



COUNTY OF MONTEREY HEALTH DEPARTMENT

Elsa Jimenez, Director of Health

Administration Clinic Services Public Health
Behavioral Health Emergency Medical Services Public Administrator/Public Guardian
Environmental Health/Animal Services

Nationally Accredited for Providing Quality Health Services

MONTEREY COUNTY ANIMAL CONTROL PROGRAM ADVISORY BOARD

Meeting Minutes

Thursday, October 17, 2019

3:30-5:00 p.m.

Location

Monterey County Animal Services Center
160 Hitchcock Road, Salinas CA 93908

I. **CALL TO ORDER by Chair** at 3:40 p.m.

Five or more members attended, a quorum was present.

Mike Richards, Representing-District 1 Supervisor Alejo
Debra Long, Representing-District 4 Supervisor Parker
Frank Kocher, DVM, Appointee of the Director of Health
Tom Bailey, Appointee of the Director of Health
Darla Barnes Smith, Representing- District 2 Supervisor Phillips
Susan Salcedo, Appointee of the Director of Health
Carla Stewart, Representing – District 3 Supervisor Lopez

EX OFFICIO MEMBERS:

Scott Delucchi, SPCA of Monterey County

PUBLIC ATTENDEES:

Michael Scherer
Melanie Scherer
Lisa Sears
Ofelia Balli Lopez
Jeff Fankhauser, DVM
Anayeli Del Rio A
Braulio Guzman
Rhonda Somerton
Dorothy Somerton

COUNTY OF MONTEREY STAFF:

Cindy Burnham, Animal Services Administrator
Katherine Hansen, County Counsel
Jesse Anya, Office Assistant III

Approval of minutes from ACPAB meeting of September 26, 2019: September 26, 2019 minutes were approved with the following corrections (see below).

1. **Motion** to correct Next Meeting Date: from September 26, 2019 to October 17, 2019-
Approved

II. ORAL COMMUNICATIONS BY THE PUBLIC

Any member of the public may address the Advisory Board for a period not to exceed three minutes on any issue within the Advisory Board's jurisdiction that is not on the Advisory Board's agenda; any member of the public may address the Advisory Board on agenda items as they are considered. The Animal Control Program Advisory Board will listen to all communications regarding items not on the agenda but may not take any action, except to clarify, briefly respond, or to direct staff to report back on the item at a future meeting or place the item on a future agenda. Information for members of the public requiring disability-related modification or accommodation is set forth at the end of this agenda.

III. CORRESPONDENCE –Mike Richards, Chair (3:35-3:40)

None

IV. NEW BUSINESS

- A. Update from Ad Hoc committee re: Citation Process - *Mike (3:40-3:55)*
No new updates-keep for next agenda
- B. Update regarding proposed bylaws changes and letter sent to the Health Director. *David (3:55-4:10) No new updates/David will hopefully new updates in next meeting.*
- C. Update on Title 8 Sub-Committee - *Debra (4:10-4:20)*
No new progress – keep for next agenda
- D. Update on ACPAB board membership vacancies – *Mike, David (4:20-4:30)*
Introduction of Carla Stewart to the ACPAB membership.
- E. Update on letter to BOS regarding ACPAB recommendations addressing the Civil Grand Jury Report about the Rooster Ordinance – *Mike (4:30 – 4:40) Letter with recommendations from the ACPAB was sent to the BOS.*
- F. Discuss the Snip Bus and how it has impacted services in Monterey County and how Monterey County can interface with this new community service. -*Mike (4:40 – 4:50)*
 - *Comments, suggestions and concerns were heard, supporting the efforts of Snip Bus; low cost spay/neuter clinics for county residents; current and possible effects of such programs; funding for such clinics; rabies reporting of client information to Monterey County (MoCo) Health Department Animal Services by vaccinating veterinarians in MoCo- which may create “trust issues” within some communities; Title 8 Animal Control Ordinance/Rabies Vaccinations and Reporting.*

V. REPORTS – (4:50-5:00)

A. Animal Services Management Report-Cindy Burnham (*Attachment*) – (presented)

B. Animal Services Monthly Statistics-Cindy Burnham (*Attachment*) – (Presented)

VI. OLD BUSINESS – none

VII. ANNOUNCEMENTS AND ADJOURNMENT

Next Meeting:

Thursday, November 21, 2019

3:30-5:00 p.m.

Meeting Location:

160 Hitchcock Road, Salinas CA 93908

Adjournment: 5:07 p.m.

Documents related to agenda items that are distributed to the Animal Control Program Advisory Board less than 72 hours prior to the meeting shall be available for public inspection at 160 Hitchcock Road, Salinas, California. Documents distributed to the Animal Control Program Advisory Board at the meeting by County staff will be available to the public at the meeting; documents distributed to the Animal Control Advisory Board by members of the public shall be made available after the meeting.

ALTERNATE AGENDA FORMATS: If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals with a disability requiring a modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may make these requests to the Monterey County Health Department/Animal Services Administrator:

Cindy Burnham, Administrator-Animal Services
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