

# MONTEREY COUNTY

## WATER RESOURCES AGENCY

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All well operators within Monterey County Zones 2, 2A, or 2B are required by county ordinance to submit Ground Water Extraction Reports (Ordinance 3717) and an Agricultural or Urban Water Conservation Plan (Ordinance 4014 or 3886) to the Monterey County Water Resources Agency (Agency) no later than February 15 of each year. The ordinance describes the required contents of the reports and prescribes penalties for failure to file completed reports on time. Ordinances can be found here. <http://www.co.monterey.ca.us/government/government-links/water-resources-agency/ordinances#wra>

**Beginning with the 2018 Report Year, the Agency is launching an online portal to submit your Extraction Reports and Water Conservation Plans, the older paper versions will no longer be accepted. To access your account visit [https://apps.co.monterey.ca.us/wra\\_gems](https://apps.co.monterey.ca.us/wra_gems) and register. There is a letter containing your login information on its way to you.**

To provide a smooth transition to the online portal, Agency staff will hold two in-person training sessions (both sessions will cover the same information). The first is scheduled for December 12<sup>th</sup>, 2018 from 9 a.m. to 1 p.m. and the second for January 30<sup>th</sup>, 2019 from 8:30 a.m. to 12:30 p.m. **Training sessions will take place at 1590 Moffett St., Salinas, CA, 93905 (not at the Agency offices).** We recommend bringing all well extractions, water and land use information, and any well changes when attending these training sessions, you will have the opportunity to submit your information during these training sessions. If you would like to attend one of these training sessions please sign-up at <https://www.eventbrite.com/e/wra-gems-training-registration-52506327840>, this will help us to have enough staff on hand to help everyone.

If you have any questions regarding this program or need additional assistance, please contact the Agency at **(831) 755-4860** and ask for Data Acquisition staff. Your continued cooperation and assistance with this reporting process contributes to the overall water resources management of the Salinas Valley.