

**Monterey County of Monterey Animal Control Program Advisory Board
Meeting Minutes**

Thursday, June 25, 2015-1:30-3:00 PM

Location:

Monterey County Animal Services Center
160 Hitchcock Rd, Salinas CA 93906

I. CALL TO ORDER

Meeting was called to order at 1:30 pm

A minimum of 5 members are present and a quorum is established.

Members present:

Basil Smith, Representing District 3- Supervisor Salinas
Dr. Al Chan, Representing District 5- Supervisor Potter
Mary Arnold, Appointee of the Director of Health
Nancy Treffry, Appointee of the Director of Health
Tom Collier, Representing District 1- Supervisor Armenta
Tom Bailey, Appointee of the Director of Health
Marcella Zobel, Appointee of the Director of Health

Members Absent:

Nanette Newbury, Representing District 2- Supervisor Phillips
District 4- Supervisor Parker, member not yet appointed

Ex Officio Members Present:

Edward Moreno, MD, Monterey County Health Department/Health Officer

County of Monterey Members:

Kevin Marks, Interim Manager, Animal Services
John Ramirez, Director, Environmental Health Bureau
Rebecca Cenicerros, Deputy County Counsel
Robin Kimball, Environmental Health Bureau

Public Attendees:

None

Introductions:

Introductions: John Ramirez, Director of Environmental Health, introduced Kevin Marks, Management Specialist to the Board as the Interim Manager for Animal Services. New Board member Marcella Zobel, Appointee of the Director of Health, was also introduced to the Board. Introductions of Board members and attendees were made.

Approval of the Prior Board Meeting Minutes:

Minutes were approved for the October 9, 2014 meeting.

II. ORAL COMMUNICATIONS BY THE PUBLIC:

No Public Comment was made.

III. CORRESPONDENCE

No correspondence was reviewed.

VI. NEW BUSINESS

A. Nomination and Election of new Advisory Board Chair and Vice Chair

Nominations for Chair and Vice-Chair were opened. Nominees were Mary Arnold as Chair and Basil Smith as Vice-Chair, a motion was made to approve nominees by Nancy Treffry, seconded by Tom Bailey and by unanimous vote the motion was carried.

B. Review of membership and vacancy update

One vacancy representing District 4-Supervisor Parker exists; nominations can be forwarded for consideration.

C. Ideas for Special Projects (proposed by Mary Arnold)

Mary Arnold raised the possibility of developing outreach programs for the schools as a proactive rather than reactive approach to education on appropriate animal care. Kevin Marks reported that a program to build relationships between the Animal Control Officers and the schools has worked in Tulare County and he has set this as a goal for Monterey County. Nancy Treffry suggested that the Board be more informed of what is currently being done in Animal Services and what is planned in the future as an update prior to Board meetings.

Kevin Marks reported that Animal Services has budgeted for a part time Veterinarian who has oversight of the clinic facility. The facility is currently used for spay/neuter services one day a week for County animals only, but can be used by other organizations; the trap/neuter/release program (Community Cats) will continue.

Discussion was held regarding FOCAS, who lost its non-profit status and is not able to assist Animal Services at this time. After this discussion, a motion was made, seconded and carried to have the Chair send a letter to Ray Bullick, Director of Health, to inquire about the logistics of being able to form a non-profit entity for Animal Services.

Discussion was held regarding the development of letterhead for all Board correspondence; this will be developed via email and will be updated at the next meeting. Rebecca Cenicerros will inquire about the use of the Monterey County Health Department logo.

D. Discussion and Recommendation: Recognition of former Chair, Mark Lasnik

Mary Arnold proposed recognizing former Chair Mark Lasnik for the service he provided as Chair of the Board. Mr. Lasnik was recognized by Supervisor Parker for his services previously; a suggestion was made to provide him with a letter of recognition on letterhead, this will be postponed until official letterhead has been developed.

IV. REPORTS

A. Update on Animal Services Budget for Fiscal Year 2015-16

The Fiscal Year 2015-16 budget includes \$1.74 million in expenditures, \$265,000 in revenue, \$1.392 million in General Fund Contribution and a reallocation of \$100,000 that has been permanently moved from the Environmental Health budget to Animal Services in the new budget year. The goal is to have one whole budget for Animal Services and Environmental Health. Unanticipated expenditures for Fiscal Year 2014-15 included a washer, dryer, dishwasher and refrigerator. A 3% cost of living increase is also included in the new budget.

B. Report by Animal Services Management Specialist on program updates

Due to the transition of Animal Services Operations Management, no report was provided; Kevin Marks will provide a quarterly update at the next meeting. A discussion was held regarding the effects of drought on wildlife and need for a bicultural emphasis on education and prevention.

C. Status of Rooster Ordinance by Director of Environmental Health

John Ramirez reported that the Rooster Ordinance was approved by the Board of Supervisors on December 16, 2014 by a 3-2 vote and will be effective and implemented 180 days after this approval. Public information meetings will be held in Prunedale, King City and Marina; information has been posted on the EH website and a short URL has been created (<http://www.mtyhd.org/rooster>). The message is to educate what the law is and how to comply with it.

V. OLD BUSINESS

A. Discussion and Recommendation: Review and update of Monterey County Code Title 8 – Animal Control, Subcommittee reports

A review of the Monterey County Code Title 8 shows that nothing in the Code addresses livestock.

Section 8.12.190 Kennel and Pet Shops: A concern was presented regarding the recommendation of the sub-committee examining that section of Title 8. Specifically that the wording be changed stating that a State Humane Officer will accompany an

Animal Control Officer during all inspections. After discussion, it was decided that no need exists to change the current wording.

B. Discussion and Recommendation: Consideration to continue work towards a County Spay and Neuter Ordinance

A report addressing the pros and cons of a spay/neuter ordinance will be presented at the next meeting. Any grant funding opportunities, not directed by the Director of Health, to support spay/neuter programs will need Board of Supervisors approval.

County Counsel recommended adding “Action Items” to approve Sub-Committee reports.

VII. ANNOUNCEMENTS, AND ADJOURNMENT

A. Next Meeting:

Thursday September 24, 2015, 3:30 to 5:00 pm

Meeting venue-

Monterey County Animal Shelter

160 Hitchcock Road, Salinas CA 93906

Phone: (831) 769-8850-Fax :(831) 443-9530

B. Meeting Adjourned at 3:00 pm