

MONTEREY COUNTY RESOURCE MANAGEMENT AGENCY

Carl P. Holm, AICP, Director



LAND USE & COMMUNITY DEVELOPMENT | PUBLIC WORKS & FACILITIES | PARKS

1441 Schilling Place, South 2nd Floor
Salinas, California 93901-4527

(831)755-4800

www.co.monterey.ca.us/rma

REQUEST FOR REFUND OF COUNTY FEES / BONDS

Payers' Name: _____		Date: _____
Payers' Address: _____		
Phone: _____	Email: _____	
Job Address/Park Name: _____		
File ID No (Permit/PLN/Other): _____		APN: _____
Amount Request to be Refunded: _____		Receipt/Confirmation No.: _____
Refund Type: <input type="checkbox"/> Bond (List Bond Type): _____ <input type="checkbox"/> Permit Fees <input type="checkbox"/> Parks Fees		
Reason for Refund Request: _____		
Requestor's Signature _____	Print Name _____	Date _____

Refund will be addressed and mailed to the party that originally paid unless otherwise documented in writing by said party.

Department Use Only

Reviewed by: _____		
Staff Signature	Print Name	Date
<input type="checkbox"/> Copy of Original Receipt Attached	<input type="checkbox"/> Detailed Calculation of Refund Amount Attached	
Request Approved <input type="checkbox"/> Request Denied <input type="checkbox"/>		
Refund Approved for \$ _____		Reason if different from above: _____

_____	_____	_____
RMA Services Manager Approval	Print Name	Date
_____	_____	_____
RMA Director/Deputy Director Approval	Print Name	Date
_____	_____	_____
Received by Secretary	Print Name	Date
_____	_____	_____