



# Monterey County Behavioral Health Policy and Procedure

Policy Number	426
Policy Title	Completion of Axis III
References	DMH 02-03; AXIS III DIAGNOSTIC CODES ICD-9 CM
Form	NONE
Effective	APRIL 15, 1991 REVISED: JULY 1, 1995 REVISED: OCTOBER 1, 2008

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## **POLICY**

The State Department of Mental Health – Client Data Systems and Monterey County Health Department, Behavioral Health Division requires that the DSM IV-TR Axis III be completed.

## **PROCEDURE**

1. Intake clinician, BHD clinical staff who complete the 5 Axis diagnoses in the medical record shall complete the Axis III on the Annual Plan, referencing the codes as listed in the ICD-9 CM.
2. The ICD-9 CM shall be made available to BHD clinicians in each clinic.
3. Training of non-physician and newly hired clinicians will be provided as needed. BHD non-physician clinicians may consult the BHD psychiatrists if needed.
4. BHD psychiatrists shall review the accuracy of the coding on the Annual Plan. If the coding is incorrect, the psychiatrist will instruct the PSR to change the ICD-9 Axis III coding.
5. The correct coding for none in Axis III is “None”. It would appear in the PSR data entry as “00” or “99”.