I. CALL TO ORDER by Chair at 3:30 p.m.

Five or more members attended, a quorum was present.

Mike Richards, Representing-District 1 Supervisor Alejo
Carla Stewart, Representing-District 3 Supervisor Lopez
Debra Long, Representing-District 4 Supervisor Parker
David Alexander, Representing-District 5 Supervisor Adams
Frank Kocher, DVM, Appointee of the Director of Health
Tom Bailey, Appointee of the Director of Health
Darla Smith, Appointee – District 2 Phillips

EX OFFICIO MEMBERS:
Scott Delucchi, President & CEO of SPCA for Monterey County

PUBLIC ATTENDEES: None

COUNTY OF MONTEREY STAFF:
Cindy Burnham, Animal Services Administrator
Katherine Hansen, County Counsel
Jesse Anaya, Office Assistant III

I. Approval of minutes from ACPAB meeting of September 17, 2020. (Action)
Approved after adding attendees: Tom Bailey, Kim Burgess
II. ORAL COMMUNICATIONS BY THE PUBLIC
Any member of the public may address the Advisory Board for a period not to exceed three minutes on any issue within the Advisory Board’s jurisdiction that is not on the Advisory Board’s agenda; any member of the public may address the Advisory Board on agenda items as they are considered. The Animal Control Program Advisory Board will listen to all communications regarding items not on the agenda but may not take any action, except to clarify, briefly respond, or to direct staff to report back on the item at a future meeting or place the item on a future agenda. Information for members of the public requiring disability-related modification or accommodation is set forth at the end of this agenda.

None

III. CORRESPONDENCE –Mike Richards, Chair (3:35-3:40)
None

IV. NEW BUSINESS
A. Update proposed changes to the citation process. – Mike (3:40-3:50)
   On hold

B. Update proposed changes to the bylaws. – David (3:50-4:00)
   County Council to review status and will report back.

C. Discussion of goals for the ACPAB for the coming year. – Mike (4:00-4:10)
   Dr. Kocher mentioned the Implementation of a Veterinary Technician on the ACPAB, as a Vet Tech may provide a different viewpoint than the Veterinarian.
   Discussion about ACPAB make up to be addressed in future meetings.

D. Discussion of proposed consolidation of advisory with Salinas - Mike/David (4:10 - 4:30)
   To be addressed in today’s Manager’s report.

V. REPORTS – (4:30-4:55)
A. Animal Services Management Report-Cindy Burnham (Attached)
B. Animal Services Monthly Statistics-Cindy Burnham (Attached)

VI. OLD BUSINESS – none

VII. ANNOUNCEMENTS AND ADJOURNMENT -
Next Meeting: March 18, 2021
3:30-5:00 p.m.
Meeting Location: via ZOOM

Adjournment: 5:10 p.m.

Documents related to agenda items that are distributed to the Animal Control Program Advisory Board less than 72 hours prior to the meeting shall be available for public inspection at 160 Hitchcock Road, Salinas, California. Documents distributed to the Animal Control Program Advisory Board at the meeting by County staff will be available to the public at the meeting; documents distributed to the Animal Control Advisory Board by members of the public shall be made available after the meeting.
ALTERNATE AGENDA FORMATS: If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals with a disability requiring a modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may make these requests to the Monterey County Health Department/Animal Services Administrator:

Cindy Burnham, Administrator-Animal Services
Monterey County Health Department/Animal Services
160 Hitchcock Road
Salinas, CA 93908
(831)769-8796
Burnhamc1@co.monterey.ca.us
Monterey County Animal Control Program Advisory Board
Administrator’s Report – Thursday, January 21, 2021 @ 3:30pm via Zoom
This report will cover the time period of September 1, 2020 – mid January 2021

September
- Post fire recovery and clean up
- Internal discussions of rooster keeping permit processes
- Internal feral cat clinic discussions
- Plan to have limited volunteers back with COVID protocols and staggered schedules.

October
- Office re-organization and clean up/move staff workstations
- More rooster planning
- SNIP discussions for feral clinics
- In-house feral cat clinics on Wednesdays
- Wolf Hybrid Situation

November
- Soft live roll out of Online Licensing for MoCo
- River Road Hoarding Case (24 dogs impounded)
- SNIP feral clinics

December
- ACO Phillips Badge Pinning (4th ACO position)
- Husky neglect/hoarding case (61 dogs impounded)
- Great donation response from the community!

January (through 1.20.21)
- Sr ACT began 1.19.21
- OA II positions begin on 1.25.21 (front office) and 2.1.21 (field services)
- Hard rollout of licensing in process of planning
- Rooster ordinance enforcement/task force
- Ed/Volunteer Coordinator emergency re-assignment
- Intern selected to help with statistics and annual report development

Other items ongoing:
- Webinars: CalAnimals, Animal Behavior, Volunteer/Foster Programs, Conferences
- Meetings; CASCAR weekly, bi-monthly staff meetings, unit meetings with Supervisors
- Policy and Procedure updates as needed

Looking ahead and in process:
- Continually updating procedures according to changes in COVID protocols
- Filling remaining vacant position: 1 OAII position
• Chameleon projects: shared database development after County online license roll out
• Creating and implementing education program

**JPA and Joint Advisory**
Previous plan delayed. Revised plan to have City review a draft agreement for input end of January. In that plan as previously discussed, will allow for the Board of Directors (of JPA) to authorize of the new advisory and roll out together. Prior to any approvals, there will be review of various committees and stakeholders, following would be the formal approvals by the end of the fiscal year. In the meantime, will keep current advisories in place. The stakeholders group that will be convened will continue to include selected elected officials from the Board of Supervisor Ad Hoc Committee, City/County Management, 2 advisory positions for each advisory, 2 staff positions for City and County, 1 position for the bargaining unit and the SPCA.
Statistics provided to M.C. Animal Control Advisory Board
1.21.21 via Zoom

Animal by Jurisdiction from 4/1/2019-12/31/2019
Total intake: 1812
“NORMAL”

Animal by Jurisdiction from 4/1/2020-12/31/2020
Total Intake: 1791
“SHELTER IN PLACE WITH SALINAS”

Animal Intake by Jurisdiction
4/1/2019-12/31/2019

Animal Intake By Jurisdiction
4/1/2020-12/31/2020
### Outcomes

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### Outcomes

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