1. Welcome
   - Committee Executive, Richard Garza, made opening remarks welcoming the Citizens Advisory Committee (CAC) members and visitors and explained, in part, the purpose of the CAC. He then led the Pledge of Allegiance.
   - The CAC members and others in attendance introduced themselves.
   - Jim Cook offered remarks addressing background and organization of the CAC.

2. Review Bylaws
   - Jack Stewart proposed a change to Article II of the by-laws adding “Liaison with the Central Coast Veterans Cemetery Foundation” to the CAC’s Purpose and Duties, a change to Article III(2) clarifying the length of term for CAC United Veterans Council representatives and a change to Article V(8) authorizing reimbursement for travel (mileage) approved by the CAC.
   - Norm Channell requested clarification of Article II (“Board of Directors of the Agency”) and Article IV (terms of office beginning January 1st and ending December 31st). He also noted a grammatical error in Article II (liaisons).
   - Discussion and action on the proposed revisions was deferred until the election of officers.

3. Election of Officers –
   - Mr. Garza opened the floor to nominations for CAC Chair.
     - James Bogan was nominated (Mr. Stewart) as Chair. No other nominations were offered. Motion/second (Stewart/Villar) that nominations be closed and a unanimous ballot be cast for James Bogan as Chair. Motion carried.
   - Mr. Bogan then opened the floor for nominations for Vice-Chair.
     - Norm Channell (Mr. Villar) was nominated as Vice-Chair. Mr. Channell declined.
     - Jack Stewart (Mr. Villar) was nominated as Vice-Chair. No other nominations were offered. Motion/second (Aguillon/Villar) that nominations be closed and a unanimous ballot be cast for Jack Stewart as Vice-Chair. Motion carried.

4. The Chair called the meeting to order and a roll call of members was conducted
   - Present – Ralph Villar (District 1), Frank Aguillon (District 2), Leonard Ortiz (District 3), James Bogan (District 4), Ralph “Norm” Channell (District 5), Jack Stewart (United Veterans Council). Ex officio – Steve Jorgensen (California Department of Veterans Affairs), Eddie Pedrozo (Monterey County Military & Veterans Affairs Advisory
Commission), Janet Parks (Central Coast Veterans Cemetery Foundation), Pat Feore (for William Gourley, Ft. Ord Retiree Council), Tom Mancini (Ft. Ord Reuse Authority), Barbara Nelson (City of Seaside), Alec Arago (for Representative Sam Farr), Colleen Freeman (for Assemblyman John Laird).

- Absent – Abel Quinones (United Veterans Council), Senator Abel Maldanado.

5. Public Comment

Sergeant Renegar (?) of the California National Guard Honor Guard Program offered any assistance to the Committee he could provide.

6. By-laws

Motion (Stewart)/second (Villar) that the changes to Articles II, and III(2), V(8) as previously stated be recommended for approval. Motion carried.

7. Draft scope of work for the Master Development Program was distributed to the CAC.

- Mr. Cook described the purpose of the draft scope of work and how it interacts with the Central Coast Veterans Cemetery Endowment Fund established by the State. He provided details of how the process would proceed, including a consultant to address issues of land, us, land planning and fund development. There was a discussion of the roe/purpose of a consultant. Mr. Jorgensen addressed the VA’s State Cemetery Grant program and Mr. Arago explained the State and federal process for establishing State Veterans Cemeteries.
- There was additional discussion of the placement of the cemetery and the difficulty in obtaining authorization to obtain the land currently reserved for the cemetery project.
- Establishment of sub-committees and sub-committee assignments was deferred until the CAC had an opportunity to review the draft scope of work.
- Ms. Parks asked about legislation to increase the amount reimbursed by the federal government. Mr. Arago offered to report on this issue at the next meeting.

8. Meeting schedule and next meeting

The CAC decided to meet monthly on the 2nd Thursday of the month. The next meeting will be Thursday, July 11, 2007, from 1:00 to 3:00 pm at a location to be determined.

9. Meeting was adjourned at 11:15 am