

# Monterey County Behavioral Health, Quality Improvement

## Monterey County Behavioral Health Quality Improvement Memo

**DATE:** June 18, 2018

**SUBJECT:** Group Progress Notes

---

### Topic

The Department of Health Care Services (DHCS) requires Mental Health Plans (MHPs) to submit a separate claim for each rendering provider using each rendering practitioner's assigned National Provider Identifier (NPI) number.

### Procedures

- Individual service claims for group services are effective June 1, 2018.
- When submitting claims for specialty mental health service, each service must identify the practitioner who delivered the service.
- The available group process note will no longer have an option for co-practitioner.
- Effective immediately, each practitioner will submit group progress notes separately.
  - For group progress notes that have been completed between June 1 – 18, 2018 using the "co-practitioner" method:
    - Quality Improvement (QI) team will send content of the group progress note previously submitted to each co-practitioner. The information shall be used for guidance purposes only.
    - Co-practitioner will need to complete and submit group progress notes that include co-practitioner's unique contribution to the group service via Avatar
    - QI will ensure duration of primary practitioner is accurately reflected in the service claim; No action is necessary from the primary practitioner at this time.

While we understand the inconvenience this may cause, we need to comply with DHCS regulation. As such, we ask for your cooperation and patience as we find an alternative solution.

Respectfully,

Lucero Robles, MSW, LCSW  
Quality Improvement Manager