

<b>Quality Improvement Committee (QIC) Meeting</b>		<b>May 31, 2018</b>	
		<b>9:00am-10:00pm</b>	
		<b>Whitney Room, Health Dept.</b>	
<b>Meeting called by:</b> Quality Improvement Team			
<b>Facilitator:</b> Lucero Robles, Quality Improvement Services Manager & Nivy Meethan, Epidemiologist			
<b>Attendees:</b> Please refer to sign-in sheet for QI Committee Meeting.			
<b>Minutes</b>			
<b>Agenda item:</b>	New Policy 511- Psychiatric Mental Health Nurse Practitioner (NP)	<b>Presenter:</b>	Lucero Robles, QI Manager
<b>Discussion:</b>	<ul style="list-style-type: none"> <li>Discussed policy to reflect scope and expectations for Psychiatric Mental Health Nurse Practitioners</li> <li>Medical staff reported information was missing to ensure 13 required elements of policy are met.</li> </ul>		
<b>Conclusion</b>	Not approved—present at June meeting.		
<b>Agenda item:</b>	Update Policy 129-Medical Record Documentation	<b>Presenter:</b>	Lucero Robles, QI Manager
<b>Discussion:</b>	<ul style="list-style-type: none"> <li>Discussed updates to line 288- 358.</li> <li>Update adds clarity to expectations around coordinated discharge efforts to include treatment team decisions prior to exiting client from services.</li> </ul>		
<b>Conclusion</b>	Policy approved		
<b>Agenda item:</b>	FY 17/18 QI WorkPlan evaluation	<b>Presenter:</b>	Nivy Meethan, Epidemiologist & Lucero Robles, QI Manager
<b>Discussion:</b>	<ul style="list-style-type: none"> <li>Discussed areas of goal attainment and lack of attainment.</li> <li>Identified areas of strength and improvement.</li> <li>Discussed strengthening timeliness monitoring around access to care</li> </ul>		
<b>Conclusion</b>	Approved –bring FY18/19 QI workplan to June QIC; Post Evaluation to QI Website.		
✓ items tabled	None		
<b>Other Items</b>			
Next QIC Meeting	<b>June 28, 2018 @ 11:00 AM</b>		