



COUNTY OF MONTEREY HEALTH DEPARTMENT

Elsa Jimenez, Director of Health

Administration Clinic Services Public Health
Behavioral Health Emergency Medical Services Public Administrator/Public Guardian
Environmental Health/Animal Services

Nationally Accredited for Providing Quality Health Services

MONTEREY COUNTY ANIMAL CONTROL PROGRAM ADVISORY BOARD Meeting Minutes

Thursday, July 18, 2019 3:30-5:00 p.m.

Location

Monterey County Animal Services Center
160 Hitchcock Road, Salinas CA 93908

I. CALL TO ORDER by Chair at 3:30 p.m.

Five members attended, a quorum was present.

David Alexander, Representing- District 5 Supervisor Adams
Mike Richards, Representing-District 1 Supervisor Alejo
Debra Long, Representing-District 4 Supervisor Parker
Susan Salcedo, Appointee of the Director of Health
Frank Kocher, DVM, Appointee of the Director of Health
Darla Barnes Smith, Representing- District 2 Supervisor Phillips

EX OFFICIO MEMBERS:

PUBLIC ATTENDEES:

Mary Koch

COUNTY OF MONTEREY STAFF:

Cindy Burnham, Animal Services Administrator
Leslie Girard, County Counsel
Jesse Anya, Office Assistant III

Approval of minutes from ACPAB meeting of June 27, 2019

ACTION: The minutes from ACPAB meeting of June 27, 2019 were approved as presented.

II. ORAL COMMUNICATIONS BY THE PUBLIC

Any member of the public may address the Advisory Board for a period not to exceed three minutes on any issue within the Advisory Board's jurisdiction that is not on the Advisory Board's agenda; any member of the public may address the Advisory Board on agenda items as they are considered. The

Animal Control Program Advisory Board will listen to all communications regarding items not on the agenda but may not take any action, except to clarify, briefly respond, or to direct staff to report back on the item at a future meeting or place the item on a future agenda. Information for members of the public requiring disability-related modification or accommodation is set forth at the end of this agenda. *None*

III. CORRESPONDENCE –Mike Richards, Chair (3:35-3:40)

None

IV. NEW BUSINESS

- A. Update from Ad Hoc committee re: Citation Process - *Mike, David, Cindy (3:40-4:00)*
Document with the proposed changes to the citation process is being held by Director of Health, to be submitted to the BOS with revised Title 8. Keep for future agenda.
- B. Update from David Alexander regarding proposed bylaws changes and letter sent to the BOS via the Health Director. *David (4:05 -4:15)* *Waiting for response from Director of Health's office on status. David will continue to contact the Director of Health's office to get updates. Per Cindy Burnham, she spoke to Director of Health who will be getting in contact with David. Response latency is partially due to the consolidation of both ACPABs (county and city).*
- C. Update on letter sent to the BOS via Director of Health regarding budget prioritization and staffing level/positions. *Mike (4:15-4:25)* *Per Cindy Burnham: no budget and or staffing changes for this fiscal year. This was communicated via past ACPAB meetings. Item can be removed, mentioning the Grand Jury recommendations to have all positions filled (remove from next agenda).*
- D. Update on Title 8 Sub-Committee - *Debra (4:25-4:35)* *The committee identified. Mike reported that areas of title 8 that need change were identified, that Cindy referenced LA County's animal nuisance ordinance and that the committee is looking to mirror it.*
- E. Discuss ACPAB board membership, vacancies and priorities– *Mike, David (4:35-4:45)*
David reports that the progress is slow to fill the vacant and new positions. Cindy believes that Supervisor Chris Lopez has appointed Carla Stewart, South County Animal Rescue to represent his office on the ACPAB. Mike waiting or response from Director of Health on replacement for Leslie McDaniel.
- F. Discussion regarding Civil Grand Jury Report on Animal Services - *Mike (4:45-4:50)*
Keeping this item on the agenda, will help ACPAB board to follow progress on the Grand Jury's recommendations. AD Hoc committee was created to to prepare a draft of recommendations regarding the Grand Jury's report items to the BOS (Mike and David). Members of the ACPAB to send ideas or recommendations to Mike and or David who will draft recommendations.

ACTION: Recommendations to be presented on next meeting (8-15-2019) for ACPAB approval.

V. REPORTS – (4:50-5:00)

A. Animal Services Management Report-Cindy Burnham (*Attachment*) – (presented)

B. Animal Services Monthly Statistics-Cindy Burnham (*Attachment*) – (Presented)

VI. OLD BUSINESS – none

VII. ANNOUNCEMENTS AND ADJOURNMENT

Next Meeting:

Thursday, August 15 , 2019

3:30-5:00 p.m.

Meeting Location:

160 Hitchcock Road, Salinas CA 93908

Adjournment: 4:42 p.m.

Documents related to agenda items that are distributed to the Animal Control Program Advisory Board less than 72 hours prior to the meeting shall be available for public inspection at 160 Hitchcock Road, Salinas, California. Documents distributed to the Animal Control Program Advisory Board at the meeting by County staff will be available to the public at the meeting; documents distributed to the Animal Control Advisory Board by members of the public shall be made available after the meeting.

ALTERNATE AGENDA FORMATS: If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals with a disability requiring a modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may make these requests to the Monterey County Health Department/Animal Services Administrator:

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