

**Monterey County of Monterey Animal Control Program Advisory Board  
Meeting Minutes**

Thursday, September 24, 2015-3:30-5:00 PM

**Location:**

Monterey County Animal Services Center  
160 Hitchcock Rd, Salinas CA 93906

**I. CALL TO ORDER**

Meeting was called to order at 3:47 pm

A minimum of 5 members are present and a quorum is established.

**Members present:**

Mary Arnold, Appointee of the Director of Health  
Nannette Newbury, Representing District 2- Supervisor Phillips  
Nancy Treffry, Appointee of the Director of Health  
Tom Collier, Representing District 1- Supervisor Armenta  
Tom Bailey, Appointee of the Director of Health  
Marcella Zobel, Appointee of the Director of Health

**Members Absent:**

Basil Smith, Representing District 3- Supervisor Salinas  
Dr. Al Chan, Representing District 5- Supervisor Potter  
District 4- Supervisor Parker, member not yet appointed

**Ex Officio Members Present:**

None

**County of Monterey Members:**

Mike Richards, Interim Manager, Animal Services  
John Ramirez, Director, Environmental Health Bureau  
Rebecca Cenicerros, Deputy County Counsel  
Robin Kimball, Environmental Health Bureau  
Jennifer Lamb, Animal Services

**Public Attendees:**

None

**Introductions:**

Introductions: Mary Arnold was introduced as Board Chair. John Ramirez, Director of Environmental Health, introduced Mike Richards, Management Specialist to the Board as the Interim Manager for Animal Services. Introductions of Board members and attendees were made.

**Additions or Deletions to the Agenda:**

Mary Arnold reported that Old Business, Agenda Item C, should state “Draft Report of the Spay/Neuter Sub Committee”

**Approval of the Prior Board Meeting Minutes:**

Minutes were approved for the June 25, 2015 meeting.

**II. ORAL COMMUNICATIONS BY THE PUBLIC:**

No Public Comment was made.

**III. CORRESPONDENCE**

No correspondence was reviewed.

**VI. NEW BUSINESS**

**REPORTS:**

**A. Update on Animal Services Budget for Fiscal Year 2015-16:**

John Ramirez reported that the budget is fully funded for Fiscal Year 2015-16 and that the Fiscal Year 2014-15 closed out with a transfer of \$100,000 from Environmental Health’s budget. The new fiscal year is budgeted to include \$100,000. The budget funds four Animal Control Officers and seventeen staff. Consideration is being made to combine the City of Salinas and the County Animal Services programs under one shelter program. A feasibility study will be conducted and findings will be submitted in December.

**B. Report by Animal Services Management Specialist on program updates:**

Mike Richards reported that he is reviewing policies, Title 8, projects and equipment needs for the Animal Control Officers and is hoping to re-energize the volunteer program. He requested input from the Board regarding their role with Animal Services. After discussion, the Board stated they would like:

- statistics on what areas of the county are encountering specific problems
- To be pro-active to encourage better pet ownership and pet care
- More communication regarding shelter projects so that the Board can support/contribute
- Suggest including dog obedience training as a requirement for adoption and include it as part of the adoption fee
- Establish a list of mentors for dog obedience
- Assist with breed identification and create information packets specific to the breed for new pet owners
- Create a video detailing suggestions and solutions for problems new owner’s might encounter when adopting a pet
- Develop an outline of staff needs
- Coordination of efforts to deter pet abandonment at the end of harvest season

## **V. OLD BUSINESS**

### **A. Review of Membership and Vacancy Update:**

Mary Arnold reported that she has been contacted by a member of the public who is interested in serving on the Board to fill the vacancy for District 4. An application will be sent for follow up.

### **B. Review of Use of Monterey County Logo for ACPAB Letterhead:**

Rebecca Cenicerros reported that she found no reason that the Board could not use the Monterey County seal/logo for its letterhead. A suggestion was made to include the logo/seal and list the Board members on one side of the letterhead and the Health Department logo style guide will be sent to Mary Arnold for review.

### **C. Draft Report of the Spay/Neuter Sub Committee:**

Nannette Newbury distributed a draft report of the findings from the Mandatory Spay Neuter Legislation (MSNL) sub-committee. The findings reviewed the following questions, concerns and considerations:

- Does pet overpopulation exist
- MSNL is very expensive to institute due to lack of finances and no available appointments
- What are the reviewed trends
- Repeal of Ordinances
- Unintended consequences
- Cultural vs. actual spay/neuter issues
- Direct links to illnesses when spay/neutering is performed too early
- Solutions to spay/neuter requirements will need low cost or free spay/neuter clinics

Nannette requested the Board to review the report, make any suggestions, distribute to other organizations such as city shelters and finalize the report at the next scheduled Board meeting. A recommendation will be based on the final report. This will be brought forward as an action on the agenda.

## **VI. ANNOUNCEMENTS, AND ADJOURMENT**

### **A. Annual All Staff Holiday Meeting:**

The Board is welcome to attend the Annual All Staff Meeting in December, invitations will be sent.

### **B. Next Meeting:**

Thursday December 17, 2015, 3:30 to 5:00 pm

Meeting venue-

Monterey County Animal Shelter

160 Hitchcock Road, Salinas CA 93906

Phone: (831) 769-8850-Fax :( 831) 443-9530

**C. Meeting Adjourned at 4:55 pm**