

Monterey County EMS System Policy



Policy Number: 6090
Effective Date: DRAFT
Review Date: DRAFT

ANNUAL SKILLS MAINTENANCE VERIFICATION AND POLICY REVIEWALS SKILLS MAINTENANCE STANDARDS

I. PURPOSE

~~—To ensure competency e and to mitigate the risks associated with high risk/low frequency skills.~~

~~To , and establish standardization for Monterey County paramedic skill maintenance verification standards for all Monterey County accredited paramedics in skills which are infrequently performed which, with potential for harm to the patient if performed incorrectly. establish requirements for paramedic skill maintenance standards.~~

~~To require review of Monterey County EMS policies, procedures, and protocols by Monterey County accredited paramedics through a mandatory annual policy review.~~

II. POLICY

A. All paramedics accredited in Monterey County shall meet the standards for skills maintenance verification and policy review as defined~~outlined~~ in this policy. The EMS Agency will not provide paramedic accreditation renewal without successful completion of the required skills maintenance and policy review requirement~~Accreditation will not be renewed without skills maintenance verification.~~

B. The paramedic shall complete the skills maintenance requirements and policy review each calendar year.

1. The skills maintenance requirement is waived by the EMS Agency for the year in which initial paramedic accreditation is received when accreditation begins in the last calendar quarter.

~~B-2.~~ The policy review requirement is not waived by the EMS Agency but may be met as part of the employer orientation.

C. The paramedic is responsible to ensure that they meet the standards specified~~outlined~~ in this policy.

D. Each paramedic service provider shall provide Class Sign in Sheets, and the ALS Skills Verification Forms 6091 and 6091 a-f for each Paramedic level employee no more than 30 days~~past~~after the date of the last Protocol Update and Skills Lab summary report~~to the EMS Medical Director and the EMS Agency Accreditation contact as part of the paramedic accreditation process at the time of license renewal.~~

III. PROCEDURE

A. ALS skill maintenance.

1. The paramedic shall perform each of the skills ~~listed~~outlined in the Annual Skills and Policy Review Form 6091~~Skills Maintenance Standards Matrix in the specified frequency with the specified success rate as a requirement~~ to maintain paramedic accreditation.
2. The paramedic's employer shall submit a comprehensive plan of correction to the EMS Agency for approval by the EMS Agency when the paramedic is unable to perform any ~~one or more~~ of the skills. This plan of correction shall be submitted to the EMS Agency within five (5) business days. The EMS Agency shall respond to the paramedic's employer with plan approval or revision within five (5) business days. Training under the plan of correction ~~is to~~shall be completed within fifteen (15) calendar days of the EMS Agency response to the employer. Should the paramedic not be able to perform the outlined ALS skills in the frequency outlined in the matrix, a comprehensive plan of correction will be submitted to the EMS Agency by the employer's EMS Coordinator. This training shall result in the successful completion of the skills demonstration and policy review process. to facilitate retraining of the paramedic in accordance with ~~of the matrix within 30 days, to be completed n no later than 15 days prior to the paramedics scheduled reaccreditation date. alternate method to meet the frequency of skills use requirement is included in the matrix.~~
 - a) ~~Should the paramedic not meet the skills frequency requirements, the paramedic shall attend a skills lab approved by the EMS Medical Director.~~
 - b) ~~The paramedic may substitute course completion in specified courses for certain specified skills in the skills matrix. Each of the specified courses may be used one time only per calendar year.~~

B. Policy review.

Annually the employer shall verify that the paramedic understands EMS policies, procedures, and protocols. Emphasis shall be given to EMS policies, procedures, and protocols that have changed or are new.

B-C. Skills maintenance and policy review reporting.

- ~~1.~~ The paramedic service provider shall verify that the paramedic has met the standards ~~outlined~~ in this policy and Policy 6091 Annual Skills and Policy Review Form 6091. Skills verification will be documented on form 6091 supported by forms in congruence with 60901ab through 60910gi respectively. The policy review will be documented on form 6091.

Paramedic service provider shall retain these documents for a period of four years.

- ~~2.~~ The paramedic service provider shall provide to the EMS Medical Director a summary of skills provided by the paramedic every two years.

The paramedic service provider shall provide the paramedic with copies of shall maintain forms 60910a through 60910f.

— The paramedic application for continued accreditation shall include a completed copy of all skill maintenance forms 6091, and 6091 a-f. All forms must be included upon submittal of reaccreditation in accordance with Monterey EMS System Policy 2050.

3. — for a period of four years the documentation showing that the paramedic has met the skills performance standards.

C.D. EMS Agency review of records Verification.

1. The EMS Agency may review all records on a random basis to ensure compliance with this policy.