

Monterey County Behavioral Health Quality Improvement

PROTOCOL

DATE	12/1/2016
RE:	Timeliness Requirement
POLICY REFERENCE	Pol. 129
FORM REFERENCE	Intake and Annual Re-Assessment
EFFECTIVE	January 1, 2017

As part of our ongoing quality improvement efforts we are making modifications to the documentation requirements for admission/intake and re-evaluation/annual review. In the past, Monterey County Behavioral Health programs were granted a 60-day and 30-day “grace period” for timely completion of all necessary documents to meet timeliness requirements for claiming of services. Effective January 1, 2017 the 60-day and 30-day “grace period” will no longer be used.

This change will not affect documentation expectations regarding the content of the client’s medical record. All clinical content standards remain unchanged. The changes to the removal of the 60-day and 30-day “grace period” will affect timeliness requirements and use of specific service codes:

1. A diagnosis (DSM-5 and ICD-10) must be completed prior to claiming any service
2. During the assessment, renewal and treatment planning timeframes, staff may only use specific designated codes. See chart below.

Service Code	Permitted during Diagnosis, Assessment, Renewal, and Treatment Planning Process?
201, 202, 208 - Intensive Care Coordination	NO
221, 222, 228 - Intensive Home Based	NO
271, 272 - Crisis Intervention (Outpatient/IEP Clients only)	YES
301 - Case Management* 302 – Case Management (School Based Teams Only)*	*YES, but with limited time on outreach and linkage only
311 – Collateral 312 – Collateral (School Based Teams Only)	NO
330 - Non-Billable	YES
331 – Assessment 332 – Assessment (School Based Teams Only)	YES
336 – Triage (ACCESS to Treatment teams only)	YES
341 - Individual Therapy 342 – Individual Therapy (School Based Teams Only)	NO
351, 356, 357, 358 – Group Rehab Counseling/ Family Group Counseling/ Family Therapy/ Collateral Group Counseling	NO

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371 - Crisis Intervention (Crisis team only)	YES
381 - Mental Health Rehabilitation	NO
391 - Plan Development 392 – Plan Development (School Based Teams Only)	YES
405, 475, 485-- Lockout	YES
305, 315, 335, 345, 355, 385, 395—No Medical Necessity for IEP School Based Teams Only	YES
401, 411, 431, 441, 451, 481, 491—No Medical Necessity for all other clients	YES
Medical Team Specific Codes	
361 - Medication Support	NO
361U – Medication Support for Urgent Appointment	YES
364 - Medication Support in Lockout setting	YES
331T – Telemedicine - Assessment	NO
341T – Telemedicine - Therapy	NO
361T – Telemedicine – Medication Support	NO

* Limited case management services is defined as short period of time where case management services are used to support client engagement, outreach, and linkage to other community resources. Limited refers to a short period of time and targeted support.

- Once the diagnosis, assessment, reassessment, and treatment plan have been completed and finalized, staff may utilize any available service codes. Documentation standards for service codes as noted in the Monterey County Behavioral Health Documentation Guide and policies and procedures must be followed.