

Monterey County of Monterey Animal Control Program Advisory Board meeting

Meeting Minutes
February 23, 2017

Location:
Monterey County Animal Services Center
160 Hitchcock Rd, Salinas CA 93906

I. CALL TO ORDER

The Monterey County of Monterey Animal Control Program Advisory Board meeting was called to order at 3:31pm on February 23, 2017 at 160 Hitchcock Rd, Salinas CA 93906.

MEMBERS PRESENT

Five members attended, a quorum was present.

Mary Arnold, Appointee of the Director of Health
David Alexander, Representing- District 5 Supervisor Adams
Nannette Newbury, Representing- District 2 Supervisor Phillips
Basil Smith, Appointee of District 3, Supervisor Salinas
Tom Bailey, Appointee of the Director of Health

MEMBERS ABSENT

Tom Collier, Representing-District 1 Supervisor Alejo
Nancy Treffry, Appointee of the Director of Health
Linda Sanders, Representing-District 4 Supervisor Parker
Marcella Zobel, Appointee of the Director of Health

EX OFFICIO MEMBERS

None

PUBLIC ATTENDEES:

No members of the public were present.

COUNTY OF MONTEREY STAFF:

Ric Encarnacion, Assistant Director of Environmental Health
Mike Richards, Interim Operations Manager
Robin Kimball, Management Analyst, Environmental Health

INTRODUCTION:

Chairperson Mary Arnold acknowledged there is no oral communication from the public.

APPROVAL OF AGENDA

No changes or deletions of agenda were made.

APPROVAL OF MINUTES

A motion was made, seconded and carried to approve the December 15, 2016 meeting minutes with the addition of adding old business items to be carried forward.

II. CORRESPONDENCE

No correspondence was reviewed.

III. NEW BUSINESS

Chairperson Mary Arnold opened discussion with a review of the recent stakeholder's meeting held on January 30, 2017. The purpose of that meeting was to provide stakeholder's the opportunity to present questions and concerns regarding the proposed City and County Pilot Project Memorandum of Understanding (MOU). After discussion, a motion was made by Mary Arnold, seconded by David Alexander and unanimously carried to reject the proposed City and County Pilot Project MOU as written and the Board presented the following requests:

- A layman's format of the Animal Services (AS) operating budget, including year to date accruals and costs per month
- Active participation in formalizing the AS operating budget
- Accountability of the "Vincent Fund" fines encumbered for mandatory spay and neutering
- Accountability of donations received in support of the animal shelter

Nannette Newbury reported that she had met with Supervisor Phillips and presented several ideas:

- The County's shelter should be a stand-alone, self-sustaining shelter clinic
- The City of Salinas should be contracting with the County for its animal service needs
- Services between the two shelters should be shared as one
- Establish a 501(c)3 non-profit organization to support the needs of the shelter and clinic
- Fully training Animal Control Officers (ACO) to protect animals
- Establish fee-based contracts for services
- Hire a permanent director
- Provide training to improve staff morale
- Establish 5, 10 and 20-year business plans for shelter

David Alexander reported that he reviewed the video of the February 7th Board of Supervisor's (BOS) meeting. He stated that the BOS recommended that consideration be given to either modifying the MOU versus abandoning it, three of the Board of

Supervisors members were willing to see it move forward with a lesser cost while addressing short term issues.

Basil Smith reported that he talked with Supervisor Salinas and that he would like to see the MOU run its course as a way of establishing a reference line moving forward.

After discussion, Mary moved to appoint an Ad Hoc committee of the ACPAB to meet with representatives of the City of Salinas Animal Advisory Board to work together to identify mutual needs and resolutions. The Ad Hoc committee will then report back to the ACPAB with its documented findings to bring forward to the Board of Supervisors. (*Note: County Counsel advised post-meeting that the appointment of an Ad Hoc committee will need to be publicly noticed in accordance to Brown Act requirements).

Discussion was held regarding recruitment efforts for an Registered Veterinary Technician (RVT) and a temporary Animal Care Technician (ACT), as well as adding staff and making Mike Richards a permanent operations manager. Robin Kimball provided the update that recruitment for an RVT has been opened for three weeks however no candidates have applied and the temporary ACT has been hired and Mike Richards temporary assignment is ending as required by Cal PERS, which limits a maximum of 960 hours for employment of retired PERS employees.

IV. OLD BUSINESS

Nannette Newbury requested an update from County Counsel of the outstanding items at the next regularly scheduled meeting:

- Proposition to amend Chapter 8 of the Monterey County Code addressing animal tethering laws
- Mandatory microchipping

V. ANNOUNCEMENTS AND ADJOURNMENT

Agenda Items for next meeting:

- A meeting date was set for March 16, 2017 for an update on a scheduled January 6, 2017 joint City and County meeting with staff.

ADJOURNMENT

- The meeting was adjourned at 5:05 pm. The next meeting will be held on March 16, 2017, 3:30 pm – 5:00pm in Monterey County Animal Services Center. Meeting Location: 160 Hitchcock Rd, Salinas CA 93906