

MONTEREY COUNTY WATER RESOURCES AGENCY
BOARD OF DIRECTORS

FINANCE COMMITTEE

COMMITTEE MEMBERS

Claude Hoover, Chair
Mark Gonzalez

Mike LeBarre
Glen Dupree

TIME: 10:00 a.m.
DATE: ~~Friday~~ **Wednesday, October 11, 2017**
PLACE: Monterey County Water Resources Agency
1441 Schilling Place, Thyme Room – located upstairs, South Bldg.
Salinas, CA 93901

AMENDED AGENDA

The Agenda has been amended to reflect a correction to the meeting date and changes to Item No. 4 below

1. **Call to Order**
2. **Public Comment**
(Limited to three (3) minutes per speaker on matters within the jurisdiction of the Agency not listed on this agenda. The public will have the opportunity to ask questions and make statements on agenda items as the Committee considers them.)
3. **Consider approving the Minutes of the Finance Committee meeting on August 11, 2017.**
The Committee will consider approval of the Minutes of the above-mentioned meeting.
- ~~4. **Consider receiving an update on projected costs of repair and maintenance of the Castroville Seawater Intrusion Project, the Salinas Valley Reclamation Project, and the Salinas River Diversion Facility.**~~
4. **Consider approving and recommending that the Water Resources Agency Board of Directors:**
 - a. **Amend the Water Resources Agency FY 2017-18 Adopted Budget to include the projected costs of repair and maintenance of the Castroville Seawater Intrusion Project (CSIP) Fund 131, the Salinas Valley Reclamation Project (SVRP) Fund 132, and the Salinas River Diversion Facility (SRD) Fund 134; and**
 - b. **Authorize the Auditor-Controller to amend the Agency's FY 2017-18 Adopted Budget for Fund 131 CSIP (131-9300-8267-WRA020-6613) by increasing appropriations in the amount of \$100,000 financed by unassigned fund balance in**

Fund 131 with BSA 3101; and

- c. **Authorize the Auditor-Controller to amend the Agency's FY 2017-18 Adopted Budget for Fund 132 SVRP (132-9300-8267-WRA021-6613) by increasing appropriations in the amount of \$355,000 financed by unassigned fund balance in Fund 132 with BSA 3101; and**
- d. **Authorize the Auditor-Controller to amend the Agency's FY 2017-18 Adopted Budget for Fund 134 SRDF (134-9300-8267-WRA028-6613) financed by unassigned fund balance in Fund 134 with BSA 3101.**

Mark Foxworthy, Associate Water Resources Engineer, will provide the update.

- 5. **Consider receiving the July and August 2017 Financials for all Agency Funds.**
Cathy Paladini, Finance Manager, will review the July and August 2017 Financials for all Agency Funds.
- 6. **Consider receiving the Summary of Purchase Orders/Contracts/Credit Card Purchases in excess of \$500.**
Cathy Paladini, Finance Manager, will review the summary.
- 7. **Consider receiving the Summary of Professional Services Agreements.**
Cathy Paladini, Finance Manager, will review the summary.
- 8. **Consider recommending that the Monterey County Water Resources Agency Board of Directors recommend that the Monterey County Water Resources Agency Board of Supervisors:**
 - a. **Approve Budget Amendment No. 1 for the Water Resources Agency, a necessary transaction to match the FY 2017-18 budgeted labor allocations in Fund 111 Administration Account with the Interlake Tunnel & Spillway Modification Project labor allocation of \$540,000.**
 - b. **Authorize the Auditor Controller's Office to amend the Monterey County Water Resources Agency's Fiscal Year 2017-18 Adopted Budget for Fund 111 -9300-8267-WRA001-7304 - Administration Fund increasing appropriations by \$540,000 financed by Fund 426 – Interlake Tunnel & Spillway Modification Project 426-9300-8267-WRA036-6835.**
 - c. **Authorize the Auditor Controller's Office to amend the Monterey County Water Resources Agency's Fiscal Year 2017-18 Adopted Budget for Fund 426 – Interlake Tunnel & Spillway Modification Project 426-9300-8267-WRA036-6835 increasing appropriations by \$540,000 financed by Fund 426 – Interlake Tunnel & Spillway Modification Project 426-9300-8267-WRA036-6613.**
Cathy Paladini, Finance Manager, will present this item for consideration.
- 9. **Set next meeting date and discuss future agenda items.**
The Committee will discuss and determine details for its next meeting.
- 10. **Adjournment**

**MONTEREY COUNTY WATER RESOURCES AGENCY
BOARD OF DIRECTORS**

FINANCE COMMITTEE

COMMITTEE MEMBERS

Claude Hoover (Chair)
David Hart

Mark Gonzalez
Glen Dupree

TIME: 10:00 a.m.
DATE: Friday, August 11, 2017
PLACE: Monterey County Water Resources Agency
1441 Schilling Place
Salinas, CA 93901

MINUTES

1. **Call Meeting to Order @ 10:04 a.m. by Committee Chair, Claude Hoover.**

A quorum was established.

Members Present: Claude Hoover, David Hart, Mark Gonzalez, Glen Dupree

Members Absent: None

2. **Public Comment:** None
3. **Approve the Minutes of the Finance Committee Meeting held on June 2, 2017**

Committee Action:

On Motion and Second of Directors Hart and DuPree respectively, approved the Minutes of the Finance Committee meeting held on June 2, 2017

4. **Consider receiving the June 2017 Financials for all Agency Funds.**
Cathy Paladini, Finance Manager, presented this item for consideration.

Committee Action:

Upon Motion and Second by Directors Gonzalez and Hart respectively, received the June 2017 Financials for all Agency Funds.

5. **Consider approving Purchase Orders/Contracts/Credit Card Purchases in excess of \$500.**
Cathy Paladini, Finance Manager, presented this item for consideration.

Public Comment: John Baillie

Committee Action:

Upon Motion and Second by Directors Hart and Dupree respectively, approved the Purchase Orders/Credit Card Purchases in excess of \$500.

6. Consider receiving the FY 2017-18 Summary of Professional Services Agreements. Cathy Paladini, Finance Manager, presented this item for consideration.

Public Comment: John Baillie

Committee Action:

Upon Motion and Second by Directors Hart and Gonzalez respectively, received the Summary of Professional Services Agreements.

7. Consider recommending that the Water Resources Agency Board of Directors approve and recommend that the Water Resources Agency Board of Supervisors:
- a. Amend the FY 2017-18 Water Resources Agency Adopted Budget to reclassify (1) unfunded Office Assistant III position to (1) Legal Secretary position;
 - b. Amend the FY 2017-18 Water Resources Agency Adopted Budget to reclassify (1) unfunded Water Resources Hydrologist position to (1) Water Resources Technician.
 - c. Authorize the Auditor-Controller to incorporate these changes in the in the Water Resources Agency FY 2017-18 Adopted Budget.
 - d. Authorize the Human Resources Department to implement the changes in the Advantage HRM system.
- Cathy Paladini, Finance Manager, presented this item for consideration.

Committee Action:

Upon Motion and Second by Directors Gonzalez and Dupree respectively, recommended that the Water Resources Agency Board of Directors approve and recommend that the Water Resources Agency Board of Supervisors:

- a. **Amend the FY 2017-18 Water Resources Agency Adopted Budget to reclassify (1) unfunded Office Assistant III position to (1) Legal Secretary position;**
 - b. **Amend the FY 2017-18 Water Resources Agency Adopted Budget to reclassify (1) unfunded Water Resources Hydrologist position to (1) Water Resources Technician.**
 - c. **Authorize the Auditor-Controller to incorporate these changes in the in the Water Resources Agency FY 2017-18 Adopted Budget.**
 - d. **Authorize the Human Resources Department to implement the changes in the Advantage HRM system.**
12. Set next meeting date and discuss future agenda items.
- The next meeting is scheduled on September 8, 2017 at 10:00 a.m.**
13. Adjournment at 10:55a.m.

Submitted by: Alice Henault

Approved on:

Consider approving and recommending that the Water Resources Agency Board of Directors:

- a. Amend the Water Resources Agency FY 2017-18 Adopted Budget to include the projected costs of repair and maintenance of the Castroville Seawater Intrusion Project (CSIP) Fund 131, the Salinas Valley Reclamation Project (SVRP) Fund 132, and the Salinas River Diversion Facility (SRD) Fund 134.
- b. Authorize the Auditor-Controller to amend the Agency's FY 2017-18 Adopted Budget for Fund 131 CSIP (131-9300-8267-WRA020-6613) by increasing appropriations in the amount of \$100,000 financed by unassigned fund balance in Fund 131 with BSA 3101 (4/5th vote required)
- c. Authorize the Auditor-Controller to amend the Agency's FY 2017-18 Adopted Budget for Fund 132 SVRP (132-9300-8267-WRA021-6613) by increasing appropriations in the amount of \$355,000 financed by unassigned fund balance in Fund 132 with BSA 3101. (4/5th vote required)
- d. Authorize the Auditor-Controller to amend the Agency's FY 2017-18 Adopted Budget for Fund 134 SRDF (134-9300-8267-WRA028-6613) financed by unassigned fund balance in Fund 134 with BSA 3101. (4/5th vote required)

RECOMMENDATION:

It is recommended that the Monterey County Water Resources Agency Board of Directors:

Consider approving and recommending that the Water Resources Agency Board of Directors:

- a. Amend the Water Resources Agency FY 2017-18 Adopted Budget to include the projected costs of repair and maintenance of the Castroville Seawater Intrusion Project (CSIP) Fund 131, the Salinas Valley Reclamation Project (SVRP) Fund 132, and the Salinas River Diversion Facility (SRD) Fund 134.
- b. Authorize the Auditor-Controller to amend the Agency's FY 2017-18 Adopted Budget for Fund 131 CSIP (131-9300-8267-WRA020-6613) by increasing appropriations in the amount of \$100,000 financed by unassigned fund balance in Fund 131 with BSA 3101 (4/5th vote required)
- c. Authorize the Auditor-Controller to amend the Agency's FY 2017-18 Adopted Budget for Fund 132 SVRP (132-9300-8267-WRA021-6613) by increasing appropriations in the amount of \$355,000 financed by unassigned fund balance in Fund 132 with BSA 3101. (4/5th vote required)
- d. Authorize the Auditor-Controller to amend the Agency's FY 2017-18 Adopted Budget for Fund 134 SRDF (134-9300-8267-WRA028-6613) financed by unassigned fund balance in Fund 134 with BSA 3101. (4/5th vote required)

SUMMARY/DISCUSSION:

Monterey County Water Resources Agency Manages the Castroville Seawater Intrusion Project (CSIP), the Salinas Valley Reclamation Project (SVRP), and the Salinas River Diversion Facility. The Agency has identified \$473,000 in unbudgeted repairs has been identified as a priority for FY 17/18. The cost of the unfunded maintenance identified as being needed for this year by fund is:

- Fund 131 (CSIP)-\$100,000
- Fund 132 (SVRP)- \$355,000
- Fund 134 (SRDF)- \$210,000

CSIP, SVRP & SRDF Capital Maintenance & Improvement Plan

	Year	
	Fiscal Year	1
	FY 17-18	FY 18-19
Revision Date: 09/21/2017		
Fund 131-CSIP CAPITAL IMPROVEMENTS/MAINTENANCE		
Well Destruction (Maint.)	\$ 108,000	\$ 65,000
Well Maintenance (Annual) (Maint)	\$ 200,000	\$ 210,000
Engineering Design-Dynamic Modeling and Project Feasibility	\$ -	\$ 75,000
Access Vault (site A3) (CIP)	\$ 60,000	\$ -
Repair 24" ZO line Isolation Valve(MIP)	\$ 50,000	\$ -
ZO line repair	\$ 50,000	\$ -
Isolation Valve Replacement (2 per yr)(MIP)		\$ 60,000
Cathodic Protection Repair (MIP)		\$ 180,000
Recommission well 6L for CSIP use(CIP)	\$ -	\$ 200,000
Connect Well 6L to CSIP System (CIP)	\$ -	\$ 350,000
Drill New Well	\$ -	\$ -
Craft Zone 2B Annexation Policy	\$ -	\$ 50,000
CSIP Capital Improvement/Maintenance Total	\$ 468,000	\$ 1,190,000
Unbudgeted Total FY 17/18	\$ 100,000	
Fund 134-SRDF CAPITAL IMPROVEMENT/MAINTENANCE		
Espinosa Booster Enhancement (MIP)	\$ 100,000	\$ -
SRDF PLC Upgrade (MIP)	\$ 90,000	\$ -
SRDF-Bladder #7 Air leak Repair (MIP)	\$ 70,000	\$ -
SRDF-Access Road Rehabilitation(MIP)	\$ 50,000	\$ -
Concrete Storage Tank (Qty. 1)(2mil gal) (CIP)	\$ -	\$ -
SRDF Capital Improvement/Maintenance Total	\$ 310,000	\$ -
Unbudgeted Total FY 17/18	\$ 210,000	
Revision Date: 09/21/2017		
Fund 132-SVRP CAPITAL IMPROVEMENT/MAINTENANCE		
MCC-1 Tie Breaker (Maint.)	\$ 50,000	\$ 250,000
RPS VFD#2 Wire/ Shielded Control Cable (Maint.)	\$ 80,000	\$ -
Chlorine Hoist Replacement (Maint.)	\$ 15,000	\$ -
Waste Channel Concrete Joint (Maint.)	\$ -	\$ -
Filter Differential Flow Meter (Replacement)	\$ -	\$ -
Chlorine Basin Cover Replacement (Replacement)	\$ 25,000	\$ 25,000
Evaporator Chlorine Replacement (Replacement)	\$ -	\$ -
Pond Liner (Maint.)	\$ -	\$ -
Chlorine Building HVAC (Replacement)	\$ 52,000	\$ -
Chlorine Analyzers (Maint)	\$ -	\$ 15,000
Turbidimeters - 9 (Replacement)	\$ 50,000	\$ -
Composite Samplers - 2 (Replacement)	\$ 12,000	\$ -
Rotork Gate Operators - 2	\$ 16,000	\$ -
SCADA Standard Documentation Project	\$ 50,000	\$ -
Corrosion Sontrol (Painting) (Maint.) <i>under 01-050-7610 BUILDINGS & GROUNDS REPAIRS</i>	\$ -	\$ 20,000
Backwash Flow Meter Install (Maint.)	\$ -	\$ 9,000
Annual Water Champ PM (Maint.) <i>under 01-050-7670 PUMP REPAIR</i>	\$ -	\$ 12,000
RPS Pump Rebuild (Maint.) <i>under 01-050-7670 PUMP REPAIR</i>	\$ -	\$ 30,000
Plant Water Pump VFDs -2	\$ 5,000	\$ -
Annual Chlorine Certification (Maint.) <i>under 01-050-7615 CHLORINATOR REPAIR</i>	\$ -	\$ 5,000
SVRP Capital Improvement/Maintenance Total	\$ 355,000	\$ 366,000
Unbudgeted Total FY 17/18	\$ 163,000	

Legend

Budgeted FY 17/18

Not Budgeted FY 17/18

**Monterey County
Water Resources Agency
FY 2016-2017 Financial Status Report**

For Month Ending: June 30, 2017
% Monthly Time Elapsed: 100.00%

Fund	Zone	Fund Name	Approved Budget				Adopted Budget				Year-to-Date						
			Actual Beginning Fund Balance	Approved Budget Expenditures	Approved Budget Revenue	Estimated Ending Fund Balance	Actual Beginning Fund Balance	Adopted Budget Expenditures	Adopted Budget Revenue	Estimated Ending Fund Balance	Actual Beginning Fund Balance	YTD Actual Expenditures	Percent Budget Expended	YTD Actual Revenue	Percent Budget Received		
111	ADMIN	Administration	96,303	75,651	0	20,652	96,303	75,651	0	20,652	96,303	n/a	823,688	n/a	(3,623)	n/a	
112	1	Pajaro Levee	104,124	455,278	420,601	69,447	104,124	455,278	420,601	69,447	104,124	60.7%	276,355	60.7%	428,639	102.0%	
113	CW	Countywide	405,349	995,809	743,460	153,000	405,349	995,809	743,460	153,000	405,349	83.7%	833,938	83.7%	734,076	98.7%	
114	2	Naci Non-O&M	325,127	535,025	395,737	185,839	325,127	535,025	395,737	185,839	325,127	53.1%	283,995	53.1%	366,959	97.8%	
115	2A	SA Non-O&M	316,131	675,281	522,311	163,161	316,131	675,281	522,311	163,161	316,131	43.9%	298,627	43.9%	523,287	100.2%	
116	2C	Dam Ops	769,909	4,575,413	4,346,108	540,604	769,909	4,575,413	4,346,108	540,604	769,909	80.1%	3,666,777	80.1%	4,150,648	95.5%	
116	2C	Camp	1,631	0	0	1,631	1,631	0	0	1,631	1,631	0.0%	0	0.0%	0	0.0%	
116	2C	2C Admin	943,876	342,476	352,467	953,867	943,876	342,476	352,467	953,867	943,876	37.1%	127,079	37.1%	242,999	68.9%	
117	3	Lwr Salinas Rvr	87,264	35,471	35,261	87,054	87,264	35,471	35,261	87,054	87,264	9.2%	3,276	9.2%	35,503	100.7%	
118	5	Merritt Lake	50,393	42,778	40,554	48,169	50,393	42,778	40,554	48,169	50,393	98.6%	42,161	98.6%	40,556	100.0%	
119	6	CSJP Trns & Wir Cons	428,328	208,221	33,778	252,885	428,328	208,221	33,778	252,885	428,328	0.3%	651	0.3%	3,276,874	970.2%	
120	7	No. County	28,592	1,564	4,663	31,691	28,592	1,564	4,663	31,691	28,592	3.9%	61	3.9%	4,783	102.6%	
121	8	Soledad Storm Drain	149,705	108,650	71,435	112,490	149,705	108,650	71,435	112,490	149,705	103.1%	112,044	103.1%	78,863	110.4%	
122	9	Reclamation Ditch	895,586	1,544,208	1,383,183	734,561	895,586	1,544,208	1,383,183	734,561	895,586	91.3%	1,410,460	91.3%	1,391,081	100.6%	
123	11	Monterey/Carmel Vly	165,033	60,795	57,711	161,949	165,033	60,795	57,711	161,949	165,033	48.2%	29,302	48.2%	60,330	104.5%	
124	12	San Lorenzo Creek	54,212	70,583	38,675	22,304	54,212	70,583	38,675	22,304	54,212	25.3%	17,826	25.3%	38,813	100.4%	
125	14	Arroyo Seco	730	1,661	1,771	840	730	1,661	1,771	840	730	48.1%	799	48.1%	1,646	93.0%	
126	15	Carmelon Subdivision	65,147	21,658	5,544	49,033	65,147	21,658	5,544	49,033	65,147	0.3%	60	0.3%	5,676	102.4%	
127	17	Moro Cojo Slough	450,392	218,694	108,789	340,487	450,392	218,694	108,789	340,487	450,392	49.4%	107,934	49.4%	80,048	73.6%	
128	2	Storm Drain	174,983	26,255	20,969	169,697	174,983	26,255	20,969	169,697	174,983	21.5%	5,656	21.5%	21,754	103.7%	
129	GS	Gonzales Slough	5,123	5,052	4,293	4,364	5,123	5,052	4,293	4,364	5,123	32.2%	1,625	32.2%	4,169	97.1%	
130	HY	Naci Hydro Ops	414,160	208,022	61,000	267,138	414,160	208,022	61,000	267,138	414,160	123.2%	256,268	123.2%	301,435	494.2%	
131	2Y	CSJP O&M	1,531,981	2,870,570	2,164,412	825,823	1,531,981	2,870,570	2,164,412	825,823	1,531,981	94.4%	2,422,102	94.4%	1,272,070	58.8%	
132	2Z	SVRP	1,546,235	4,428,048	3,761,201	879,388	1,546,235	4,428,048	3,761,201	879,388	1,546,235	99.3%	4,387,904	99.3%	3,081,523	81.9%	
133		SVWP Revenue Fund	3,669,792	2,137,845	2,137,845	3,669,792	3,669,792	2,137,845	2,137,845	3,669,792	3,669,792	99.9%	2,136,571	99.9%	2,328,448	108.8%	
134	SRDF	SRDF Operations	3,300,197	696,079	1,549,905	4,154,023	3,300,197	696,079	1,549,905	4,154,023	3,300,197	80.6%	560,861	80.6%	1,225,211	79.1%	
303		CSJP Debt Svc	2,256,701	1,835,779	1,850,000	2,270,922	2,256,701	1,835,779	1,850,000	2,270,922	2,256,701	99.5%	1,826,542	99.5%	18,718	1.0%	
313		SVWP Debt Service	0	2,134,063	2,134,063	0	0	2,134,063	2,134,063	0	0	100.0%	2,134,063	100.0%	2,134,734	100.0%	
425		MBRWIP Construction	13,938	0	0	13,938	13,938	0	0	13,938	13,938	0.0%	0	0.0%	126	0.0%	
Totals			\$18,250,942	\$24,311,929	\$22,245,736	\$16,184,749	\$18,250,942	\$24,311,929	\$22,245,736	\$16,184,749	\$18,250,942	\$21,774,622	\$18,250,942	\$21,774,622	\$18,250,942	\$21,863,445	98.3%

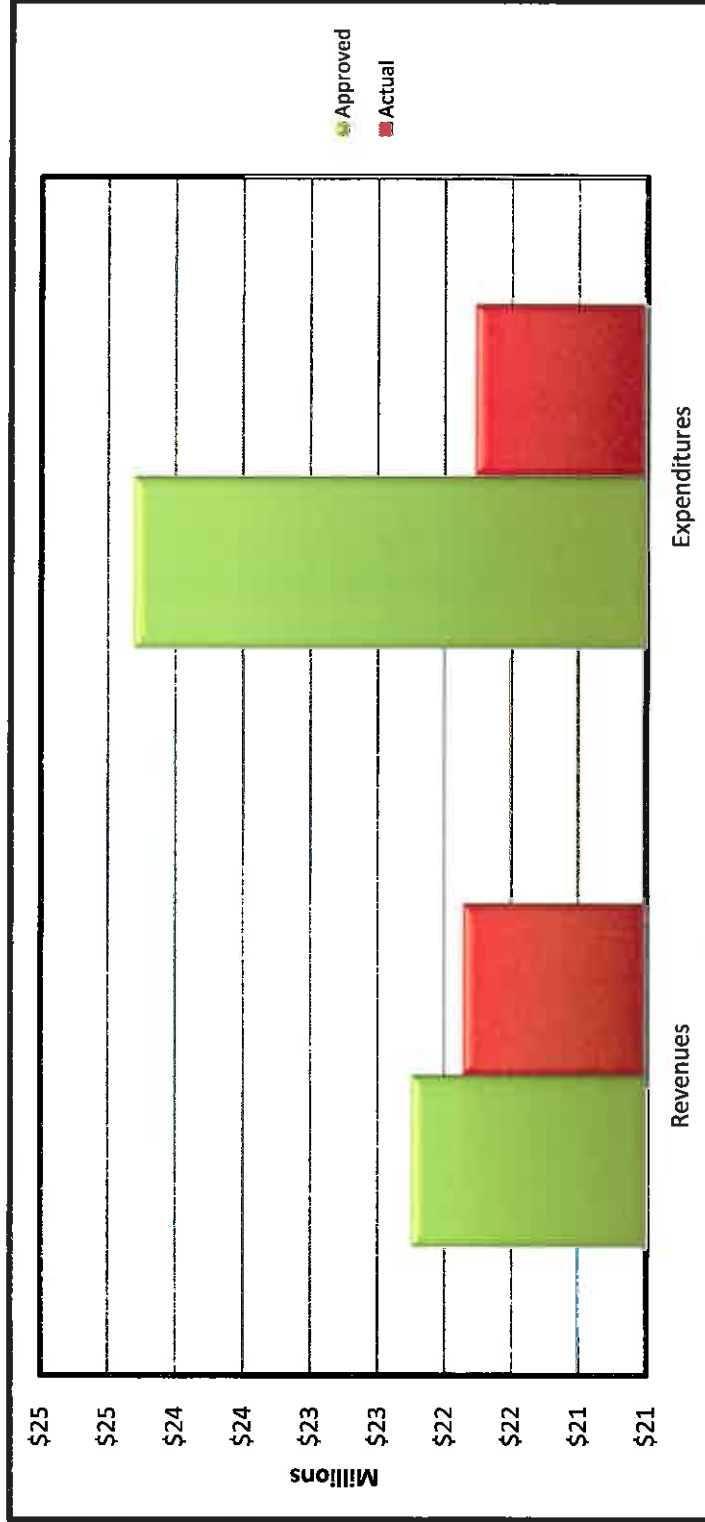
* Fund 111 includes monthly inter-fund reimbursements based on estimate - Total expenditures will be charged to other funds at 6/30/17

**Monterey County
Water Resources Agency
FY 2016-2017 Financial Status Report**

For Month Ending: June 30, 2017

Budget Variance Analysis

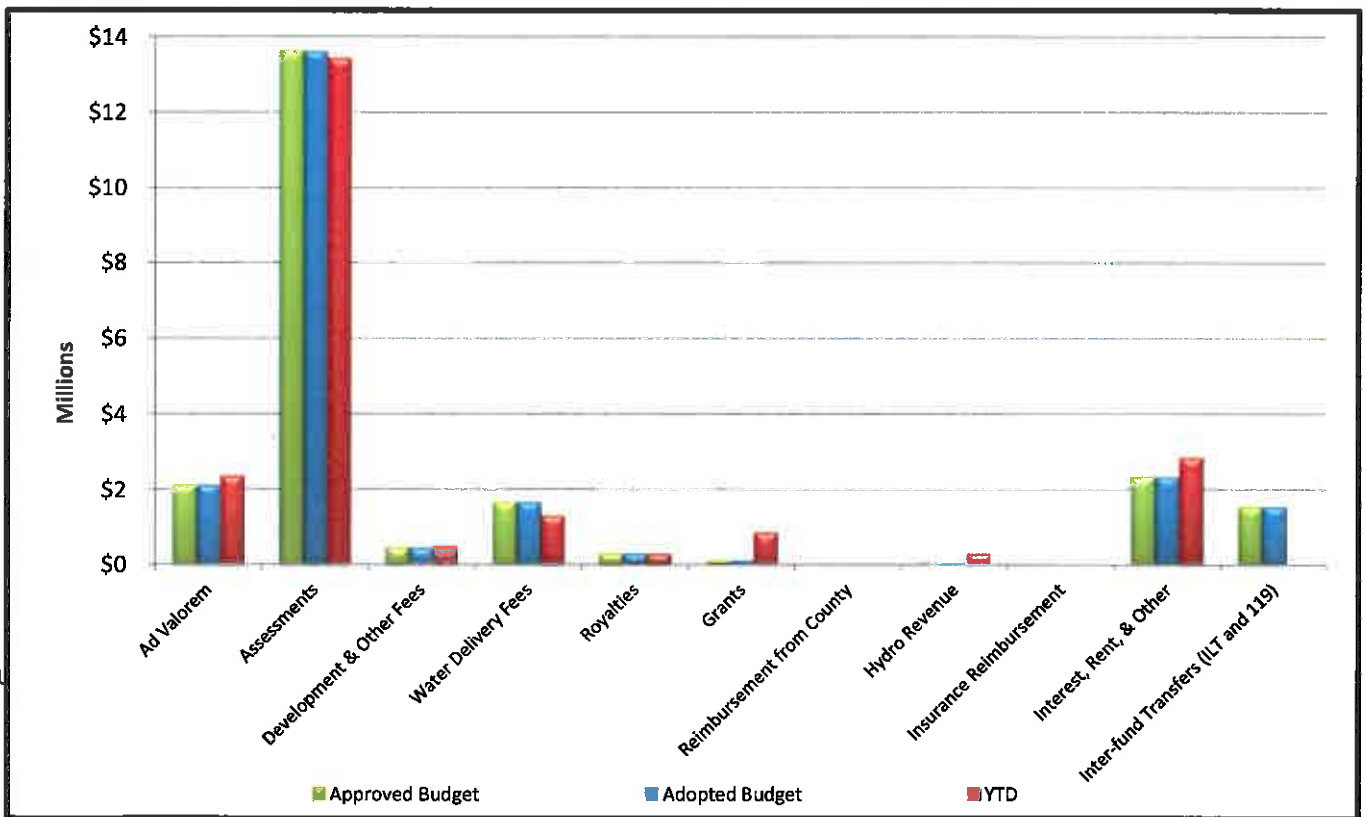
Category	Approved	YTD
	Budget	Actual
Beginning Available Fund Balance	18,250,942	18,250,942
Revenues	22,245,736	21,863,445
Expenditures	24,311,929	21,774,622
Ending Available Fund Balance	16,184,749	18,339,765



**Monterey County
Water Resources Agency
FY 2016-2017 Financial Status Report**

Revenue Variance

Revenue Variance by Source						
	Approved Budget % of Approved		Adopted Budget % of Adopted		YTD % of Total YTD	
Ad Valorem	\$2,119,001	9.53%	\$2,119,001	9.53%	2,358,225	10.79%
Assessments	\$13,634,394	61.29%	\$13,634,394	61.29%	13,435,030	61.45%
Development & Other Fees	\$463,379	2.08%	\$463,379	2.08%	473,245	2.16%
Water Delivery Fees	\$1,670,988	7.51%	\$1,670,988	7.51%	1,301,706	5.95%
Royalties	\$300,000	1.35%	\$300,000	1.35%	295,095	1.35%
Grants	\$110,000	0.49%	\$110,000	0.49%	859,155	3.93%
Reimbursement from County	\$0	0.00%	\$0	0.00%	0	0.00%
Hydro Revenue	\$60,000	0.27%	\$60,000	0.27%	297,866	1.36%
Insurance Reimbursement	\$0	0.00%	\$0	0.00%	1,194	0.01%
Interest, Rent, & Other	\$2,336,974	10.51%	\$2,336,974	10.51%	2,841,927	13.00%
Inter-fund Transfers (ILT and 119)	\$1,551,000	6.97%	\$1,551,000	6.97%	0	0.00%
Totals	\$22,245,736	0	\$ 22,245,736		\$ 21,863,445	

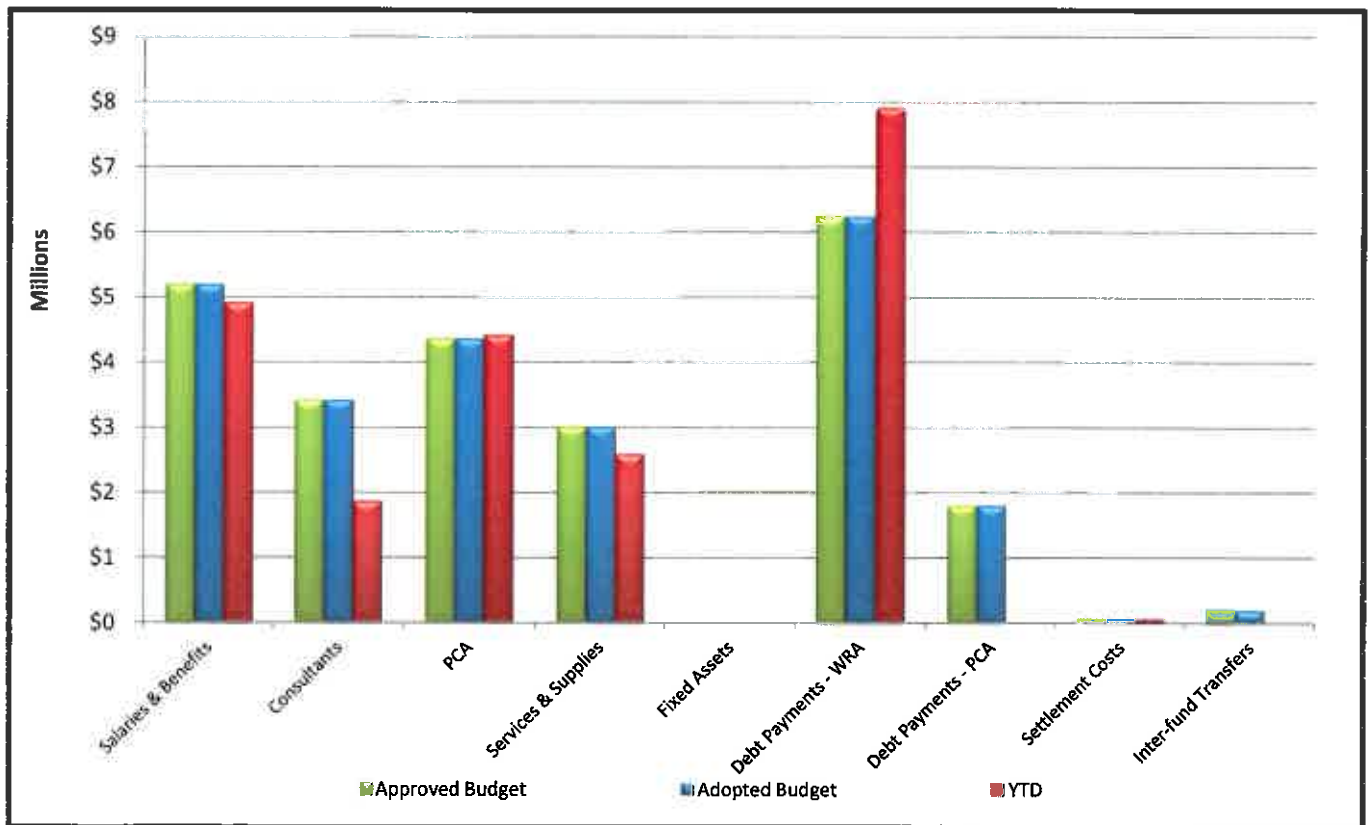


* Full

**Monterey County
Water Resources Agency
FY 2016-2017 Financial Status Report**

Expenditure Variance

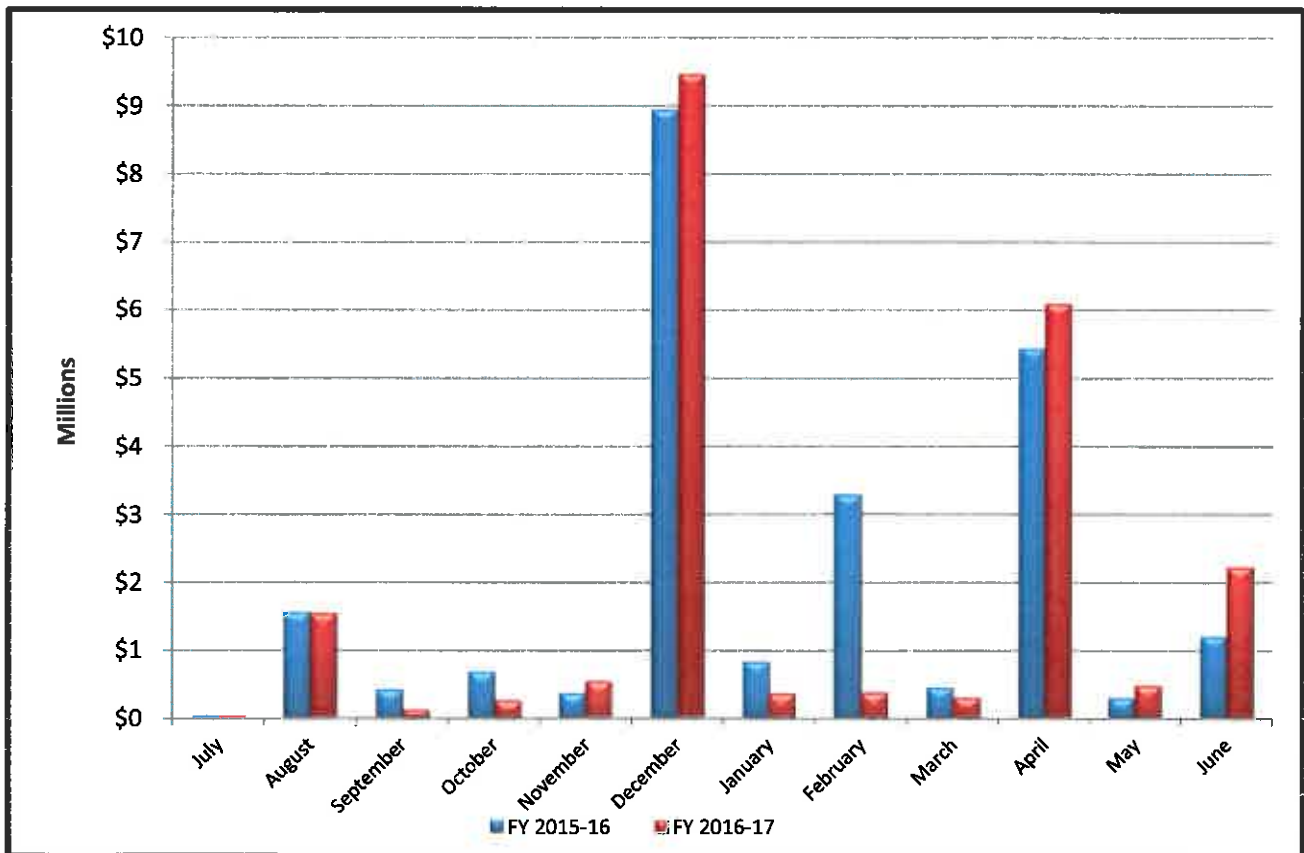
Expenditure Variance by Type						
	Approved Budget % of Approved		Adopted Budget % of Adopted		YTD % of Total YTD	
Salaries & Benefits	5,201,750	21.40%	5,201,750	21.40%	4,916,831	22.58%
Consultants	3,421,763	14.07%	3,421,763	14.07%	1,872,554	8.60%
PCA	4,363,661	17.95%	4,363,661	17.95%	4,416,246	20.28%
Services & Supplies	3,012,367	12.39%	3,012,367	12.39%	2,587,406	11.88%
Fixed Assets	0	0.00%	0	0.00%	0	0.00%
Debt Payments - WRA	6,241,886	25.67%	6,241,886	25.67%	7,914,963	36.35%
Debt Payments - PCA	1,803,880	7.42%	1,803,880	7.42%	0	0.00%
Settlement Costs	66,621	0.27%	66,621	0.27%	66,621	0.31%
Inter-fund Transfers	200,000	0.82%	200,000	0.82%	0	0.00%
Totals	\$ 24,311,929		\$ 24,311,929		\$ 21,774,622	



**Monterey County
Water Resources Agency
FY 2016-2017 Financial Status Report**

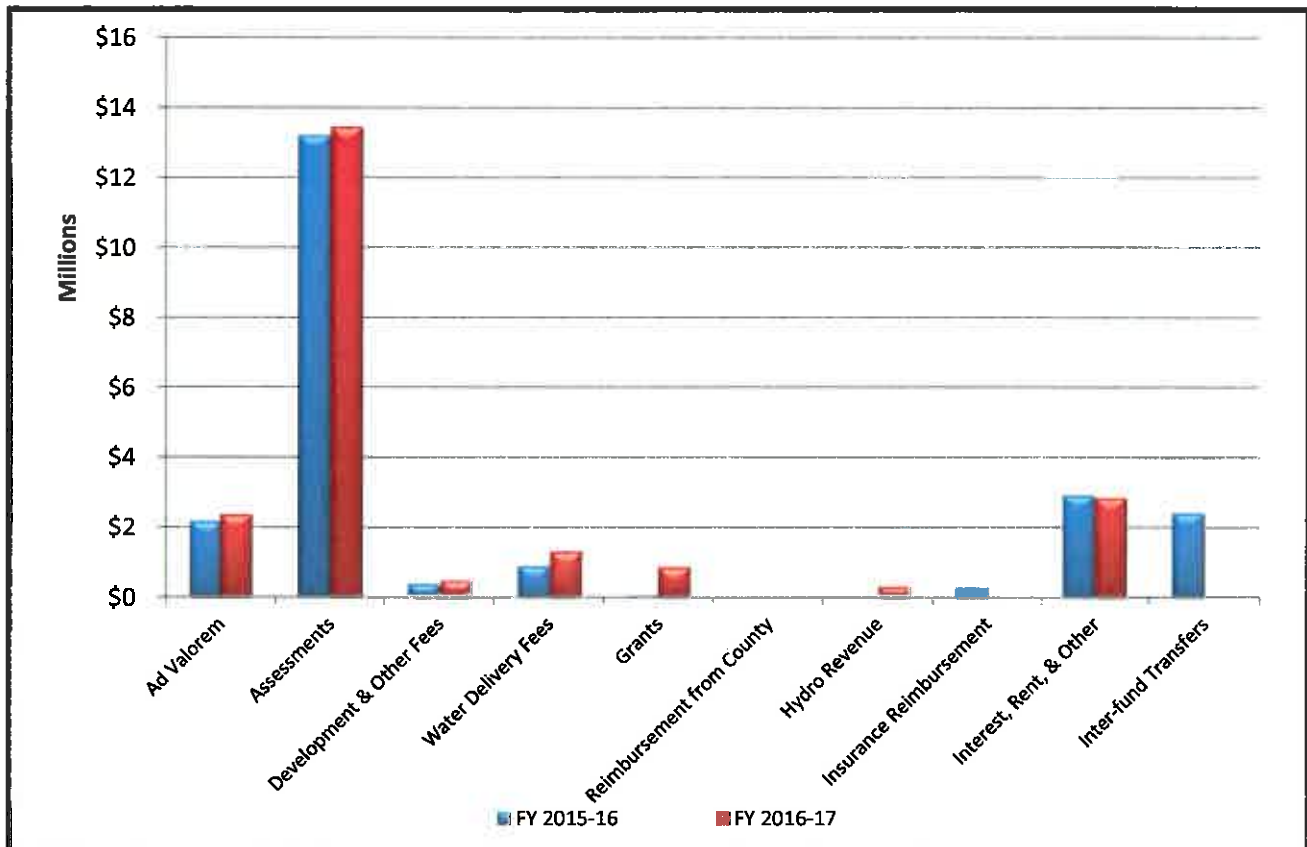
YTD Actual Revenues

Month over Month Revenues				
	FY 2015-16	% Received	FY 2016-17	% Received
July	44,074	0.20%	37,745	0.17%
August	1,558,264	7.40%	1,542,146	7.10%
September	423,216	9.35%	125,553	7.67%
October	685,025	12.51%	268,009	8.87%
November	370,767	14.22%	545,688	11.32%
December	8,953,348	55.55%	9,470,143	53.89%
January	833,673	59.40%	372,716	55.57%
February	3,293,787	74.60%	387,328	57.31%
March	454,923	76.70%	308,913	58.70%
April	5,440,825	101.82%	6,092,324	86.09%
May	302,341	103.21%	485,252	88.27%
June	1,209,606	108.79%	2,227,626	98.28%
YTD Actual	\$ 23,569,851		\$ 21,863,445	
Budget	\$ 21,664,625		\$ 22,245,736	



Monterey County
Water Resources Agency
FY 2016-2017 Financial Status Report
YTD Revenues by Source

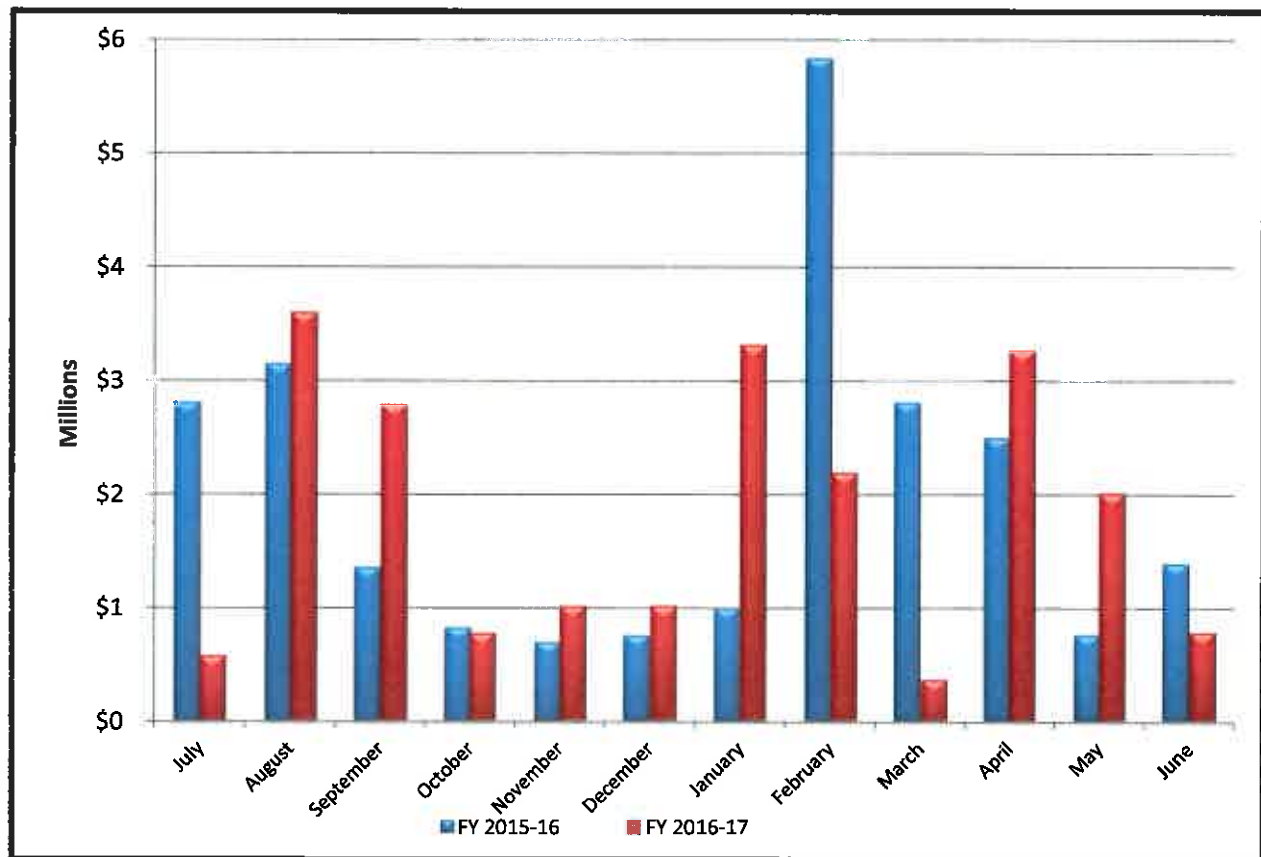
Revenues by Source		
	FY 2015-16	FY 2016-17
Ad Valorem	2,172,650	2,358,225
Assessments	13,210,900	13,435,030
Development & Other Fees	376,851	473,245
Water Delivery Fees	893,943	1,301,706
Grants	64,762	859,155
Reimbursement from County	(61)	0
Hydro Revenue	36,612	297,866
Insurance Reimbursement	275,260	1,194
Interest, Rent, & Other	2,916,649	2,841,927
Inter-fund Transfers	2,412,679	0
Totals	\$22,360,244	\$21,863,445



**Monterey County
Water Resources Agency
FY 2016-2017 Financial Status Report**

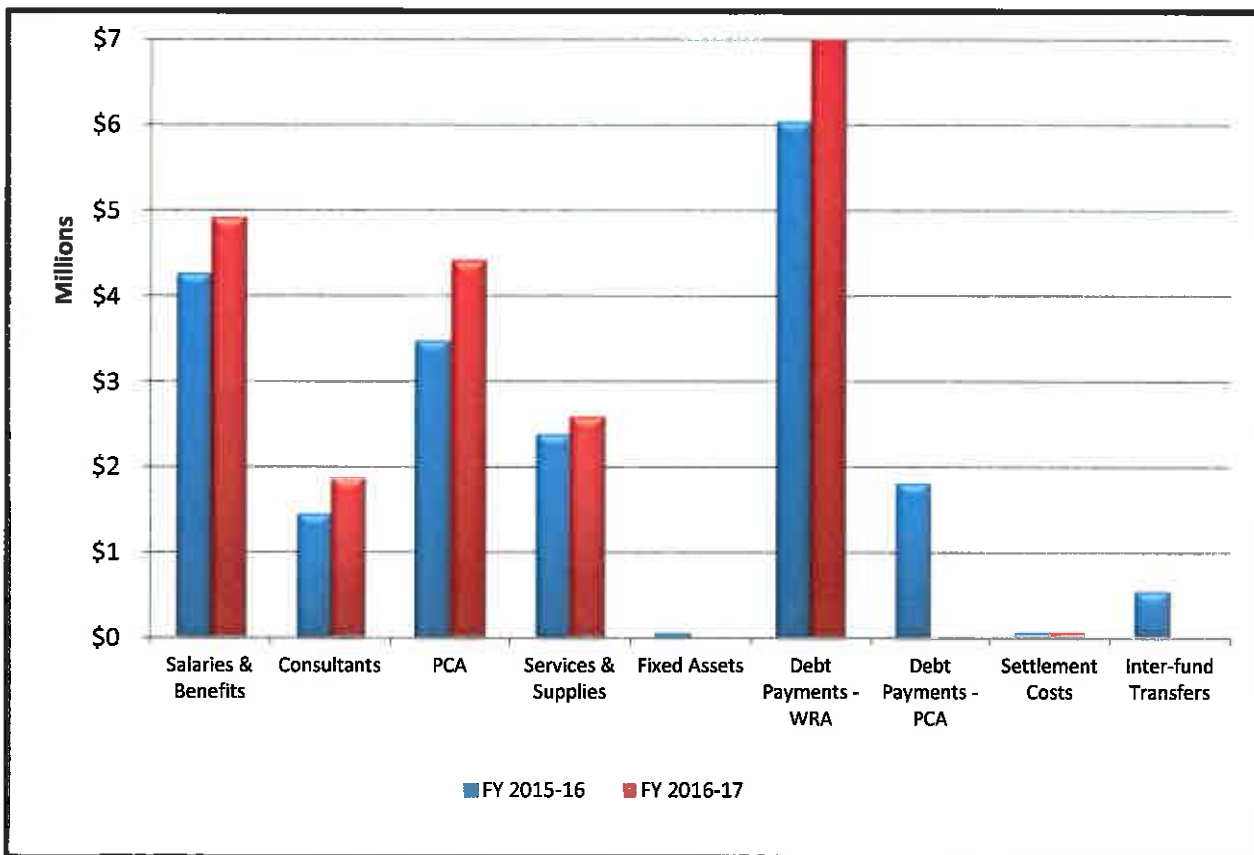
YTD Actual Expenditures

Month over Month Expenditures				
	FY 2015-16	% Expended	FY 2016-17	% Expended
July	2,812,374	9.90%	583,202	2.40%
August	3,151,298	20.99%	3,601,414	17.21%
September	1,360,887	25.78%	2,790,200	28.69%
October	830,556	28.71%	783,372	31.91%
November	701,755	31.18%	1,018,942	36.10%
December	763,283	33.86%	1,024,702	40.32%
January	1,006,066	37.40%	3,318,295	53.97%
February	5,841,095	57.96%	2,194,702	62.99%
March	2,810,730	67.86%	376,363	64.54%
April	2,503,345	76.67%	3,271,566	78.00%
May	770,284	79.38%	2,019,669	86.31%
June	1,397,044	84.30%	792,194	89.56%
YTD Actual	\$ 23,948,717		21,774,622	
Budget	\$ 28,409,306		\$ 24,311,929	



Monterey County
Water Resources Agency
FY 2016-2017 Financial Status Report
YTD Expenditures by Type

Expenditures by Type		
	FY 2015-16	FY 2016-17
Salaries & Benefits	4,266,074	4,916,831
Consultants	1,452,116	1,872,554
PCA	3,477,999	4,416,246
Services & Supplies	2,381,874	2,587,406
Fixed Assets	58,227	0
Debt Payments - WRA	6,044,742	7,914,963
Debt Payments - PCA	1,812,260	0
Settlement Costs	66,621	66,621
Inter-fund Transfers	550,000	0
Totals	20,109,913	\$21,774,622



CREDIT CARD PURCHASES OVER \$500.00 IN JULY 2017

Vendor	Description	Zone	Amount
RescueTech1	Personal safety equipment - lineline rope	2C	\$ 2,104.91
Coastal Tool Supply	Groundwater Tape & Reel	County Wide Services	\$ 686.44
JM Electric	Electrical repair work at S.A. Dam Control House	2C	\$ 3,580.87
TechTime Communications	Installation of Alarm at Nacimiento Dam	2C	\$ 2,138.00
My Chevrolet	Vehicle maintenance and repair	Administration	\$ 4,225.90
In-Situ	Replace battery pack on Level Troll	County Wide Services	\$ 526.56
TOTAL:			\$ 13,262.68

CREDIT CARD PURCHASES OVER \$500.00 IN AUGUST 2017

Vendor	Description	Zone	Amount
Tire King	New tires for vehicle # 4306	Administration	\$ 1,320.35
All Cal Equipment	Pat DS85 Console/Monitor with replacement	Administration	\$ 4,583.89
TOTAL:			\$ 5,904.24

Summary of Professional Service Agreements FY 17/18

AECOM Technical Services, Inc.- Safety and surveillance of San Antonio Dam

PSA/Amendment	BOD/BOS Approval	PSA/Amendment Original Amount/Term and Increase/Extension	PSA Total	Amount Budgeted for FY 17/18
PSA	BOD May 26, 2015	Original Amount: \$49,450 Original Term: July 01, 2015- June 30, 2016	\$49,450	
Amendment No.1	BOD January 25, 2016	No Change to Amount- Carry over from FY 15-16 to FY 16-17	\$49,450	
Amendment No.2	BOD June 27, 2016	Increased by: \$50,164 Extended Term: June 30, 2017	\$99,614	Amendment Pending

EPC Consultants, Inc.- Program Management for the ILT Project

PSA/Amendment	BOD/BOS Approval	PSA/Amendment Original Amount/Term and Increase/Extension	PSA Total	Amount Budgeted for FY 17/18
PSA	BOS July 1, 2014	Original Amount: \$400,000 Original Term: July 01, 2014- June 30, 2015	\$400,000	
Amendment No. 1	BOS December 9, 2014	Amended Term: June 03, 2014- June 30, 2015	\$400,000	
Amendment No. 2	BOS February 10, 2015	Increased by: \$75,000	\$475,000	
Amendment No. 3	BOD February 23, 2015 BOS March 17, 2015	Increased by: \$1,024,000 Extended Term: June 30, 2017	\$1,499,000	
First Amended PSA	BOD March 20, 2017 BOS April 11, 2017	Increased by: \$2,866,918 Extended Term: October 31, 2018	\$4,365,918	Fund 426 \$600,000

Summary of Professional Service Agreements FY 17/18

FishBio- Fish monitoring services in support of the SVWP

PSA/Amendment	BOD/BOS Approval	PSA/Amendment Original Amount/Term and Increase/Extension	PSA Total	Amount Budgeted for FY 17/18
PSA	BOD August 27, 2012	Original Amount: \$382,623 Original Term: August 27, 2012- June 30, 2014	\$382,623	
Amendment No. 1	BOD January 27, 2014	Increased by: \$237,000	\$619,623	
Amendment No. 2	BOD June 30, 2014	Increased by: \$20,000 Extended Term: June 30, 2015	\$639,623	
Amendment No. 3		Extended Term: June 30, 2017	\$639,623	
Amendment No. 4	BOD January 17, 2017 BOS January 31, 2017	Increased by: \$350,000	\$989,623	Amendment Pending

Downey Brand LLP- General legal counsel services

PSA/Amendment	BOD/BOS Approval	PSA/Amendment Original Amount/Term and Increase/Extension	PSA Total	Amount Budgeted for FY 17/18
PSA	BOD February 23, 2015 BOS June 2, 2015	Original Amount: \$431,000 Original Term: July 18, 2014- July 18, 2017	\$431,000	Fund 111 \$66,489.61 Fund 116 \$66,489.61 Fund 426 \$50,000 Total \$182,979.22

Summary of Professional Service Agreements FY 17/18

Horizon Water & Environment- Environmental consulting services for ILT Project

PSA/Amendment	BOD/BOS Approval	PSA/Amendment Original Amount/Term and Increase/Extension	PSA Total	Amount Budgeted for FY 17/18
PSA	BOS December 15, 2015	Original Amount: \$ 1,719,582 Original Term: December 15, 2015- December 14, 2017	\$1,719,582	
Amendment No. 1	BOD March 20, 2017 BOS April 11, 2017	Increased by: \$115,016 Extended Term: January 31, 2019	\$1,834,598	Fund 426 \$500,000

McMillen Jacobs & Associates- Interlake Tunnel & Spillway Modification Design

PSA/Amendment	BOD/BOS Approval	PSA/Amendment Original Amount/Term and Increase/Extension	PSA Total	Amount Budgeted for FY 17/18
PSA	BOD December 6, 2016 BOS March 7, 2017	Original Amount: \$4,600,789 Original Term: March 3, 2017- March 6, 2019	\$4,600,789	Fund 426 \$1,000,000

Specialized Helicopters- Helicopter services related to ALERT maintenance

PSA/Amendment	BOD/BOS Approval	PSA/Amendment Original Amount/Term and Increase/Extension	PSA Total	Amount Budgeted for FY 17/18
PSA	Under \$25,000 - GM Authorized to Approve	Original Amount: \$12,000 Original Term: October 17, 2016- June 30, 2019	\$12,000	Fund 113 \$4,000

Summary of Professional Service Agreements FY 17/18

One Rain, Inc.- For the ALERT2 Upgrade

PSA/Amendment	BOD/BOS Approval	PSA/Amendment Original Amount/Term and Increase/Extension	PSA Total	Amount Budgeted for FY 17/18
PSA	BOD September 19, 2016 BOS October 4, 2016	Original Amount: \$142,177 Original Term: October 4, 2016- December 31, 2017	\$142,177	Fund 113 \$27,370.09

One Rain, Inc.- Data collection and software licensing services for the ALERT

PSA/Amendment	BOD/BOS Approval	PSA/Amendment Original Amount/Term and Increase/Extension	PSA Total	Amount Budgeted for FY 17/18
PSA	BOD August 24, 2015	Original Amount: \$19,440 Original Term: September 15, 2015- July 31, 2018	\$19,440	Fund 113 \$7,000

Salinas Pump Company- Well pumping and maintenance of wells for the CSIP

PSA/Amendment	BOD/BOS Approval	PSA/Amendment Original Amount/Term and Increase/Extension	PSA Total	Amount Budgeted for FY 17/18
PSA	BOD August 24, 2015	Original Amount: \$156,000 Original Term: August 24, 2015- June 30, 2018	\$156,000	
Amendment No.1	BOD December 6, 2016	Increased by: \$150,000 Extended Term: June 30, 2020	\$306,000	Fund 131 \$85,000

Summary of Professional Service Agreements FY 17/18

Monterey Bay Systems- Lease and maintenance of color copiers

PSA/Amendment	BOD/BOS Approval	PSA/Amendment Original Amount/Term and Increase/Extension	PSA Total	Amount Budgeted for FY 17/18
PSA	BOD July 26, 2017	Original Amount: \$72,000 Original Term: August 12, 2016 June 30, 2019	\$72,000	Fund 111 \$24,000

USGS- Joint Funding Agreement for stream gaging work

PSA/Amendment	BOD/BOS Approval	PSA/Amendment Original Amount/Term and Increase/Extension	PSA Total	Amount Budgeted for FY 17/18
PSA	BOD October 17, 2016	Original Amount: \$159,350 Original Term: November 01, 2016- October 31, 2017	\$159,350	Fund 113 \$9,561 Fund 116 \$66,927 Fund 122 \$3,187 Total \$79,675

Obermeyer Hydro, Inc.- Modification of Nacimiento Dam Inflatable Spillway Gates

PSA/Amendment	BOD/BOS Approval	PSA/Amendment Original Amount/Term and Increase/Extension	PSA Total	Amount Budgeted for FY 17/18
PSA	BOD July 27, 2015	Original Amount: \$35,216 Original Term: August 19, 2015- June 30, 2019	\$35,216	Fund 116 \$21,277 Fund 134 \$21,276 Total \$42,553
Amendment No. 1	BOD November 21, 2016	Increased by: \$7,337	\$42,553	

Summary of Professional Service Agreements FY 17/18

A&G Pumping, Inc.- Bulk transport of potable water to San Antonio Dam Residence

PSA/Amendment	BOD/BOS Approval	PSA/Amendment Original Amount/Term and Increase/Extension	PSA Total	Amount Budgeted for FY 17/18
PSA	Under \$25,000-GM Authorized to Approve	Original Amount: \$20,000 Original Term: May 19, 2015- June 30, 2018	\$20,000	Fund 116 \$4,000

Culligan- Delivery of drinking water to Nacimientto/San Antonio Dam residences

PSA/Amendment	BOD/BOS Approval	PSA/Amendment Original Amount/Term and Increase/Extension	PSA Total	Amount Budgeted for FY 17/18
PSA	Under \$25,000-GM Authorized to Approve	Original Amount: \$15,000 Original Term: May 5, 2015- March 15, 2018	\$15,000	Fund 116 \$2,500

Viasyn, Inc.- Energy scheduling coordination for the Hydroelectric Plant

PSA/Amendment	BOD/BOS Approval	PSA/Amendment Original Amount/Term and Increase/Extension	PSA Total	Amount Budgeted for FY 17/18
PSA	BOD August 26, 2013 BOS December 23, 2013	Original Amount: \$20,000 Original Term: July 01, 2013-No end date	\$20,000	
Amendment No. 1	BOD December 8, 2014	Increased by: \$30,000	\$50,000	
Amendment No. 2	BOD January 30, 2017	Increased by: \$21,000	\$71,000	Amendment Pending

Summary of Professional Service Agreements FY 17/18

Industrial Machine Shop, Inc.- Machining services for Agency structures/equipment

PSA/Amendment	BOD/BOS Approval	PSA/Amendment Original Amount/Term and Increase/Extension	PSA Total	Amount Budgeted for FY 17/18
PSA	BOD September 22, 2014	Original Amount: \$90,000 Original Term: December 12, 2014- June 30, 2017	\$90,000	
Amendment No. 1	BOD June 22, 2015	Increased by: \$60,000	\$150,000	
Amendment No. 2	BOD December 7, 2015	Increased by: \$50,000	\$200,000	
Amendment No. 3	BOD January 30, 2017	Increased by: \$150,000 Extended Term: June 30, 2019	\$350,000	Fund 116 \$20,630 Fund 122 \$13,500 Fund 127 \$4,435 Fund 131 \$45,000 Total \$83,565

Raftelis Financial Consultants, Inc.- Prepare an Engineer's Report for the CSIP New Source Water Facility

PSA/Amendment	BOD/BOS Approval	PSA/Amendment Original Amount/Term and Increase/Extension	PSA Total	Amount Budgeted for FY 17/18
PSA	BOD June 19, 2017	Original Amount: \$107,123 Original Term: July 17, 2017- September 30, 2017	\$107,123	Fund 131 \$107,123

Summary of Professional Service Agreements FY 17/18

Maggiora Brothers Drilling, Inc. - CSIP Well Destruction Project

PSA/Amendment	BOD/BOS Approval	PSA/Amendment Original Amount/Term and Increase/Extension	PSA Total	Amount Budgeted for FY 17/18
PSA	BOD June 19, 2017	Original Amount: \$107,990 Original Term: July 17, 2017- June 30, 2018	\$107,990	Fund 131 \$107,990

GEI Consultants, Inc. - Perform spillway condition assessments at the Dams

PSA/Amendment	BOD/BOS Approval	PSA/Amendment Original Amount/Term and Increase/Extension	PSA Total	Amount Budgeted for FY 17/18
PSA	BOD June 19, 2017	Original Amount: \$126,611 Original Term: June 19, 2017- December 31, 2018	\$126,611	Fund 116 \$126,611

Cascade Softwares Systems, Inc.- WinCAMS Software & Support

PSA/Amendment	BOD/BOS Approval	PSA/Amendment Original Amount/Term and Increase/Extension	PSA Total	Amount Budgeted for FY 17/18
PSA	Under \$25,000- General Manager authorized to execute	Original Amount: \$22,000 Original Term: July 17, 2017- June 30, 2018	\$22,000	Fund 111 \$11,000

Summary of Professional Service Agreements FY 17/18

DRS Marine, Inc. -Construction dive services at the SRDF

PSA/Amendment	BOD/BOS Approval	PSA/Amendment Original Amount/Term and Increase/Extension	PSA Total	Amount Budgeted for FY 17/18
PSA	Under \$25,000- General Manager authorized to execute	Original Amount: \$20,000 Original Term: July 13, 2017- June 30, 2018	\$20,000	Fund 134 \$20,000

AECOM- Geotechnical Engineering Services for the Nacimientto Lake Dam boils

PSA/Amendment	BOD/BOS Approval	PSA/Amendment Original Amount/Term and Increase/Extension	PSA Total	Amount Budgeted for FY 17/18
PSA	Under \$25,000- General Manager authorized to execute	Original Amount: \$15,000 Original Term: July 01, 2016 July 30, 2017	\$15,000	Fund116 \$5,000

Consider recommending that the Monterey County Water Resources Agency Board of Directors recommend that the Monterey County Water Resources Agency Board of Supervisors:

- a. Approve budget amendment No. 1 for the Water Resources Agency, a necessary transaction to match the FY 2017-18 budgeted labor allocations in Fund 111 Administration Account with the Interlake Tunnel & Spillway Modification Project labor allocation of \$540,000.
- b. Authorize the Auditor Controller's Office to amend the Monterey County Water Resources Agency's Fiscal Year 2017-18 Adopted Budget for Fund 111 -9300-8267-WRA001-7304 - Administration Fund increasing appropriations by \$540,000 financed by Fund 426 – Interlake Tunnel & Spillway Modification Project 426-9300-8267-WRA036-6835. (4/5th vote required)
- c. Authorize the Auditor Controller's Office to amend the Monterey County Water Resources Agency's Fiscal Year 2017-18 Adopted Budget for Fund 426 – Interlake Tunnel & Spillway Modification Project 426-9300-8267-WRA036-6835 increasing appropriations by \$540,000 financed by Fund 426 – Interlake Tunnel & Spillway Modification Project 426-9300-8267-WRA036-6613. (4/5th vote required)

RECOMMENDATION:

It is recommended that the Monterey County Water Resources Agency Board of Directors recommend that the Water Resources Agency Board of Supervisors:

- a. Approve budget amendment No. 1 for the Water Resources Agency, a necessary transaction to match the FY 2017-18 budgeted labor allocations in Fund 111 Administration Account with the Interlake Tunnel Project labor allocation of \$540,000.
- b. Authorize the Auditor Controller's Office to amend the Monterey County Water Resources Agency's Fiscal Year 2017-18 Adopted Budget for Fund 111 -9300-8267-WRA001-7304 - Administration Fund increasing appropriations by \$540,000 financed by Fund 426 – Interlake Tunnel & Spillway Modification Project 426-9300-8267-WRA036-6835. (4/5th vote required)
- c. Authorize the Auditor Controller's Office to amend the Monterey County Water Resources Agency's Fiscal Year 2017-18 Adopted Budget for Fund 426 – Interlake Tunnel & Spillway Modification Project 426-9300-8267-WRA036-6835 increasing appropriations by \$540,000 financed by Fund 426 – Interlake Tunnel & Spillway Modification Project 426-9300-8267-WRA036-6613. (4/5th vote required)

SUMMARY/DISCUSSION:

The Agency added the Interlake Tunnel & Spillway Modification Project Fund 426 to the Agencies budget in FY 2016-17 to track the project costs for the Department of Water Resources (DWR) \$10,000,000 grant effective October 1, 2016. This report requests to include the agency labor that is eligible for reimbursement under the grant DWR grant requirements. The Agency estimates spending \$540,000 of agency labor on this project during the 2017-18 fiscal year.

OTHER AGENCY INVOLVEMENT:

No other agency was involved in preparing this report.

FINANCING:

The Agency FY 2017-18 Adopted budget for the Interlake Tunnel and Spillway Modification Project is \$6,811,000. This transaction moves \$540,000 from the project budget for consultants to Agency labor of \$540,000 which is within the scope of the DWR grant requirements.

Prepared by: Cathy Paladini, Finance Manager II, (831) 755-4860