

# Quality Improvement Committee (QIC) Meeting

11:00am-12:00pm

Whitney Room, Health Dept.

**Meeting called by:** Quality Improvement Team

**Facilitator:** Lucero Robles, Quality Improvement Services Manager

**Attendees:** Please refer to sign-in sheet for QI Committee Meeting.

## Minutes

|                     |                                      |                   |                           |
|---------------------|--------------------------------------|-------------------|---------------------------|
| <b>Agenda item:</b> | (New) Policy Number 119-Overpayments | <b>Presenter:</b> | Lucero Robles, QI Manager |
|---------------------|--------------------------------------|-------------------|---------------------------|

|                    |  |
|--------------------|--|
| <b>Discussion:</b> | <ul style="list-style-type: none"> <li>• Policy was developed to address incidences of overpayment and/or fraudulent billing.</li> <li>• Reviewed policy procedures, which included recoupment and reporting to Department of Healthcare Services (DHCS).</li> </ul> |
|--------------------|--|

|                   |                 |
|-------------------|-----------------|
| <b>Conclusion</b> | Policy approved |
|-------------------|-----------------|

|                     |  |                   |                           |
|---------------------|--|-------------------|---------------------------|
| <b>Agenda item:</b> | (Updated) Policy Number 405-Behavioral Health Adult Services Authorization for Placement in Locked Skilled Nursing Facilities or Mental Health Rehabilitation Centers. | <b>Presenter:</b> | Lucero Robles, QI Manager |
|---------------------|--|-------------------|---------------------------|

|                    |  |
|--------------------|--|
| <b>Discussion:</b> | <ul style="list-style-type: none"> <li>• Policy was updated to accurately reflect staff's role and responsibilities in determining and arranging placement in IMD/SNF/MHRC.</li> <li>• Feedback Provided to include individuals who are Penal Code (PC) 1370 restoration to competency.</li> </ul> |
|--------------------|--|

|                   |                             |
|-------------------|-----------------------------|
| <b>Conclusion</b> | Policy updated and approved |
|-------------------|-----------------------------|

|                     |   |                   |                           |
|---------------------|---|-------------------|---------------------------|
| <b>Agenda item:</b> | (Updated) Policy Number 421-Referrals to Adult System of Care | <b>Presenter:</b> | Lucero Robles, QI Manager |
|---------------------|---|-------------------|---------------------------|

|                    |  |
|--------------------|--|
| <b>Discussion:</b> | <ul style="list-style-type: none"> <li>• Policy updated to reflect current practices regarding referrals to Adult-System-of-Care (ASOC) Programs from other county programs.</li> <li>• Reviewed outline of beneficiary criteria to be eligible for specialty mental health services and inclusion criteria for ASOC eligibility.</li> </ul> |
|--------------------|--|

|                   |                             |
|-------------------|-----------------------------|
| <b>Conclusion</b> | Policy updated and approved |
|-------------------|-----------------------------|

|  |   |                   |                           |
|--|---|-------------------|---------------------------|
| <b>Agenda item:</b>  | (Updated) Policy Number 452-Distribution of Translated Materials  | <b>Presenter:</b> | Lucero Robles, QI Manager |
| <b>Discussion:</b>   | <ul style="list-style-type: none"> <li>Policy updated to address providing accommodations and materials in beneficiaries preferred language.</li> </ul> |                   |                           |
| <b>Conclusion</b>  | Policy updated and approved   |                   |                           |
| ✓ items tabled   | None  |                   |                           |
| <b><i>Other Items</i></b>  |   |                   |                           |
| Open discussion on possible development of future policies, such as ADA protocols and disaster preparedness. |   |                   |                           |
| Next QIC Meeting   | No meeting in December.   |                   |                           |