MONTEREY COUNTY ANIMAL CONTROL PROGRAM ADVISORY
BOARD Meeting Announcement and Agenda
Thursday, October 25, 2018
4:20-5:00 p.m.

Location
Monterey County Animal Services
Center
160 Hitchcock Road, Salinas CA
93908

I. CALL TO ORDER by Chair (4:20-4:25)
A. Approval of minutes from ACPAB meeting of September 13, 2018 (Action)

II. ORAL COMMUNICATIONS BY THE PUBLIC
Any member of the public may address the Advisory Board for a period not to exceed three minutes
on any issue within the Advisory Board’s jurisdiction that is not on the Advisory Board’s agenda; any
member of the public may address the Advisory Board on agenda items as they are considered. The
Animal Control Program Advisory Board will listen to all communications regarding items not on the
agenda but may not take any action, except to clarify, briefly respond, or to direct staff to report back
on the item at a future meeting or place the item on a future agenda. Information for members of the
public requiring disability-related modification or accommodation is set forth at the end of this
agenda.

III. CORRESPONDENCE –Mike Richards, Chair (4:25-4:30)

IV. NEW BUSINESS
A. Update from Ad Hoc committees:
   Citation Process – Mike Richards, David Alexander (4:30-4:35)
   - Action: Review, discuss and vote on proposal to the Board of Supervisors to restructure the
     process to administrative cites.
   MCACPAB Bylaws – Debra Long, David Alexander, Mike Richards (4:35-4:40)
   - Action: Review, discuss and vote on proposal to the BOS that the bylaws be updated to
     reflect: a) To preclude staff member to the Health Department or other entity that answers
     to or interacts with the Director of Health from serving on the ACPAB due to possible
     perceived conflict of interest. b) List “member of a rescue organization” on the list of
     types of individuals as candidates for membership on the ACPAB
Kennel Permit – Mike Richards (4:45-4:50)
   - Action: Kennel Permits: Review, discuss and vote on proposal to management to update
     the protocol for kennel permits to include a “check box” to ensure compliance with state
     law, i.e. business license, sales tax.
B. Discuss Meeting Frequency and Time (4:50-4:55)
**Action:** Review, discuss and vote on whether to change the frequency and timing of ACPAB meetings, and/or joint meetings with the City of Salinas Animal Services Advisory Commission.

**V. REPORTS** – (4:55-5:00)
A. Field Report – *(Valiska Lujan)*

**VI. OLD BUSINESS** – None

**VII. ANNOUNCEMENTS AND ADJOURNMENT** (5:00)
Next Meeting: 
*To Be Determined*
Meeting Location: 
160 Hitchcock Road, Salinas CA 93908
Adjourment

Documents related to agenda items that are distributed to the Animal Control Program Advisory Board less than 72 hours prior to the meeting shall be available for public inspection at 160 Hitchcock Road, Salinas, California. Documents distributed to the Animal Control Program Advisory Board at the meeting by County staff will be available to the public at the meeting; documents distributed to the Animal Control Advisory Board by members of the public shall be made available after the meeting.

**ALTERNATE AGENDA FORMATS:** If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals with a disability requiring a modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may make these requests to the Monterey County Environmental Health/Animal Services Director:

John Ramirez
Monterey County Environmental Health/Animal Services
160 Hitchcock Road
Salinas, CA 93908
(831) 769-8858
RamirezJ1@co.monterey.ca.us