

PLAN CHECK LIST for New Body Art Facility

This plan check list is provided as a guidance to assist the facility owner/ operator to open a body art shop that will meet public health and safety requirements established by California's Safe Body Art Act (AB 300). The applicant must complete Parts A and B prior to providing services to the public.

Part A. To be submitted as part of the application package:

1. Schematic or drawing of the shop showing the location of the procedure area, workstations, handwashing sinks, bathroom, and the clean room (along with the placement of the sonicator and autoclave); schematic must identify materials used on the floors, cabinets, counters, etc...(concrete, laminate, tile, etc..).
2. Spore test result showing the autoclave to be used is operational. Spore test must be recent (less than 30 days) and sampled according to manufacturer's recommendation for testing for non-use, re-conditioning, repair, or handling for relocation.
3. Copy of the service agreement with the spore testing laboratory.
4. Copy of the manufacture's specification for the autoclave
5. Copy of proposed Infection Prevention and Control Plan for the shop
6. List of Body Art Operators anticipated to work in the shop
7. Proof of compliance with local business and zoning requirements

Part B. An inspection of the facility will be performed prior to the business being open. The facility must have the following in place within the shop before services can be provided:

1. Client consent forms
2. Written aftercare instructions
3. Hot and cold running water
4. Operational hand-washing sink
5. Clean room set-up (if applicable)
6. Single use supplies (tattoo equipment, needles, ink wells, gloves, paper towels, seran wrap or other coverings for chairs, workstations, etc...)
7. Cleaning and disinfecting supplies
8. Sharps container
9. Soap and single use towels at hand washing sink for workstation
10. Garbage cans
11. Availability of public restroom with soap and single use towels (see below*)
12. Proof of business license

Applicants for a new Body Art Facility should allow adequate time to complete **Parts A & B of the Plan Check List** prior to the facility's anticipated opening. Body art services cannot be provided until the requirements on this check list is approved and completed.

Please be aware that local jurisdictions will require separate time considerations to review applicable business and zoning requirements.

*Requirement for availability for a public restroom should be deferred to the local jurisdiction.