



# CARMEL VALLEY FLOODPLAIN USE PERMIT EXEMPTION REQUEST FORM

## PURPOSE OF THE FORM

Monterey County Section 21.64.130 of Title 21 of the Monterey County Code requires any construction, grading, or similar activity to first secure a Use Permit if the project is located in the Carmel Valley floodplain. This section applies to all projects located within the Federal Emergency Management Agency (FEMA) defined 100-year floodplain of the Carmel River or within 200 feet of the river bank. To request an exemption, please complete this form and provide the necessary supporting materials to the Monterey County Water Resources Agency (MCWRA) by email to [UsePermitCarmelRiver@co.monterey.ca.us](mailto:UsePermitCarmelRiver@co.monterey.ca.us) or by mail to P.O. Box 930, Salinas, CA 93902. The request will be evaluated and a response will be provided by email with 10 – 15 business days. Per 21.64.130(G), exemptions can only be granted for projects which would be of such a very minor nature that the project would have no impact on the river, its visual habitat values or stability, the floodplain, or the riparian corridor. All exemptions are at the discretion of the General Manager of the MCWRA and the Resource Management Agency (RMA) Chief of Planning.

Construction Permit Number:

Assessor's Parcel Number (APN):

Date Stamp:

## INSTRUCTIONS

Fill out the required information below and include all the supporting materials as listed:

- a) A Description of Work and a copy of the construction permit application for the project,
- b) A comprehensive site plan which includes all design and construction details,
- c) A detailed cost estimate prepared by a licensed contractor including the cost for all materials & labor; and,
- d) A FEMA Elevation Certificate and a recent appraisal listing the depreciated value of the structure (if the project involves improvements to an existing structure).

<b>PROJECT ADDRESS:</b>	<b>CITY:</b>	<b>APN:</b>
<b>OWNER NAME:*</b>	<b>PHONE:</b>	<b>EMAIL:</b>
<b>STREET ADDRESS:</b>	<b>CITY/STATE/ZIP:</b>	
<b>AGENT NAME:</b>	<b>PHONE:</b>	<b>EMAIL:</b>
<p><b>*If the applicant is not the Owner, then the Agent must submit an Agent Declaration Form which is available electronically at: <a href="http://www.co.monterey.ca.us/home/showdocument?id=2052">http://www.co.monterey.ca.us/home/showdocument?id=2052</a></b></p> <p>By my signature below, I certify to each of the following: I am the property owner or authorized agent to act on the property owner's behalf. I have read this application and the information I have provided is correct. I have read the Description of Work and verify it is accurate. I agree to comply with all applicable county ordinances and state laws relating to building construction. I authorize representatives of the MCWRA and the County of Monterey to enter the above-identified property for inspection purposes.</p>		
<b>OWNER/AGENT NAME:</b> _____	<b>SIGNATURE:</b> _____	<b>DATE:</b> _____

### \*\*\* FOR STAFF USE ONLY (circle finding)

#### THIS EXEMPTION IS APPROVED OR DENIED BASED ON FOLLOWING FINDINGS:

- The proposed project does or does not include facilities, structures, or uses which would increase flood-related hazards or impede flow.
- The proposed project does or does not include structural repairs, improvements, or alterations to a non-compliant structure (e.g., a structure not elevated or flood-proofed in accordance with MCC Chapter 16.16).
- The proposed project is or is not located 200 feet or more from the top of the river bank; if applicable, an acceptable river setback certification has or has not been received by the MCWRA for the project.

<input type="checkbox"/> EXEMPTION APPROVED	General Manager of the MCWRA:	Date:
<input type="checkbox"/> EXEMPTION DENIED	RMA Chief of Planning:	Date:
Entered into Accela By:		Date: