

Quality Improvement Committee (QIC) Meeting		01/26/2017	
		11:00am-12:00pm	
		Shasta Room, Health Dept.	
Meeting called by: Quality Improvement Team			
Facilitator: Cesar Anaya, Quality Improvement Team			
Attendees: Please refer to sign-in sheet for QI Committee Meeting.			
Minutes			
Agenda item:	Policy 129 – Medical Records Documentation (Update)	Presenter:	Cesar Anaya, QI Supervisor
Discussion:	<ul style="list-style-type: none"> Updated language to existing policy to reflect adherence to DSM-V and ICD-10 codes. Policy also clarifies role of the case coordinator. Reminded committee members of availability of DSM-V online training through the Learning Pointe website. 		
Conclusion	Policy update approved		
Agenda item:	Policy 498 – Hours of Experience Verification	Presenter:	Cesar Anaya, QI Supervisor
Discussion:	<ul style="list-style-type: none"> Policy created to provide standard expectations for Monterey County Behavioral Health (MCBH) staff that are receiving professional work experience hours towards licensure. Discussed providing newly hired MCBH staff with policy during initial orientation to ensure hours of experience verification is clarified at the onset of employment. 		
Conclusion	Policy approved		
Agenda item:	2016 Yearly Review	Presenter:	Cesar Anaya, QI Supervisor
Discussion:	<ul style="list-style-type: none"> Provided information pertaining to 2015 and 2016 MCBH data pertaining to change of clinician request and grievances. 2015: •24 grievances received <ul style="list-style-type: none"> •105 change of clinician request submitted by beneficiaries 2016: •10 grievances received <ul style="list-style-type: none"> •138 change of clinician request submitted by beneficiaries Discussed some of the recent trends with change of clinician request pertaining to clients receiving tele-psychiatry services and having a preference to receive services with psychiatrist in person. 		
Conclusion	No follow-up		
✓items tabled	None		
Other Items			
Next QIC Meeting	Next scheduled QIC Meeting will be February 23, 2017		

