

Quality Improvement Committee (QIC) Meeting	06/23/2016
	11:00am-12:00pm
	Shasta Room, Health Dept.

Meeting called by: Quality Improvement Team

Facilitator: Cesar Anaya and Lucero Robles, Quality Improvement Team

Attendees: Please refer to sign-in sheet for QI Committee Meeting



Minutes

Agenda item:	Policy 495	Presenter:	Cesar Anaya
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Discussion:	<ul style="list-style-type: none"> • Researcher policy continues to be in development <ul style="list-style-type: none"> ○ Inventory of projects (in progress) ○ Definitions of terms to be examined • Feedback from committee members welcomed
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Conclusion	Bring back next meeting
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Agenda item:	Policy 500	Presenter:	Lucero Robles
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Discussion:	<ul style="list-style-type: none"> • Policy updated to clarify language • Updated key language within this existing policy as required per State’s Audit (plan of corrections) • To address triennial audit, the medication consent for in the electronic health record has been updated to include “mandatory” fields to be completed prior to submission to meet regulatory standards • Electronic signature component updated within policy • Patient Rights Advocate suggested adding specific language pertaining to side effects of “involuntary movement of the face or mouth” be added to line 48 of this policy as noted in CCR Title 9 • Group members provided feedback and suggestions on minor grammatical errors
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Conclusion	Approved, with corrections on suggestions made. To be posted to QI website
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Agenda item:	Open items	Presenter:	Participants
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Discussion:	<ul style="list-style-type: none"> • QI provided updated on the performance improvement project (PIP)-Text Message appointment reminders • Patient Rights Advocate shared information on “Murphy’s Bill” and the impact it can have within county mental health system, specifically in relation to Protected Health information (PHI)
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Conclusion	No follow up
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✓ items tabled	Policy 495
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Other Items

Upcoming Meetings	July 28, 2016
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