Payment to Agency Report

1. Agency Name
   County of Monterey
   Division, Department, or Region (if applicable)
   Clerk of the Board
   Street Address
   168 W. Alisal St., 1st Floor
   Area Code/Phone Number
   831-755-5066
   Email
   cob@co.monterey.ca.us
   Agency Contact (name and title)
   Gail T. Borkowski

2. Donor Name and Address
   Master Municipal Clerk Academy
   P.O. Box 1431
   West Sacramento, CA 95814
   Pamela Miller, Institute Director - www.millermcg.com - Municipal and Clerk of the Board leadership training

3. Payment Information (Complete Sections 3.1 (a or b), 3.2, 3.3)
   3.1 (a) Travel Payment
   Location of Travel
   Kellogg Center, Pomona, California
   Transportation Provider
   Southwest Airlines
   Rail
   Air
   Bus
   Auto
   Other
   Lodging Expenses
   $375.00
   Meal Expenses
   $195.00
   Transportation Expenses
   $497.96
   Other Expenses
   $0.00
   Total Expenses
   $1,067.00
   Dates (month, day, year)
   October 3-6, 2017
   Name of Lodging Facility
   Kellogg Center Pomona

   3.1 (b) Payment(s) not related to travel:
   Dates (month, day, year)
   0
   Total Expenses
   $1,067.00

3.2. Payment Description. Provide a specific description of the payment and its agency purpose and use.
   At the request of the Institute Director, Pamela Miller, Gail T. Borkowski was selected as the subject matter expert by the Monterey County Administrative Officer to participate as a Trainer in the Master Municipal Clerk/Clerk of the Board Academy in October 2017 at the Kellogg Center, Pomona.

3.3. Identify the officials who used the payment in Section 3.1
   (See instructions)
   Borkowski
   Last Name
   Gail T
   First Name
   Clerk of the Board
   Position/Title
   Clerk of the Board
   Department/Division
   n/a
   n/a

4. Verification
   I authorize the acceptance of the reported payment(s) as in compliance with FPPC regulations.
   Signature
   Lena Badnai
   Print Name
   ADMINISTRATIVE OFFER
   Title
   (month, day, year)
   (Use this space or an attachment for any additional information)
   FPPC Form 801 (Jan/14)
   advice@fppc.ca.gov