



COUNTY OF MONTEREY HEALTH DEPARTMENT

Elsa Jimenez, Director of Health

Administration
Behavioral Health

Clinic Services
Emergency Medical Services
Environmental Health/Animal Services

Public Health
Public Administrator/Public Guardian

Nationally Accredited for Providing Quality Health Services

MONTEREY COUNTY ANIMAL CONTROL PROGRAM ADVISORY BOARD Meeting Announcement and Agenda

Thursday, October 25, 2018

4:20-5:00 p.m.

Location

Monterey County Animal Services
Center
160 Hitchcock Road, Salinas CA
93908

I. **CALL TO ORDER by Chair** (4:20-4:25)

A. Approval of minutes from ACPAB meeting of September 13, 2018 (**Action**)

II. **ORAL COMMUNICATIONS BY THE PUBLIC**

Any member of the public may address the Advisory Board for a period not to exceed three minutes on any issue within the Advisory Board's jurisdiction that is not on the Advisory Board's agenda; any member of the public may address the Advisory Board on agenda items as they are considered. The Animal Control Program Advisory Board will listen to all communications regarding items not on the agenda but may not take any action, except to clarify, briefly respond, or to direct staff to report back on the item at a future meeting or place the item on a future agenda. Information for members of the public requiring disability-related modification or accommodation is set forth at the end of this agenda.

III. **CORRESPONDENCE –Mike Richards, Chair** (4:25-4:30)

IV. **NEW BUSINESS**

A. Update from Ad Hoc committees:

Citation Process – *Mike Richards, David Alexander* (4:30-4:35)

- **Action:** Review, discuss and vote on proposal to the Board of Supervisors to restructure the process to administrative cites.

MCACPAB Bylaws – *Debra Long, David Alexander, Mike Richards* (4:35-4:40)

- **Action:** Review, discuss and vote on proposal to the BOS that the bylaws be updated to reflect: **a)** To preclude staff member to the Health Department or other entity that answers to or interacts with the Director of Health from serving on the ACPAB due to possible perceived conflict of interest. **b)** List “member of a rescue organization” on the list of types of individuals as candidates for membership on the ACPAB

Kennel Permit – *Mike Richards* (4:45-4:50)

- **Action:** Kennel Permits: Review, discuss and vote on proposal to management to update the protocol for kennel permits to include a “check box” to ensure compliance with state law, i.e. business license, sales tax.

B. Discuss Meeting Frequency and Time (4:50-4:55)

Action: Review, discuss and vote on whether to change the frequency and timing of ACPAB meetings, and/or joint meetings with the City of Salinas Animal Services Advisory Commission.

V. REPORTS – (4:55-5:00)

A. Field Report – (*Valiska Lujan*)

VI. OLD BUSINESS – None

VII. ANNOUNCEMENTS AND ADJOURNMENT (5:00)

Next Meeting:

To Be Determined

Meeting Location:

160 Hitchcock Road, Salinas CA 93908

Adjournment

Documents related to agenda items that are distributed to the Animal Control Program Advisory Board less than 72 hours prior to the meeting shall be available for public inspection at 160 Hitchcock Road, Salinas, California. Documents distributed to the Animal Control Program Advisory Board at the meeting by County staff will be available to the public at the meeting; documents distributed to the Animal Control Advisory Board by members of the public shall be made available after the meeting.

ALTERNATE AGENDA FORMATS: If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals with a disability requiring a modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may make these requests to the Monterey County Environmental Health/Animal Services Director:

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