

Quality Improvement Committee (QIC) Meeting		February 22, 2018	
		11:00am-12:00pm	
		Whitney Room, Health Dept.	
Meeting called by: Quality Improvement Team			
Facilitator: Lucero Robles, Quality Improvement Services Manager			
Attendees: Please refer to sign-in sheet for QI Committee Meeting.			
Minutes			
Agenda item:	(Revised) Policy Number 145-Sustainability (formerly Productivity)	Presenter:	Jill Walker
Discussion:	<ul style="list-style-type: none"> Policy has been revised to better reflect the emphasis on fiscal sustainability and to help staff understand financial aspects of MCBHB's Sustainability Standard. Discussed policy procedures, including how Sustainability levels are calculated based on service time entered through progress notes, work week and time "backed out" in Appointment scheduler. Reviewed training codes which reflect time considered towards sustainability. 		
Conclusion	Updates Approved		
Agenda item:	Preliminary Data on Access to Treatment Program, January 2018	Presenter:	Nivedita Meethan
Discussion:	<ul style="list-style-type: none"> Presented Preliminary Data focused comparisons on Hispanic and Non-Hispanic population. Data overview included; Socio-demographic characteristics, Health Equity, and Timeliness measures. Discussed challenges in tracking data and next steps in achieving health equity and resource allocation. 		
Conclusion	No further action required		
Agenda item:	(Draft) New Monterey County Behavioral Health Brochure for community outreach efforts	Presenter:	Dana Edgull
Discussion:	Reviewed draft brochure and discussed pros and cons for separating mental health, substance use disorder treatment, and prevention services. Recommendations by committee included changes to font size and color.		
Conclusion	Recommendations taken		
✓items tabled	None		
Other Items			
Next QIC Meeting	Next scheduled QIC Meeting will be March 22 nd , 2017		