision that wouldn’t exist otherwise for our clients.

The service delivery system will be structured into three phases: Phase 1 Transitions; Phase 2 Change Plan; Phase 3 Community Reentry. Phase 1 will be the most restrictive. Activities will be limited to on-site and off-site programming, religious activities, recreation, and Probation approved activities. Phase 2 will provide clients increased opportunities for community activities, job search, education and possible over-night visits with family. Phase 3 will be the least restrictive preparing clients for release from the program and strengthening their support system. The Phase system will allow clients time to make a gradual change from incarceration
to life in the community. While the program will be designed to move clients through the phases at 30-day intervals, individual needs will drive the amount of time required for each phase. Programming will include The Change Companies Transition Skills Interactive Journaling to help clients gain the knowledge and skills to make the choices that will keep them away from crime and incarceration.

The program will have a full-time Case Manager who will steer clients through their Individual Treatment Plan and provide all on-site program facilitation, accountability supervision, client referral, community advocacy and facility management. The Case Manager will meet regularly with the client’s Probation Officer for case conferencing on behalf of the client’s success. The Case Manager will provide an Introduction and Orientation for clients within 24 hours of arrival at the Center. Clients will receive a written summary of Center procedures governing their conduct and activities related to the program components, services and activities. An Individual Assessment will be conducted within three calendar days of arrival to determine the extent of the client’s specific programming needs. The Case Manager will complete an Individual Treatment Plan within seven days of the client’s arrival which will be used as a roadmap to guide the client to successful completion of the program. Case Management reviews will be conducted with the client bi-weekly for a systematic study of each client’s needs and goal achievement. The Case Manager will facilitate group client activities such as BarBQ’s, Whale Watching, Movies, and Trips to the Aquarium. Group social experiences will promote fellowship, provide experiences for clients to enjoy social events without alcohol and drugs, and support pro-social skill development.

Clients will be provided with linen and towel supplies and there will be on-site washers and dryers for laundry. Indigent clients will be provided with personal care items, clothes, bus passes, assistance with medication and other support service needs. Dietician approved, home cooked meals will be provided by the Residential Reentry Center kitchen which includes two hot meals and one cold meal Monday – Friday and two hot meals on Saturday and Sunday. Bags lunches will be prepared for clients who are out during the mid-day meal. Special need diets will be accommodated per documented physical, dental, and religious needs. The Centers will have refrigerators, microwaves, etc. if the clients chose to prepare their own meals. Over-the-counter medication will be provided for non-serious illnesses and prescription medications will be monitored and secured in a locked cabinet.

Essential to client’s success in the program will be the effective collaborative relationships that TP has developed throughout 40 years of providing reentry services in Monterey County. Partnerships with Monterey County Probation and Behavioral Health will be the core multidisciplinary team that will drive the clients Individual Treatment Plan. Partnerships such as Office for Employment Training, Department of Social Services, Sun Street Center, Food Bank for Monterey County, Natividad Medical Center, Steinbeck Library, Center for Employment Training, the Faith Based Community, and countless Community Based Organizations will be relied on to provide relapse prevention, personal, health, educational, and vocational services that are necessary for our client’s successful reentry. All non-emergency medical and dental needs will be met through Clinica de Salud who provides free on-site services at TP weekly to
include prescription services. A cross referral and shared case management system with TP AB109 Employment and Housing Incentive Programs will be a key component in wrap-around services, ensuring clients have opportunities to work and secure housing upon program completion.

The majority of ex-offenders claim housing is an important factor for them to remain out of prison. The first 30 days post-incarceration is a critical intervention period where stable housing is vital to help ex-offenders weather other shocks of community adjustment. Despite the importance of housing in providing stability for ex-offenders, housing options available are extremely limited in Monterey County. TP operates on the principle that providing immediate housing and then coordinating individualized services based upon the needs of the individual is vital to reentry success. Housing coupled with any two other services has been shown to have a positive effect on recidivism. “Housing First” is an evidence-based practice recognized by the National Registry of Evidence-Based Practices and Programs (NREPP).
Requested AB109 Position: Deputy Probation Officer II for Supervision of Mandatory Supervision Offenders

An increasing number of offenders sentenced pursuant to 1170(h) PC are now being sentenced to Mandatory Supervision (rather than a straight jail term being imposed). The data collected for the most recent CCP quarterly report covering October – December 2013, reflects that there are now 85 inmates sentenced to Mandatory Supervision. Although overall, 13% of inmates sentenced to 1170(h) PC have been sentenced to Mandatory Supervision 85/665; the last quarter depicts a significant increase, 31%; 37%, and 30% respectively. Once an inmate serves their portion of the jail sentence imposed by the Court, they are released to the supervision of the probation officer for the remaining term of their sentence and supervised in the community. Due to the increase in Mandatory Supervision sentences, we have a need to allocate funds for the procurement of a second deputy probation officer to supervise these clients sentenced to Mandatory Supervision.

As with other Deputy Probation Officer positions added to the Community Corrections Unit for the supervision of Post Release Community Supervision (PRCS) offenders, the Probation Department has added officers incrementally as the population increased. PRCS and Mandatory Supervision clients are supervised at a ratio of one probation officer for every 50 offenders. To continue to meet this ratio and allow the individual needs of these clients to be addressed while ensuring public safety it is necessary to add one FTE DPO II.

Requested AB109 Position: Departmental Information Systems Coordinator (DISC)
Estimated Cost: $101,794

The implementation of AB109 resulted in the collection and analysis of extensive amounts of data relating to activities of supervision, services delivered and the exchange of data between criminal justice partners. The Probation Department has been building an infrastructure to support the collection, storage, analysis and exchange of data, however additional resources are now required to maintain the expanding reporting requirements.
A Department Information System’s Coordinator (DISC) position is being requested to support both internal and external AB109 data validation and collection. Specific duties and responsibilities identified are:
1) Provide basic technical support and assistance to the AB109 Service Providers using ETO (Efforts to Outcomes). This includes responding to inquiries, questions and lower level training needs and assistance needed to generate reports.
2) Provide assistance with collecting and validating AB109 data.
3) Provide assistance with generating and validating reports for our local criminal justice partners.
4) Provide assistance with data quality control to ensure accuracy and reliability of all data compiled
5) Provide support with the interfaces being created for our AB109 related electronic exchanges of data.
Requested AB109 Position: Deputy Probation Officer III for Early Resolution Court

The Superior Court of the County of Monterey is requesting a Deputy Probation Officer III position be assigned to support an Early Resolution Court. This position would serve as a court officer to assess cases, retrieve records, and prepare reports for the Court. This would aid the Court in early release and/or early sentencing of inmates in custody by helping to determine appropriate dispositions in an expeditious manner. To meet the Court’s request it is necessary to add one FTE DPO III.
MEMORANDUM
MONTEREY COUNTY
OFFICE OF THE PUBLIC DEFENDER

Date: February 27, 2014

To: Community Corrections Partnership, Executive Council

From: James Egar, Monterey County Public Defender

Re: Proposal for AB 109 Budget

The Office of the Public Defender proposes that the AB 109 Budget FY 2014-2015 include funding required to support one Social Worker 1 position to be added to the staff of the Public Defender.

A substantial number of Public Defender’s Offices in counties which have been successful in providing alternatives to incarceration for inmates sentenced pursuant to Penal Code sec. 1170 (h) and inmates returned to their sentencing counties for Post Release Community Supervision have utilized the unique services of a Social Worker/ Sentencing Specialist. He/ she has been able to present a viable specific written alternative sentencing plans for consideration by the Court in sentencing and consideration by the prosecution in plea and sentencing negotiations. They have developed expertise in the myriad program alternatives that may be suitable for persons with behavioral, substance abuse, mental health, housing, employment and other relevant challenging issues.

The Probation Dept has made progress in some alternatives to incarceration. The Public Defender’s Office acknowledges and is grateful for that progress. Never the less, Monterey County is well below the average in the State for the use of hybrid sentences. This County has averaged slightly more than 3 per month since the inception of AB 109, although some improvement has been noted recently. No persons have participated in the Involuntary Home Detention Program in the last three months.

Public Defender’s Offices have been successful in counties (such as Yolo) in greatly enhancing these statistics thereby increasing Public Safety and reducing recidivism. A dedicated position in the Defenders Office ensures that a broader spectrum of inmates and a broader spectrum of services will receive the benefit of written sentencing plans for consideration by the appropriate authorities. There appears to be unfilled capacity within the County for treatment (i.e. Door to Hope) and Public Defender attorneys’ caseloads challenge their ability to prepare thoroughly
researched sentencing plans that may be considered. (There is the ancillary benefit of reducing the pressure of an overcrowded detention facility.)

This position could be added as an FTE with Board of Supervisor Approval or on an annual contract basis. A Classification Definition for the requested position is attached for your review.

Approximate annual cost w/out benefits $38,000.
SOCIAL WORKER I
SOCIAL WORKER II

CLASSIFICATION DEFINITION

Performs elementary social services to identify needs for more intensive casework services; carries a caseload of moderately difficult cases; provides casework services of a general tangible nature; and performs other related work as assigned.

Social Worker I
Working under close supervision, Social Worker I is the entry/trainee class in the professional Social Worker series. Employees in this class carry a limited non-complex caseload and receive in-service training in departmental organization, social services programs, basic case study methods, and casework services. As requisite skill and knowledge is developed, greater independence and the full scope of responsibility is exercised. Unless a position is permanently allocated to the Social Worker I level due to the nature of the work, employees are expected to promote to the Social Worker II after one year of satisfactory performance at the trainee level.

Social Worker II
Working under general direction, Social Worker II is the journey level in the Social Worker series. Employees at this level are expected to carry a full caseload of moderately difficult cases requiring greater skill and depth of job knowledge in assessing problem situations and formulating plans for service. Employees work with a high degree of independence in administering services and in using agency or community resources. Some positions may determine initial and continuing eligibility for one or more aid programs.

Social Worker II is differs from Social Worker III in that the latter is the advanced journey level, assigned the more complex cases, specialized functions and/or leadworker duties. The Social Worker series differs from the Employment & Training Worker series in that the latter provides employability services to eligible applicants of social services agencies; and differs from the Eligibility Worker series in that the latter is responsible for determination of financial eligibility for public assistance programs.

SUPERVISION EXERCISED AND RECEIVED

Incumbents in the Social Worker II classification receive direct supervision from a Social Worker Supervisor, or other higher-level supervisor or manager.
TYPICAL DUTIES
Duties may include, but are not limited to, the following. For Social Worker I, duties are performed at the entry level.

- Carries a caseload that includes cases with problems of moderate difficulty.
- Interviews clients and performs case studies to determine social service needs and to assess the safety of children and adults.
- Develops and carries out non-complex treatment plans for an assigned caseload.
- Refers clients to other staff members as necessary.
- Assists applicants and recipients in utilizing available resources.
- Interprets policies, rules, and regulations of the agency to applicants, clients and others within the scope of their responsibility.
- Makes home visits in connection with casework assignments.
- Prepares and maintains case records.
- May be assigned to specialized functions.
- Participates in in-service training and other staff development activities to increase knowledge of the social work processes and achieve technical competence.
- Receives casework consultation from professionally trained staff members.
- Provides community outreach for various agency programs.
- Performs related duties as assigned.

EMPLOYMENT STANDARDS
Note: The level and scope of the knowledge and skills listed below are related to job duties as distinguished between the two levels in the Definition section.

Knowledge of:
- Socio-economic conditions and trends.
- Basic principles of individual and group behavior.
- Current issues in the field of social welfare.
- Principles of interviewing and problem-solving methodology.
- Basic public welfare programs on the Federal, State, and local level.
- General principles of public assistance policies and programs.
- Basic principles and techniques of interviewing and recording of social casework.
- Laws, rules, and regulations governing the operation of the public welfare agency.
- Community organization and the social problems calling for the use of public and private community resources.
- Basic principles involved in the nature, growth, and development of personality and in-group processes.
Ability to:
- Understand and learn the agency programs, policies, and procedures.
- Obtain facts and recognize the relevance and significance.
- Organize and maintain work detail.
- Establish and maintain effective working relationships with agency staff, clients, and others.
- Communicate effectively, both orally and in writing.
- Establish and maintain client rapport on an individual basis.
- Analyze situations and adopt effective courses of action.
- Interpret and explain to the applicant, recipient, or others public social service programs, policies, rules, and regulations.
- Develop skill in interviewing case recording and interpretation.
- Work within a community setting and effectively use appropriate resources and services.
- Maintain confidentiality in accordance with legal standards and/or county regulations.
- Operate a personal computer and other office equipment.
- Use related software.
- Communicate effectively with others in person and over the telephone.
- Analyze data, interpret directions, procedures and regulations, and develop appropriate responses.

MINIMUM QUALIFICATIONS (Education and/or Experience)

Social Worker I:

EITHER

Graduation from a four year college;

OR

Successful completion of thirty (30) college semester units, including fifteen (15) units in social welfare, social/human services, sociology, or other social or behavioral science*,

AND

One (1) year of full-time experience comparable to the Social Service Aide, Eligibility Worker II, or Employment and Training Worker II classification; or

Three (3) years of full-time experience comparable to the Vocational Assistant or Homemaker classification; or

Two (2) years of full-time experience as a teacher or nurse, or as a counselor in a public or private social service agency.
* Examples of social or behavioral science courses include: anthropology, criminal justice, economics, education, ethnic studies, history, human development, law, nursing, nutrition, philosophy, political science, psychology, public health, religion, social welfare, sociology, welfare, women's studies.

**Social Worker II:**

**EITHER**

One (1) year of full-time experience comparable to the Social Worker I classification.

**OR**

One (1) year of full-time social work casework experience and thirty (30) college semester units, including fifteen (15) units in social welfare, social/human services, sociology, or other social or behavioral science*.

*Examples of social or behavior science courses include: anthropology, criminal justice, economics, education, ethnic studies, history, human development, law, nursing, nutrition, philosophy, political science, psychology, public health, religion, social welfare, sociology, welfare, women's studies.

**SPECIAL REQUIREMENT**

Some positions may require possession of special language and culture skills as a bona fide qualifications standard. In these cases, candidates must demonstrate that they possess the required skills.

**DRIVER LICENSE REQUIREMENT**

Some positions in this classification may require possession of a valid California driver's License. Employees who drive on County business to carry out job-related duties must possess a valid California driver's license for the class of vehicle driven and meet automobile insurability requirements of the County. Eligibility for employment for those who do not meet this requirement due to disability will be reviewed on a case-by-case basis by the appointing authority.
February 21, 2014

Re: Job Training Proposal

Chief Manuel Real
20 E. Alisal Street
Salinas, CA 93901

Dear Chief Real,

Thank you for the opportunity to propose a rejuvenation of the Rancho Cielo Youth Corps to the CCP. As I know that you are aware, the program was tremendously successful when it was funded. The Rancho Cielo Board of Directors cut the program because we could not afford to continue it without public subsidies.

We redesign the program to a Ranch Crew that works fewer hours per week. Frankly, this new design is not serving the same purpose as the former Youth Corps. The design that worked – the model is attached – involves paying the participants as employees when they are working. When we treat them like employees, the participants treat the program like a job, and they have a high rate of success. Six months of training by, and working for, Rancho Cielo gives felons a solid reference to obtain regular full-time employment. The job readiness skills they gain in the program help them to retain that employment.

The job readiness component involves training soft skills, appearance, professional behavior, resume writing, interviewing – as well as counseling and participating in cognitive behavioral group with our full time, on-campus Behavioral Health counselors. Our on-site charter school provides diploma credit recovery, awarding diplomas to youth up to the age of 25. (In the case where a participant already has his/her diploma, charter school attendance is not necessary.)

We focus on those components because our partners in the business community tell us that they are the most important. Business leaders emphasize that while they can train the technical aspects of any job, entry-level workers with an understanding of soft skills are hard to recruit. Additionally, they see the diploma as a higher level of achievement than the GED.

Our extensive network with the business community is another very valuable asset to the young people in our programs. We have a high success rate placing our graduates in employment. We have former participant-felons working at the Monterey Plaza Hotel and Spa, the Sardine Factory, the Don Chapin Company, Scudder Roofing, Taylor Farms, and many other highly successful firms.

In terms of the profile of the typical participant, s/he is on felony probation, parole or both, often with gang enhancements, and low income. When Salinas PD operated the Ceasefire program, Rancho Cielo Youth Corps was the single largest employer of Ceasefire candidates between the ages of 18-24. Most of those Ceasefire participants were so successful that they were promoted to crew leader, leading crews that included
gang members claiming both colors. Specific examples for your reference: Marcial
Elizalde, Anthony Cervantes, Ramon Morelos and Aladino Soler. All were placed in
highly-paid, full time employment upon leaving our program, and all have retained that
employment.

Our proposal is to fund a rejuvenation of the formerly successful Youth Corps with public
funds. One of the services we would aim to provide is to respond to code
enforcement and trash pick-up calls from the County of Monterey. Imagine that
you would call the RCYC to pick up and dispose of that mattress dumped by the
side of the road, or weed-eat a parcel of land that was an eyesore. If we have the
public funding to pay the participants and to cover our overhead, we could act as that
extension of the County infrastructure.

Attached to this letter you have
- The program model
- A pro-forma budget
- A "fast facts" about Rancho Cielo
- A white paper about the Youth Corps
- Program results for the last two years

I want to be sure to point out that the high cost per participant is due to the minimum
wage pay for the youth. That line item constitutes half the cost. As you will also note in
the budget, Rancho Cielo is matching the cost with our location, existing vehicles and
the sharing of Program Administrative resources. (I suspect we have under-budgeted for
vehicle expense, which you can take into consideration. If you feel you have money for
vehicles and insurance, that would also be, of course, helpful.) Our hope is that as we
move forward, we can increase the size of the Youth Corps and recover the public
subsidies that we lost, enabling Rancho Cielo again to have a significant impact on this
population.

I look forward to answering any questions you and your decision makers might have.
Thank you again for the opportunity to make this proposal.

Susie Brusa
www.ranchocieloyc
## 2011-2012 Academic School Year

<table>
<thead>
<tr>
<th>Rancho Cielo Youth Campus Program</th>
<th>Number of Program Participants</th>
<th>Recidivism Reduction Rate</th>
<th>Number of Diplomas/Passing Score on the GED exam</th>
<th>Vocational Certificates Awarded</th>
<th>Number of Students Currently Working or Attending College</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rancho Cielo Youth Corps</td>
<td>25*</td>
<td>100%</td>
<td>1*</td>
<td>N/A</td>
<td>25 (100%)</td>
</tr>
<tr>
<td>Drummond Culinary Academy</td>
<td>24</td>
<td>100%</td>
<td>21</td>
<td>24</td>
<td>19 (79%)</td>
</tr>
<tr>
<td>Silver Star Youth Program</td>
<td>54**</td>
<td>74%</td>
<td>14**</td>
<td>N/A</td>
<td>14 (74%)</td>
</tr>
<tr>
<td>YouthBuild</td>
<td>23</td>
<td>100%</td>
<td>20</td>
<td>18</td>
<td>19 (79%)</td>
</tr>
</tbody>
</table>

**There were 54 9th-12th grade students in the Silver Star Youth Program, 19 of whom were considered Seniors (12th grade) and eligible to graduate.

*Youth Corps participants are between the ages of 18-24; the program's main goal is to offer them job training, most of them come to Rancho Cielo with a high school diploma or GED.

## 2012-2013 Academic School Year

<table>
<thead>
<tr>
<th>Rancho Cielo Youth Campus Program</th>
<th>Number of Program Participants</th>
<th>Recidivism Reduction Rate</th>
<th>Number of Diplomas/GED</th>
<th>Vocational Certificates Awarded</th>
<th>Post-Program Success (Number of Students Currently Working or Attending College)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Silver Star Youth Program</td>
<td>54**</td>
<td>100%</td>
<td>10**</td>
<td>N/A</td>
<td>56% of this year's graduating class is already enrolled in postsecondary education or working full-time.</td>
</tr>
<tr>
<td>Rancho Cielo Youth Corps</td>
<td>25*</td>
<td>100%</td>
<td>1*</td>
<td>N/A</td>
<td>100% Youth Corps participants are working.</td>
</tr>
<tr>
<td>Rancho Cielo Drummond Culinary Academy</td>
<td>29</td>
<td>90%</td>
<td>28</td>
<td>25</td>
<td>95% of DCA's 2011 class is still working 2 years later and 50% of the 2013 class is already employed or enrolled in postsecondary education.</td>
</tr>
<tr>
<td>YouthBuild</td>
<td>93</td>
<td>97%</td>
<td>30</td>
<td>29</td>
<td>95% of YB's 2012 class is still working or enrolled in post-secondary education 1 year later. 67% of the 2013 graduating class is already employed or enrolled in postsecondary education.</td>
</tr>
</tbody>
</table>

**There were 54 9th-12th grade students in the Silver Star Youth Program, 19 of whom were considered Seniors (12th grade) and eligible to graduate.

*Youth Corps participants are between the ages of 18-24; the program's main goal is to offer them job training, most of them come to Rancho Cielo with a high school diploma or GED.
RCYC re-build

<table>
<thead>
<tr>
<th>Personnel</th>
<th>To start with 1 Crew</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1) Program Director</td>
<td>FT</td>
</tr>
<tr>
<td>(1) Program Case Manager</td>
<td>half-time</td>
</tr>
<tr>
<td>(1) Crew Supervisor</td>
<td>FT</td>
</tr>
<tr>
<td>(3) Crew Leaders</td>
<td>FT</td>
</tr>
<tr>
<td>Crew Members *</td>
<td>80%</td>
</tr>
<tr>
<td>Stipends</td>
<td>$ \text{ 40 wk x 4 wks}</td>
</tr>
<tr>
<td>Payroll Taxes</td>
<td>13%</td>
</tr>
<tr>
<td>Health Insurance</td>
<td>Estimate</td>
</tr>
<tr>
<td>Workers' Comp Insurance</td>
<td>12.3% &amp; 1.9%</td>
</tr>
<tr>
<td>Retirement Expense</td>
<td>1%</td>
</tr>
</tbody>
</table>

| Subtotal Personnel                    | $ 207,853            |

<table>
<thead>
<tr>
<th>Operations</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Uniforms</td>
<td>600</td>
</tr>
<tr>
<td>Advertising</td>
<td>1,000</td>
</tr>
<tr>
<td>Materials &amp; Tools</td>
<td>5,000</td>
</tr>
<tr>
<td>Office Supplies</td>
<td>150</td>
</tr>
<tr>
<td>Telephone</td>
<td>360</td>
</tr>
<tr>
<td>Vehicle &amp; Gas</td>
<td>2,500</td>
</tr>
</tbody>
</table>

| Subtotal Operations                    | $ 9,610              |

Total for one year                      $ 217,463
What is Rancho Cielo?

The vision of Rancho Cielo is to transform the lives of at-risk youth and empower them to become accountable, competent, productive and responsible citizens.

What are we trying to accomplish?

We want to reduce violence in our communities and foster an environment where families are safe.

The research on juvenile violence clearly states that the primary solutions to the problem are education and vocational training. Maintaining good school attendance or a steady job are primary factors in keeping kids out of trouble.

Our goal is reduced recidivism. Recidivism is measured by new offenses committed within a one-year period of completing an intervention program; and getting and keeping a job.
Rancho Cielo Youth Corps

"...the supervisor had complete control of the boys and the scope of work, instructing them as they quickly and efficiently completed the project....they did an excellent job."

--Richard Gray, Division Director, Monterey County Probation Department

Rancho Cielo has a variety of prevention, intervention and re-entry programs targeting education and vocational training for at-risk youth. The Rancho Cielo Youth Corps uses vocational training in the construction and landscaping trades as a model to build job readiness. The youths work in teams to complete projects together, learning both trade skills as well as life skills. Young men from competing gangs work together in the wood shop building furniture, or side by side painting a public building. The crews maintain the 100-acre ranch that houses the program, from beautifying the landscape to constructing buildings; from laying and hooking up plumbing to re-roofing.

The Rancho Cielo Youth Corps is a crew-based work program intended to ready young people for regular, full-time work. For many, this is their first job in the “legal” economy. In addition to the work, the youth participate in resume writing and interview skills workshops; in Anger Redirection Therapy and other evidenced-based cognitive behavioral approaches thru
Monterey County Behavioral Health; in Diploma Attainment through the John Muir Charter School, if applicable; and many other opportunities.

Who are the members?

- Youth aged 18-24.
- Considered “at risk.”
- 72.2% of the Rancho Cielo Youth Corps members list 93905 or 93906 as their zip code (East Salinas).
- Rancho Cielo Youth Corps is the single largest employer of Ceasefire participants.
- Many are parents.
- Most are on probation, parole, and have been incarcerated previously.
- All want to make a change in their life.

What are our results?

77.6% Recidivism Reduction within 12 months of program completion

Within 6 months of completing the Youth Corps program, 82.6% of the youth DID NOT re-offend; within 12 months of completing the Youth Corps program, 77.6% of the youth DID NOT re-offend.

An often-quoted study out of the Florida Department of Justice indicates that 43% recidivism reduction is the “norm” for this population; that one in two re-offend within 12 months. This would indicate that our success at reducing recidivism is ALMOST TWICE the “control” group.

Additionally, while incarcerating a youth costs about $100,000 per year, it costs about $10,000 per year for any of the youth programs at Rancho Cielo.
The dining room of the Rancho Cielo Drummond Culinary Academy, where the Youth Corps did about 30% of the construction.

We Need Paid Work!

In order to sustain this very successful program, we need paid work appropriate for our crews. The crews are trained and closely supervised. Rancho Cielo has workers' compensation insurance and liability insurance. Previous projects have included demolition, construction, painting, and landscape clearing. We have a fully-equipped woodshop for furniture building or repair.

The City of Salinas has allocated $100,000 in fuel tax revenue for sidewalk repair by the Rancho Cielo Youth Corps. We appeal to the County of Monterey and to other municipalities to consider a similar funding mechanism to ensure the long-term viability of this program and its recidivism reduction for our youth.

References Available on Request Please call us for an estimate
Program Director: Trish Alcocer, 831.444.3506
Assistant Program Director: Dror Manor, 831.444.3532
www.ranchocieloyc.org
Check out the website for more information and to see our furniture!!
Rancho Cielo Youth Corps
Program Outline & Services

Probation Department 2nd Chance
OET/Calgrip CYO
Cease Fire CET
Word of Mouth ANDREW/DROR

➤ Interview -ANDREW/VICTOR
  • Discuss Program Model
  • Expectations
  • Services at RC

➤ Complete Crew Member Contract -CM/ANDREW
  ➤ Create CM Case File -VICTOR
  ➤ Employment documents to Finance -VICTOR
  ➤ I.D. Information to Jade -VICTOR

➤ CM to work 20 hrs for one week -CM
➤ Register at One Stop Career Center -CM

➤ Based on performance CM may continue to phase II -ANDREW

➤ CM work 20 hrs per week -CM
➤ CM receives a $40 weekly stipend -CM

➤ Evaluate CM during 2nd and 4th week -ANDREW
➤ Issue employee shirt and ID card -ANDREW

➤ Drug test CM -DROR
  Fail drug test results in termination

➤ Refer student to John Muir Charter -VICTOR
  Assist w/transcripts
Phase III:
Week 5-10: Paid Training and Support Services

- CM work 32 hrs per week @ $8/hr-CM
- CM to pick up 1 application per every 2 weeks -CM
- Attend Weekly Mental Health Session -CM
- Evaluate CM bi-weekly -ANDREW/CREW LEADERS
- Schedule Guest Speakers -VICTOR/TRISH
- Schedule Workshops -VICTOR/TRISH
  - Interviewing skills
  - Job retention training
- RC to dedicate 1 hr to complete application with CM -VICTOR/TRISH
- Status Update to CM's Probation Officer -TRISH
- Meeting with CM and Case Manager -VICTOR/TRISH
- CM receives support services -VICTOR
  - Refer CM to outside agencies for services
- Develop Career Portfolio -VICTOR
  - Assessment/Job Interest
  - Master Application
  - Resume/Cover Letter
  - Written answer to "The Question"

Phase IV:
Transition

- Refer CM to Job Placement -CHERYL
- If not ready for referral: Subsidize employment for longer time -ANDREW/SUSIE

Goal:
CM Employed outside RGYC

- Exit Interview -VICTOR/ANDREW
  - Survey
  - Collect ID

Aftercare:
6 & 12 months

- Follow up with CM -VICTOR
- Continue to offer support services -VICTOR
- Annual alumni reunion -STAFF
Fast Facts – Rancho Cielo By the Numbers

Rancho Cielo is a non-profit 501(c)3, dependent on private contributions. We have between 120-150 youth and young adults on campus per day in various programs.

For 10% of the cost, Rancho Cielo delivers 200% of the positive results, when compared to incarceration.
- $10,000/year cost to educate or employ at RC; more than $100K cost to incarcerate a juvenile in Monterey County
- Closer to 80% recidivism reduction after RC, compared to less than 40% recidivism reduction out of incarceration. [twice better result, 200%]

Agency Vision: To transform the lives of at-risk youth and empower them to become accountable, competent, productive and responsible citizens.
Theory of Action: Rancho Cielo is a safe place for students who have been unsuccessful in other school settings to achieve academic excellence and prepare for higher education or full-time employment. The campus is removed from the pressures of life in their neighborhood, and the successful students return to their neighborhood prepared to engage the community in a productive way.

Programs:
Silver Star (founded 2004)
- Public-Private Partnership:
  - Rancho Cielo (non-profit), Probation, Monterey County Office of Education, Monterey County Behavioral Health, Turning Point Job Training Services
- On campus since 2004, first graduating class 2005
- Like a Community Day School, it is a diploma program
- 54 kids, 40% female, 95% on probation
- High School – aged, 15-1/2 to 19
- Probation Officers on campus
- Drug testing
- Transportation provided to campus
- 18 diplomas into Monterey County’s economy 2013
- Independent evaluation funded by collaborative grant: 76% recidivism reduction!

Rancho Cielo Youth Corps (founded 2008) Please note that this is the program that was slashed due to lost funding that we are proposing to re-build. Currently:
- 7 members, 18 – 24 years old
- All on probation or parole
- Re-Entry employment program; participants paid minimum wage when they are working
• Crew members participate in cognitive behavior therapy, evidenced-based practices as led by Monterey County Behavioral Health Department on site at Rancho Cielo
• Crew-based
• Crew Leaders are promoted from Crew Members
• Primarily a “job readiness” program. Crews perform various maintenance, landscaping and small-scale construction projects on and off campus.
• Licensed contractor; liability insurance, workers’ comp insurance
• Available for small projects at your home or business; City of Salinas Sidewalk Crew
• Participants without H.S. diploma are enrolled in John Muir Charter School
• 77% recidivism reduction after 1 year out of the program – 100% reduction from most recent graduates!
• Almost 100% of graduates are working in full time jobs after Rancho Cielo

Drummond Culinary Academy (founded 2010)
• 32 youth, aged 16-24
• 60% women
• Probationary status not a criteria in selection; this class happens to be 35% on probation
• Judge Ralph Drummond and Mary Jane Drummond’s estate gave biggest gift
• Chef Bert Cutino of Sardine Factory was on Rancho Cielo’s Board of Directors; John Narigi of the Monterey Plaza Hotel and Spa is now; Mike Zimmerman of Cannery Row Company also on BoD.
• Significant support from hospitality industry (#2 largest industry in Monterey County)
• John Muir Charter School, accredited public charter school, diploma program
• 10 month school, ACF curriculum includes 1,000 hours of practical experience
• Awarded 16 diplomas in 2011, 20 Culinary Certificates; 20 diplomas in 2012 into the Monterey County economy; 28 in 2013
• Almost all graduates are working in hospitality, some in other fields, even one year after graduation! (83%!!)
• Articulation agreement with Monterey Peninsula College
• 100% recidivism reduction

Rancho Cielo Construction Academy (founded 2011 as YouthBuild)
• April 2011 awarded $1.1 Million Federal US Department of Labor grant for two years to pay for programming
• Capital Construction Costs provided by Rancho Cielo thru private fundraising (about $800,000 over 3 years)
• Third year scaled-down program with fewer services and collaborative partners (as grant not renewed)
• 18 youth, 16-24 years old
• Probationary status not a criteria in selection; this class happens to be 50% on probation
• John Muir Charter School partnership also – diploma program
• Co-enrollment with Hartnell College. 13.5 college credits upon graduation from RC
• 10 month program, diploma
• Green construction part of curriculum, partner with Hartnell College
• We are building transitional houses here on the Ranch, by lower lake
  o Some Rancho students are not safe in their own neighborhoods
  o Rancho Cielo youth will apply to live there, independent living units, will pay proportion of income amount

Evening Reporting Center (ERC)
• 14 Juveniles on Probation
• Alternative to incarceration
• Operated by the Probation Department
• Wrap-around services and counseling for youth and their families

General Constituency: Demographics for Rancho Cielo participants collectively in the Silver Star Youth Program, ERC, Youth Corps, Culinary and Construction include
• 25 percent female and
• 75 percent male of whom
  o 59 percent are 15 ½ to 17 years of age and
  o 41 percent are 18 to 25 years of age.
• 80% are on probation (either juvenile or adult), parole or both

Ethnicities include
• 77 percent Hispanic,
• 11 percent white/Caucasian,
• 5 percent African American,
• 4 percent multi-racial and 1 percent Asian, 1 percent Native American and 1 percent other ethnicities.

All participants are Monterey County residents and include
• 77 percent from Salinas (75% from East Salinas),
• 9 percent from the Monterey Peninsula,
• 8 percent from South Monterey County and
• 6 percent from North Monterey County.

Participant income distribution is 69 percent very low income – at poverty level (one person earning $9,645 per year or a four person household earning $19,307 per year), and 31 percent low income – below a self-sufficient standard (one person earning $21,706 per year or a four person household earning less than $50,000).

Future Programs:

Ted Taylor Vocational Center (Career Technical Education)
• 4 wings, ~24,000 square feet
• Program geared towards Agri-business (Monterey County’s largest industry)
  o Tractor/Diesel Mechanics
- Ag Fabrication/Welding/Irrigation
- Salad Plant/AC/DC/Hydraulics/Pneumatics
- Green Construction
  - Feeder program into Hartnell College/into jobs in Agribusiness
  - Plans are ready to go to permit.
  - Currently building the Wastewater Treatment Facility required by the EIR
  - $6 million needs to be raised altogether; Have $1.5 as of now (after EIR, plans, Wastewater Treatment Facility construction, etc.). Project is shovel-ready.

**Independent Living Village - Transitional Housing**
- 5 homes, capacity of 30
- Men aged 18-24
- Unsafe in their own neighborhood
- Rancho Cielo students or graduates
- Case management – must work, go to school or both
- In program development now
- Hope to occupy one house starting in July 2014
Seaside Location
Phone: 831-240-6829
1620 Broadway Avenue,
Seaside CA, 93955

Salinas Location
Phone: (831) 240-6829
240 Church St.
Salinas CA, 93905

Transitions Community Corrections Partnership Budget Fact Sheet:

For: South County AB109 Transitions Site

Transitions Administrative Overhead: Cost: Transitions in Kind Contribution

Cognitive Behavioral Educator Cost: Monthly $3935 x 12 months = $47,220

Cognitive Behavioral Mentor Cost: Monthly $1485 x 12 months = $17,820

Classroom Overhead Costs Cost: Monthly
Ink Cartridges $55
Printer Paper $25
Water Bottles/Coffee $50
Student Notebooks $20
Backpacks $30
Dictionaries $20
Monthly Planners $20
Pencils/Pens $10
Student Timeline Posterboards $10
Lunches/Transitions Incentives $25

Total for South County AB109 Site: $265

TOTAL AMOUNT REQUESTED FROM CCP (GROWTH FUND) = $65,305

It should be noted that the South County AB109 Probationers currently have an unfunded site available. These resources will provide a one-time funding to kick start the underfunded South County site and will include and deliver the same benefits that are being offered to the AB109 Probationers at the Salinas and Seaside current Transitions' sites.
March 4, 2014

Monterey County Community Corrections Partnership
Monterey County Probation Department
1422 Natividad Road
Salinas, CA 93906

Dear Members of the Community Corrections Partnership:

We respectfully urge you not to take any official action on the proposed AB 109 FY 2014-15 budget and growth fund allocations at tomorrow’s Community Corrections Partnership (“CCP”) meeting due to the CCP’s and CCP Executive Committee’s (“CCP-EC”) violation of the Brown Act. Instead, we ask that the CCP carry out a full discussion of the proposals at tomorrow’s meeting that allows the public to meaningfully comment and voice their concerns, and save official action for a meeting at a later date.

If official action was already taken at the Executive Committee meeting on February 28, 2014, we ask you to recall that vote and put the budget proposal on a future agenda once it is properly noticed to the public.

The ACLU is deeply concerned by the lack of transparency in the process by which the proposed budget has come in front of the CCP and CCP-EC. Since both the CCP and CCP-EC have been created by state statute, they are local legislative bodies subject to the requirements of the Brown Act. Accordingly, both CCP and CCP-EC meetings must be publicly noticed and the agenda posted at least 72 hours ahead of time.

In this instance it appears that neither the February 28, 2014 CCP-EC meeting nor the March 5, 2014 meeting were in compliance with the Brown Act. No notice or agenda was given prior to the CCP-EC meeting on February 28, 2014, and notice and the agenda for the March 5, 2014 CCP meeting was given just 48 hours in advance. As a result, the CCP is poised to discuss, and possibly take action on, the allocation of approximately $13 million in realignment funds without proper — and lawful — notification to the public.

More important, members of the public and the criminal justice stakeholders that comprise the CCP and CCP-EC have recently begun to develop respectful and productive working relationships affecting the health and well-being of their communities. Insufficient notice of

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important meetings such as tomorrow's may compromise these newfound connections and distance county agencies from the communities they serve.

Given the importance of local relationships, the significant expenditure of public funds, and the critical public safety decisions involved, we request that the CCP hereafter provide notice and agendas at least 72 hours in advance of every CCP and CCP-EC meeting in compliance with the Brown Act.

Sincerely,

[Signature]

Lillian Chen
Criminal Justice and Drug Policy Fellow
ACLU of Northern California