



AIRPORT LAND USE COMMISSION (ALUC)

PROJECT SUBMITTAL FORM FOR ALUC CONSISTENCY REVIEW

Pursuant to 21671.5(c) of the Public Utilities Code, staff assistance shall be provided by the County. All projects to be reviewed by the ALUC shall be submitted through the County pursuant to the fees and submittal requirements stated on this form. Projects will not be placed on the agenda for ALUC review unless submittal is complete. (see back of form for submittal requirements)

ASSESSOR'S PARCEL NUMBER: _____

PROJECT ADDRESS: _____

PROPERTY OWNER: _____ Telephone: _____

Address: _____ Fax: _____

City/State/Zip: _____ Email: _____

AGENT: _____ Telephone: _____

Address: _____ Fax: _____

City/State/Zip: _____ Email: _____

PROJECT PLANNER: _____ Telephone: _____

(of applicable jurisdiction) Email: _____

PROJECT DESCRIPTION:

PROPERTY OWNER/AGENT SIGNATURE: _____ **DATE:** _____

FOR ALUC STAFF USE ONLY

ZONING: _____

COUNTY/CITY: _____

CLUP: _____

ALUC STAFF

ACCEPTED BY: _____ **DATE:** _____

REVIEWED BY: _____ **DATE:** _____

COMMENTS: _____

DATE RECEIVED:

AIRPORT LAND USE COMMISSION

PROJECT SUBMITTAL REQUIREMENTS

The following information must be submitted prior to the subject project being placed on the agenda for review by the ALUC. Incomplete submittals will not be submitted for review by the ALUC until the submittal packet is deemed complete.

NOTE: All materials, plans, multi-page plans, and other data must be legible, collated, stapled and folded (maximum size is 11x17).

- 1) Completed "Project Submittal Form."
- 2) Memo letter prepared by the project planner of the applicable jurisdiction* stating:
 - a) Project Description/Location
 - b) Land Use Designation/ Zoning for the applicable jurisdiction
 - c) Consistency recommendation with applicable airport land use compatibility plan
 - d) If applicable, attach existing avigation easement documentation
- 3) **10 copies** of the site plan showing:
 - a) Assessor's parcel number
 - b) North arrow and scale
 - c) Property boundaries with dimensions
 - d) Location and dimensions of all existing and proposed buildings and structures on the site/property including fences
 - e) Location as to distance from airport; location according to applicable Runway Zoning Map
 - f) Lot size
 - g) Proposed occupancy of all structures
- 4) **10 copies** of exterior elevation plans showing:
 - a) All four sides of structure(s)
 - b) Materials to be used on walls, roof, etc
 - c) Roof appurtenances
 - d) Site and structural elevations compared to runway elevation
- 5) **A CD with a PDF copy** of all submitted material, including the completed application, memo from project planner and plans.
- 6) **Fee** to be paid at the time of project submittal. (Refer to the most current adopted Monterey County Land Use Fees document posted on the RMA Planning website at http://www.co.monterey.ca.us/planning/fees/fee_plan.htm)

*Applicable jurisdictions include County of Monterey, City of Monterey, City of Marina, City of Salinas, City of King, City of Del Rey Oaks, City of Pacific Grove, City of Seaside, and City of Sand.