



COUNTY OF MONTEREY HEALTH DEPARTMENT

Elsa Jimenez, Director of Health

Administration
Behavioral Health

Clinic Services
Emergency Medical Services
Environmental Health/Animal Services

Public Health
Public Administrator/Public Guardian

Nationally Accredited for Providing Quality Health Services

MONTEREY COUNTY ANIMAL CONTROL PROGRAM ADVISORY BOARD Meeting Minutes Thursday, August 9, 2018 3:30-5:00 p.m.

I. CALL TO ORDER by Chair

The meeting was called to order at 3:30 p.m. by Mike Richards, Chair. Seven members attended, a quorum was present.

Susan Saucedo, Appointee of the Director of Health
David Alexander, Representing- District 5 Supervisor Adams
Darla Barnes Smith, Representing- District 2 Supervisor Phillips
Frank Kocher, DVM, Appointee of the Director of Health
Tom Bailey, Appointee of the Director of Health
Debra Long, Representing-District 4 Supervisor Parker
Mike Richards, Representing-District 1 Supervisor Alejo

Absent: Basil Smith, Appointee of District 3, Supervisor Salinas
Leslie McDaniel, Appointee of the Director of Health

EX OFFICIO MEMBERS:

Beth Brookhouser, SPCA of Monterey County

PUBLIC ATTENDEES:

Members of the Public were present

COUNTY OF MONTEREY STAFF:

Elsa Jimenez, Director of Health
John Ramirez, Director of Environmental Health
Ric Encarnacion, Environmental Health Assistant Director
Elias Salamah, Deputy County Counsel
Cindy Burnham, Animal Services Administrator
Rob Durham, Management Analyst III, Environmental Health
Robin Kimball, Management Analyst, Environmental Health
Jesse Anaya, Office Assistant III

A. Approval of minutes from ACPAB meeting of June 28, 2018

ACTION: The minutes of the June 28, 2018 ACPAB meeting were approved as presented.

II. ORAL COMMUNICATIONS BY THE PUBLIC

Any member of the public may address the Advisory Board for a period not to exceed three minutes on any issue within the Advisory Board's jurisdiction that is not on the Advisory Board's agenda; any member of the public may address the Advisory Board on agenda items as they are considered. The Animal Control Program Advisory Board will listen to all communications regarding items not on the agenda but may not take any action, except to clarify, briefly respond, or to direct staff to report back on the item at a future meeting or place the item on a future agenda. Information for members of the public requiring disability-related modification or accommodation is set forth at the end of this agenda.

Public Comment was received regarding the use of social media addressing concerns for animals at large or animal surrenders and advocacy for a mandatory spay and neuter ordinance for repeat offenders.

Public Comment was received regarding the Animal Services website and posting of the ACPAB meeting agenda; the appointment of county employees to the ACPAB board; amnesty for licensing fees that are past due; FoCAS donation of the repair of the John Cerney MCAS sign; and the tinting of the doors for the Monterey County Animal Services shelter.

III. CORRESPONDENCE –Mike Richards, Chair

None.

IV. NEW BUSINESS

A. Introduction of New Board Members:

Mike Richards, Chair introduced Susan Saucedo, Appointee of the Health Department and Darla Barnes Smith, appointee of Supervisor Phillips as the newest appointees to the Board.

B. Receive an Update from Cindy Burnham, Animal Services Administrator, Regarding a Joint Meeting of the Salinas Animal Shelter Commission and Monterey County Animal Control Program Advisory Boards and Set Date for Joint Meeting:

Cindy Burnham, Animal Services Administrator, reported that the City of Salinas Animal advisory board supported a joint meeting of both boards.

ACTION: Cindy will confirm a date in September for both boards to meet.

C. Review and Discuss ACPAB Mission and Mandate:

ACTION: Chair Mike Richards reviewed the mission, mandates and purpose of the ACPAB.

D. Review and Discuss Animal Services Volunteer Program:

ACTION: Chair Mike Richards appointed an ad hoc committee consisting of Tom Bailey, Frank Kocher and Leslie McDaniel to evaluate and explore options for the Animal Services Volunteer Program.

E. Review and Discuss Animal Control Enforcement and Citation Activities and Impact on Budget:

ACTION: Chair Mike Richards appointed an ad hoc committee consisting of David Alexander and Mike Richards to review the Monterey County Code and Title 8 addressing citations and violations, report their findings and make any recommendations.

F. Review and Discuss Specifics and Components of a Possible Mandatory Spay-Neuter Ordinance:

ACTION: *This item was tabled to a later date to be determined.*

G. Consider Recommending That the Monterey County Board of Supervisors Pass a Resolution Amending the ACPAB Bylaws to Preclude County Employees From Serving as Voting Members of the ACPAB:

ACTION: Chair Mike Richards appointed an ad hoc committee consisting of David Alexander and Debra Long to review the by-laws, report their findings and make any recommendations for amendments.

V. REPORTS –

A. Animal Services Monthly Statistics:

Ric Encarnacion, Environmental Health Assistant Director, reviewed in detail the monthly shelter statistics which include monthly and year to date statistic comparisons.

B. Animal Services Management Report:

John Ramirez, Environmental Health Director, provided an overview of the Director's Report.

VI. OLD BUSINESS – None

VII. ANNOUNCEMENTS AND ADJOURNMENT

The meeting was adjourned at 5:38 p.m.

The next meeting is scheduled for Thursday, September 13, 2018, 3:30-5:00 p.m., 160 Hitchcock Road, Salinas CA 93908.